

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

JULY 20, 2017

CALL TO ORDER Commissioner Morley called the meeting to order at 11:54 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Doug Morley, Chief Clerk Kathleen Majot, and Recording Secretary Dawn Wooster; all present. Commissioner Paul Heimel was absent due to attending the NACo Annual Conference in Ohio.

PUBLIC COMMENT

MINUTES – July 6, 2017 ~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

NEW BUSINESS

CONTRACTS AND AGREEMENTS

Proposals received from Wayne Paving to add a drain in the Water St. parking lot at a cost of approximately \$3,500 and to patch and seal at the Courthouse parking lot at a cost of approximately \$2,500. These two projects are in addition to the repaving of the Gunzburger parking lots. ~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

PCHS CONTRACTS AND AGREEMENTS

16/17

17/18

■ **AGING (7/1/17 to 6/30/18)**

Joseph Cama, M.D.

\$120.00 per hour

No Change

■ **CHILDREN AND YOUTH**

Adelphoi Village, Inc. (7/1/17 to 6/30/18)

Residential Treatment for Dependent/ Delinquent Youth
RTF MA Funded Fees Set by MA

Shelter

\$221.15 per diem

Intensive

\$215.51-\$357.34

\$242.91-\$283.58

Foster Care

\$76.45 - \$88.45

Shon James (8/12/17)

Musical DJ & Announcer for Family Fun Fair

NA

\$250.00/4 hours

■ **EARLY INTERVENTION (7/1/17 to 6/30/18)**

CARE for Children

Evaluation Occupation Therapy

\$31.76 per 15 minutes

No Change

Occupational/IFSP Teaming Occ. Therapy

\$31.76 per 15 minutes

No Change

Evaluation Speech Pathology

\$229.90 per evaluation

No Change

Speech Therapy/Physical Therapy

\$31.76 per 15 minutes

No Change

Evaluation/IFP Teaming Special Instruction

\$27.99 per 15 minutes

No Change

The Guidance Center

Evaluation Occupation Therapy

\$31.76 per 15 minutes

No Change

Occupational/IFSP Teaming Occ. Therapy

\$31.76 per 15 minutes

No Change

Evaluation Speech Pathology

\$229.90 per evaluation

No Change

Speech Therapy

\$31.76 per 15 minutes

No Change

Evaluation/IFSP Teaming Special Instruction

\$27.99 per 15 minutes

No Change

Children's Advocacy Center of McKean County

Forensic Interviewing for CPS investigations

\$300.00 per interview

No change

Susquehanna Software, Inc.

EI-Technical Support/Maintenance Contract

\$175.00/monthly

\$200.00/monthly

Technical Support (As Needed)

\$ 95.00/hour

No Change

Mileage (As Needed)

\$.51/mile

No Change

■ **DRUG AND ALCOHOL (7/1/17 to 6/30/18)**

Crossroads Counseling Inc.

Outpatient Treatment	\$95.00 per hour	No Change
Group	\$66.00 per hour	No Change

Pyramid Healthcare, Inc., #077019

Non-Hospital Detox Adult	\$236.00	\$294.00
Short Term (-42 Days) Adult	\$200.00	\$226.00
Short Term (-42 Days) Adult Co-occurring	\$240.00	\$252.00

Pyramid Healthcare, Inc., #077014

Halfway House Male Only	\$95.00	\$109.00
-------------------------	---------	----------

Pyramid Healthcare, Inc., #077026

Halfway House Adult Female Only	\$100.00	\$106.00
---------------------------------	----------	----------

Pyramid Healthcare, Inc., Bellville #447027

Long- and Short-Term Male Only	\$187.00	\$193.00
--------------------------------	----------	----------

Ridgeview Adolescent Treatment Center #707235

Long Term (90+ Days) Adolescent Female Only/Male Only	\$194.27	\$275.00
Short Term (-42 Days) Adolescent Female Only/Male Only	\$268.03	\$275.00

Pyramid #097055

IP NH Residential Short-Term	NA	\$250.00
IP NH Residential Long-Term	NA	\$295.00

Pyramid #097101

IP NH Detox	NA	\$285.00
IP NH Residential Short- and Long-Term	NA	\$207.00

■ **INTELLECTUAL DISABILITY (7/1/17 to 6/30/18)**

Sue Sticklin/QMRP

QMRP/Level of Care Assessment	\$150.00 per Assessment	No Change
Mileage	\$.535/Mile or current state rate	No Change

The ARC of Indiana County

IM4Q Surveys	\$503.28 per Survey	No Change
--------------	---------------------	-----------

Susquehanna Software, Inc.

