

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

OCTOBER 13, 2016

CALL TO ORDER Commissioner Morley called the meeting to order at 12:08 p.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Recording Secretary Dawn Wooster; all present. Chief Clerk Kathleen Majot was absent.

PUBLIC COMMENT - None

MINUTES – September 29, 2016 ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

The Board of Commissioners introduced the new Veterans Affairs Director, Bill Simpson. Mr. Simpson discussed plans to continue the outreach to provide services to veterans in our communities.

Ordinance #1 of 2016 – Intergovernmental Agreement with CCAP Health Alliance for county employees' health insurance coverage. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

CONTRACTS AND AGREEMENTS

Linkage Agreement with Dickinson Center Inc. for annual licensing requirement of programs provided, October 1, 2016 to September 30, 2017. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Agreements with Davis-Ulmer Sprinkler Company Inc. for fire alarm system inspection and monitoring for the Potter County Courthouse at an annual cost of \$1,025; for the Potter County Education Center at an annual cost of \$385; for the Potter County Veterans center at an annual cost of \$350; for Potter County 911 Center at an annual cost of \$350; and for the Gunzburger Building at an annual cost of \$1,665. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

PCHS CONTRACTS AND AGREEMENTS

15/16

16/17

▪ **COORDINATED SERVICES**

Western Alliance

One Time Transportation - July 29, 2016

\$2.50 loaded mile
\$12.00/hr. (driver)
\$25.00 use of handicap van

▪ **AGING**

Karpinski's Office Systems

Maintenance Agreement for Copier at Galeton Senior Center
10/09/16 to 10/09/17

N/A

\$265.00

▪ **CHILDREN & YOUTH**

The Guidance Center

Parents as Teachers (individual based)
In Home Parenting Services
10/01/16 to 06/30/17

N/A

\$12.50/15 minute unit
(Program cost not to exceed \$20,000)

Perseus House, Inc.

Residential Treatment for Dep/Del Youth

Perseus House Enhanced Male

Perseus House Male

Andromeda House Female

Perseus House Enhanced Females

07/01/16 to 06/30/17

\$564.56

No change

\$237.02

No change

\$217.70

No change

\$543.38

No change

~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

TRAINING REQUESTS

-Susanne Boucher – PCHS – PS/Guardianship Meeting, Harrisburg, Pa. Lodging, mileage and meals. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

-Judge Stephen Minor, Senior Judge John Leete, Colleen Wilber, Crystal Thomas, Brian Abel, Derick Morey, Walter Stenhach, Andy Watson, Darlene Manning and Bill Dawson – Specialty Court – PADCP Annual Conference, State College, Pa. Registration and lodging. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

-Glenn Dunn & Dean Predmore – EMA – PEMA Quarterly Meeting, State College, Pa. Mileage and meals. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

-Vicki Flewellyn – D.J. Galetton Office; Marian Butler & Sarah Seeley – D.J. Coudersport Office , MDJS Workshop Updates, Wellsboro, Pa. Mileage. ~Action~ Comm. Heimel moved to approve both requests. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

PERSONNEL

Resignation of Darren Crosby as a part-time Corrections Officer at the Potter County Jail, effective October 6, 2016. ~Action~ Comm. Heimel moved to accept. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Hiring of Lisa Harris as Aging Care Manager 2, Potter County Human Services, effective October 24, 2016 to fill a vacancy. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Retirement notice received from William Douglass, part-time Security Guard at the Potter County Courthouse, effective October 28, 2016. ~Action~ Comm. Heimel moved to accept. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

CHIEF CLERK REPORT

Request from Oswayo Borough to revise its 2016 liquid fuels tax fund application to reflect “road maintenance” rather than the original request of “bridge maintenance”. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS’ REPORTS

Commissioner Kefover reported on the Area Transportation Authority workshop she attended. Focus was on changes in requirements, safety, changing demographics in ridership and development of a vision for public transportation service in the ATA region.

Commissioner Heimel detailed the recent White House Data-Driven Justice Initiative meeting in which he participated as Potter County’s designated point person. Emphasis is on making contacts, learning about best practices that could be applicable in Potter County, rural advocacy/representation, and building support for legislative changes to improve and modernize the criminal justice system.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS - Check #474	1,697.74
PAYROLL AUTOMATIC DEPOSITS	47,756.64
PAYROLL CHRISTMAS CLUB DEPOSITS	1,203.00
PAYROLL TAX TRANSFERS (EFTPS)	18,998.77
STATE TAX WITHHOLDINGS (ETIDES)	2,336.70
ACCOUNTS PAYABLE CHECKS – Check #55101-55202 10/13	144,106.83
Check#55203 10/14	1,383.32
Total Checks Written	217,483.00

~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Potter County Courthouse Fiscal Special Run – 10/07/2016

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund	119685			993.33

~**Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Potter County Courthouse Fiscal Summary – 10/14/2016

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	84001-84006			1,941.39
10	Payroll-Direct Deposit	9020833-9020936			84,532.14
10	General Fund - Accounts Payable	119686-119785			216,598.18
10	General Fund – A/P Manual Checks	910141601-910141605			123,116.55
11	LEPC	2298-2301			247.45
14	Liquid Fuels	1351-1352			8,807.61
16	911 Wireless	2452-2457			20,879.40
18	Automation Fund (Civil)	119786			890.00
32	Specialty Courts	119787			125.00
34	V.O.J.O.	119788			610.05
35	Victim Services	119789			679.31
55	PHARE Grant	119790			15,000.00

~**Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEXT MEETING: October 27, 2016

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Heimel seconded. Kefover yes; Heimel yes; Morley yes.

