

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

JUNE 9, 2016

CALL TO ORDER Commissioner Morley called the meeting to order at 11:04 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot and Recording Secretary Dawn Wooster; all present.

PUBLIC COMMENT - None

MINUTES – May 26, 2016 ~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes; Heimel abstain.

NEW BUSINESS

CONTRACTS AND AGREEMENTS

Proposal from the Verdin Company for the “Fabrication of Automatic Bell Ringing Equipment” at the Potter County Courthouse, at a total purchase price of \$7,547.00. Coudersport Mayor Brenda Whitman and citizen William Daly initiated the project. Private donations have been collected to cover the cost. No timeline has been set. Mayor Whitman and Mr. Daly, along with the contractor, will coordinate the project with Maintenance Director Joe Kurtz. Safeguards are in place to protect against damage to the bell and surrounding area of the courthouse bell/clock tower. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

PCHS CONTRACTS AND AGREEMENTS

15/16

16/17

▪ AGING

Automated Security Alert, Inc. 7/1/16 to 6/30/17

Personal Emergency Response System Units & Medication Dispensers

PERS Monthly Fee	\$29.50	No Change
Cellular PERS Monthly Fee	\$41.50	No Change
Med Dispenser Monthly Fee	\$40.00	No Change
Cellular Med Dispenser Monthly Fee	\$50.00	No Change
Mobile PERS Monthly Fee	\$34.95	No Change
Mobile PERS Replacement Fee	\$199.00	No Change

County HomeMakers, Inc. 7/1/16 to 6/30/17

In-home Services	\$17.80/hr.	No Change
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Joseph Cama, M.D. 7/1/16 to 6/30/17

Physician Consultation	\$120.00/hr.	No Change
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Health Ride Plus 7/1/16 to 6/30/17

Transportation Provider		
Flat Rate 1 st 10 miles: one way	\$22.50	No Change
Rate Per mile over 10 miles	\$1.25	No Change

Helpmates 7/1/16 to 6/30/17

In-home Services	\$17.01/hr.	\$17.35/hr.
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Premier Planning & Management,

Susan Kordish MS, LDN, CNS, CLT 7/1/16 to 6/30/17

Dietician Services	\$65.00/hr.	No Change
State approved mileage rate		No Change

Lifeline Systems Company d/b/a/ Philips Lifeline 7/1/16 to 6/30/17

Personal Emergency Response Systems Units & Medication Dispensers		
PERS Monthly Fee	\$25.00	No Change
Med Dispenser Monthly Fee	\$50.00	No Change

Cellular PERS Monthly Fee	\$30.00	No Change
PERS with Fall Detection Monthly Fee	\$38.00	No Change
Cellular PERS w/Fall Detection Mo Fee	\$43.00	No Change

Charles Cole Memorial Hospital 7/1/16 to 6/30/17

Lease Agreement for 128 Lyons St., Shinglehouse, Pa., for OV Senior Center
 Self-renewing clause for 25 years N/A \$1.00 rent per year

15/16 16/17

▪ **CHILDREN AND YOUTH**

KidsPeace 7/1/16 to 6/30/17

Residential Treatment for Delinquent/Dependent Youth Per Diem MA Set & Funded	\$314.23	\$333.08
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Beacon Light Behavioral Health Systems 7/1/16 to 6/30/17

Residential Treatment		
Foster Care per day	\$83.15	No Change
Emergency Shelter	\$187.42	No Change
RTF's: Bradford	\$280.61	No Change
Towanda	\$269.66	No Change
Youngsville	\$273.10	No Change
Clothing per child annually	\$450.00	No Change
Personal allowance per child annually	\$195.00	No Change
MA Set Rates & Funded through MA As determined by DHS		

Harborcreek Youth Services 7/1/16 to 6/30/17

Residential Treatment		
RTF Conway House per diem	\$378.00	No Change
St Joseph House	\$343.00	No Change
Wagner House	\$314.15	No Change
Liberty House	\$268.85	
MA Set Rates & Funded through MA As determined by DHS		

▪ **COORDINATED SERVICES**

Health Ride Plus 5/27/16 to 6/30/17

Transportation for individuals in need of access to wheelchair van Per loaded mile	N/A	\$2.15
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William Trimbur 7/1/16 to 6/30/17

Transportation per mile	\$1.75	No Change
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15/16

PCHS Aging Dept., PCHS C&Y Dept., PCHS D&A Dept., PCHS MH Dept.

