

~Minutes~

POTTER COUNTY SALARY BOARD MEETING

December 15, 2022

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Treasurer Krista Miller, Commissioner Nancy Grupp, Commissioner Paul Heimel, Recording Secretary Danielle Gietler, and Sheriff Glenn Drake; all present. Commissioner Barry Hayman and Chief Clerk Jessica Giebel absent.

MINUTES – October 6, 2022, ~Action~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Hayman yes; Heimel yes.

NEW BUSINESS

Assistant District Attorney Salary Increase from range of \$50,000.00 - \$52,000.00 to \$55,000.00 to \$58,000.00. ~Action~ Treasurer Miller moved to approve. Comm. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Drake yes.

Create a temporary part-time Sheriff's Deputy position. ~Action~ Treasurer Miller moved to approve. Comm. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Drake yes.

Part-time Sheriff Deputy position is only to be until the position is filled. ~Action~ Comm. Grupp moved to approve. Comm. Miller seconded. Grupp yes; Miller yes; Heimel yes; Drake yes.

Set part-time Sheriff Deputy salary at his current 2022 hourly rate. ~Action~ Comm. Grupp moved to approve. Comm. Miller seconded. Grupp yes; Miller yes; Heimel yes; Drake yes.

Adoption of the 2023 Base-Rate Salary Schedule for non-union and appointed employees Potter County of 2%. ~Action~ Treasurer Miller moved to approve. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Drake yes.

Adoption of the 2023 Base-Rate Salary Schedule for non-union and appointed employees Potter County Human Services with a 2% raise after discussion per Salary Board. ~Action~ Comm. Grupp moved to approve. Comm. Miller seconded. Grupp yes; Miller yes; Heimel yes; Drake yes.

Approval for Potter County and PCHS increase for non-union and appointed employees for 2023 at an increase of 2.25%. ~Action~ Treasurer Miller moved to approve. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Drake yes.

Approval of Attorney Thomas Shaffer salary of \$98,917.00 and Attorney Dan Glassmire's salary of \$5,217.60 as County Solicitor and Assistant County Solicitor. ~Action~ Comm. Grupp moved to approve. Comm. Miller seconded. Grupp yes; Miller yes; Heimel yes; Drake yes.

PUBLIC COMMENT

-none-

ADJOURNMENT ~Action~ Comm. Heimel moved to adjourn. Treasurer Miller seconded.
Heimel yes; Miller yes; Grupp yes.

Prepared by Danielle Gietler



Potter County Executive Secretary



Approval Date