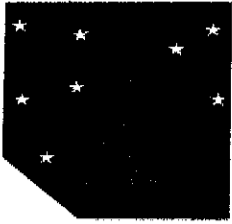
Prepared by Dawn Wooster



 Potter County Executive Secretary

October 27, 2016

 Approval Date



Established
1804

County of Potter Board of Commissioners

One North Main Street, Suite 207
Coudersport, Pennsylvania 16915
Telephone: (814) 274-8290 Fax: 814-274-8284
www.pottercountypa.net

Douglas C. Morley, Chairman
Paul W. Heimel
Susan S. Kefover
Commissioners

ORDINANCE No. 1 OF 2016

Kathleen H. Majot
Chief Clerk
Thomas R. Shaffer
Solicitor

An Ordinance authorizing the Board of County Commissioners of the County of Potter to enter into an Intergovernmental Cooperation Agreement, and authorizing the participation in the CCAP Health Alliance pursuant to the Pennsylvania Intergovernmental Cooperation Law, as amended

WHEREAS, the Intergovernmental Cooperation Law, Act No. 177 of December 19, 1996, P.L. 1158, as amended, 53 Pa.C.S. § 2301, et seq., authorizes local governments, including counties, to jointly cooperate and enter into joint agreements with other counties in the performance of their governmental functions, powers or responsibilities; and

WHEREAS, the CCAP Health Alliance has been established for the purpose of exploring options in order to provide affordable employee benefits programs for county employees and family members; and

WHEREAS, it has been determined that establishing the CCAP Health Alliance pursuant to the Intergovernmental Cooperation Law would benefit the long term interests of the employees and their families of those counties which become members of CCAP Health Alliance; and

WHEREAS, the County Board of Commissioners has determined that it is in the best interest of its employees to enter into an intergovernmental cooperation agreement and become a member of CCAP Health Alliance.

NOW, THEREFORE, the Board of Commissioners of the County of Potter (the "County"), does hereby enact and ordain as follows:

Section 1. The Board of Commissioners hereby enters into, joins and becomes a member of the CCAP Health Alliance. The Bylaws and Intergovernmental Agreement, which is attached hereto as *Exhibit "A"*, is approved substantially in the form attached hereto, the terms of which are incorporated herein by reference. The Board of Commissioners hereby authorizes and directs its officers to execute the Bylaws and Intergovernmental Agreement of the CCAP Health Alliance. The Board of Commissioners is also authorized to execute any other agreement necessary for its participation in the CCAP Health Alliance.

Section 2. This Ordinance and the Bylaws and Intergovernmental Agreement adopted herewith shall constitute a binding agreement and shall be sufficient warrant and authority for the officials and agents as appointed by the County to participate and represent the County's interests in the CCAP Health Alliance.

Section 3. As a condition of participating in the CCAP Health Alliance, the County agrees to comply with all the terms and conditions in the Bylaws and Intergovernmental Agreement.

Section 4. The duration of the Bylaws and Intergovernmental Agreement is indefinite, but is subject to the right of any member county to terminate its participation as set forth therein and subject to its provisions.

Section 5. The purposes and objects of the Bylaws and Intergovernmental Agreement are as set forth therein.

Section 6. The organizational structure of the CCAP Health Alliance shall consist of a Board of Directors, all as is set forth in the Bylaws and Intergovernmental Agreement.

Section 7. The County delegates to the Board of Directors of the CCAP Health Alliance the powers enumerated in the Bylaws and Intergovernmental Agreement.

Section 8. Any contributions required to be paid pursuant to the Bylaws and Intergovernmental Agreement shall be made with funds appropriated by the County for that purpose.

Section 9. The CCAP Health Alliance is empowered to enter into contracts for policies of group insurance and employee benefits, including social security for any of its employees, is empowered to enter into contracts to provide for the procurement of group insurance and employee benefits, and is empowered to enter into any contract necessary to effectuate its purposes.

Section 10. The Bylaws and Intergovernmental Agreement may be modified or amended, as set forth therein.


Section 11. The agreements approved and entered into by the Board of the CCAP Health Alliance to date in furtherance of the purposes and goals of the CCAP Health Alliance are hereby ratified and approved.

Section 12. This Ordinance is being enacted pursuant to the provisions of the Intergovernmental Cooperation Law, Act No. 177 of December 19, 1996, P.L. 1158, as amended, 53 Pa.C.S. § 2301, et seq.

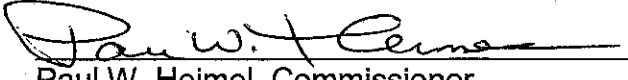
Section 13. This Ordinance shall take effect immediately.

ENACTED AND ORDAINED this 13th day of OCTOBER, 2016.

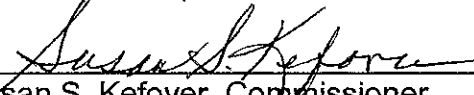
Potter County Board of Commissioners



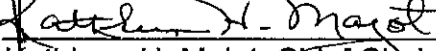
Douglas C. Morley, Chairman



Paul W. Heimel, Commissioner



Susan S. Kefover, Commissioner

ATTEST: 

Kathleen H. Majot, Chief Clerk