Transportation per load mile (Provided by Coordinated Services. Amendment to contract. 1/1/16 to 6/30/16)	\$2.34 to \$2.15	
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Charles Cole Memorial Hospital, N. Potter School District, Sweden Valley Manor

Transportation per load mile (Provided by Coordinated Services. Amendment to contract. 1/1/16 to 6/30/16)	\$2.34 to \$2.15	
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~Action~ Comm. Kefover moved to approve the list of contracts. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

PERSONNEL

Jail Warden Glenn Drake has hired Michael Turner as full-time cook, effective June 1, 2016. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Hiring of Charlie Tuttle to new position of GIS Technician, effective June 6, 2016. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Status change of Bryonna Swede, from temporary status to permanent status as position has taken on additional duties, effective May 11, 2016. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Amanda Morey, PCHS County Caseworker II, transferring from Children & Youth to I.D./Early intervention, effective June 13, 2016. No change in salary. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

CHIEF CLERK REPORT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Commissioner Kefover introduced David Cole, a former Coudersport resident and a student at Gardner-Webb University. He is serving as an intern to help with downtown revitalization projects and community economic development initiatives.

Commissioner Kefover and GIS/Planning Director Will Hunt recently attended a meeting of the Pine Creek Watershed Coalition for discussion of the dam on the West Branch of Pine Creek in Galeton. Galeton Borough is submitting a proposal to the Pa. Dept. of Community and Economic Development for a feasibility study to determine options for repairing, replacing or removing the dam.

Commissioner Heimel provided an update on the activities of a Statewide Behavioral Health/Criminal Justice Task Force on which he is serving. Pa. Commission on Crime and Delinquency and the County Commissioners Assn. of Pa. empaneled the task force to draw up proposals for changes in laws, operations and funding for elements of the criminal justice system in Pennsylvania counties. Issues of particular concern include pre-trial diversion strategies and improved delivery of drug and alcohol and/or mental health services to those facing criminal charges. Overarching goal is to reduce recidivism, which would lower county jail populations, reduce county criminal justice expenses and have other benefits for communities and families.

The Pa. State Land Tax Fairness Coalition, being led by commissioners in Potter, Clinton and Cameron counties, has received substantial statewide publicity and continues to lobby for higher payments in lieu of taxes (PILT) for state-owned land. Goal is to persuade the legislature to increase the PILT during the 2016-17 budget negotiations.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS - Check #451	1,697.74
PAYROLL AUTOMATIC DEPOSITS	50,233.28
PAYROLL CHRISTMAS CLUB DEPOSITS	1,343.00
PAYROLL TAX TRANSFERS (EFTPS)	19,881.44
STATE TAX WITHHOLDINGS (ETIDES)	2,496.08
ACCOUNTS PAYABLE CHECKS – Check #54102-54194 6/9	135,726.23
Check#54195 6/10	2,484.20
Total Checks Written	213,861.97

~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Potter County Courthouse Fiscal Summary – 6/10/2016

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Voided Check #s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	83933-83937			1,851.25
10	Payroll-Direct Deposit	9019897-9019999			84,929.82
10	General Fund - Accounts Payable	118691-118783; 118791	118713	400.00	297,528.91
10	General Fund – A/P Manual Checks	906101656- 906101660			125,009.28

11	LEPC	2258-2261			1,027.78
16	911 Wireless	2392-2395			5,535.14
18	Automation Fund (Civil)	118784			890.00
28	Domestic Relations IV-D	728			44,201.43
32	Specialty Courts	118785			1,229.83
34	V.O.J.O.	118786			610.05
35	Victim Services	118787-118788			649.38
38	Divorce Fund	118789-118790			834.77

~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

NEXT MEETING: June 23, 2016

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Prepared by Dawn Wooster



 Potter County Executive Secretary

June 23, 2016

 Approval Date