ID Technical Support/Maintenance Contract	\$175.00/monthly	\$200.00/monthly
Technical Support (As Needed)	\$ 95.00/hour	No Change
Mileage (As Needed)	\$.51/mile	No Change

Karen Abbott

AE Certified Investigations	\$30.00/hour	No Change
-----------------------------	--------------	-----------

■ **MENTAL HEALTH (7/1/17 to 6/30/18)**

Bradford Regional Medical Center

Short Term Inpatient Hospitalization	Authorized/Approved Medical Assistance Rate	
--------------------------------------	---	--

Guidance Center

Mental Health Psychiatric Outpatient Services- Project RAPPORT	\$12.50 per 15-minute unit (max. \$25,000)	No Change
---	---	-----------

Guidance Center

Parent Education Programs	N/A	\$12.50/15-minute unit
---------------------------	-----	------------------------

Beacon Light Behavioral Health Systems

Residential Treatment for Dependent/ Delinquent Youth		
Foster Care	\$83.15	\$95.28
Shelter	\$187.42	\$192.01

RTF-MA Covered \$269.66-\$280.61 \$289.30 per diem/Bradford
 \$289.88 per diem/Towanda
 \$281.29 per diem/Youngsville
 Clothing Allowance \$450.00
 Personal Allowance \$195.00
 STAR \$475.00 (MA)
 STRIDE \$885.37 (East)
 STRIDE \$772.82 (West)

Susquehanna Software, Inc.
 Software, Technical Support \$1,200.00/month \$1,266.67/month
 & Programming Services Total: \$14,400/yr Total: \$15,200/yr

Linda Swift/Independent Escort Contractor
 Round Trip, portal to portal, less than 4 hours \$ 70.00 No Change
 Round Trip, portal to portal, 4 up to 8 hours \$120.00 No Change
 Round Trip, portal to portal, 8 hours and over \$240.00 No Change

Dickinson Center, Inc.
 Mental Health Student Assist. Program Services \$107,032.00 \$109,182.00

Dickinson Center, Inc.
 Mental Health Psychiatric Rehabilitation Services \$30,000 maximum \$35,200 maximum
 Psychiatric Rehabilitation Rate \$5.50/15 minutes

Dickinson Center, Inc.
 Mental Health Psychiatric Outpatient Services \$47,665 maximum \$35,269 maximum

Dickinson Center, Inc.
 Mental Health Outpatient Programming \$5,000 maximum \$6,000 maximum

Dickinson Center, Inc.
 Mental Health Crisis/Emergency Services \$23,191 maximum \$19,711 maximum

Dickinson Center, Inc.
 Family-Based Mental Health Services \$35,000 No Change

Dickinson Center, Inc.
 Peer Specialist Support Services \$15.00/15 minutes No Change
 (maximum \$7,500)

~Action~ Comm. Kefover moved to approve the contracts as listed. Comm. Morley seconded. Kefover yes; Morley yes.

■ **POTTER COUNTY HUMAN SERVICES (7/18/17 to 6/18/18)**

Karpinski's Office Supplies
 Maintenance Agreement – Copier IR2525 \$360.00 No Change

~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

TRAINING REQUESTS

--Susan Amidon – PCHS – LTC Ombudsman Assistant Training, Brookville, Pa. Lodging. ~Action~
 Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

--Kathleen Majot & Dawn Wooster – Administration – 2017 SCHRPP Annual Conference, Pittsburgh, Pa. Lodging, mileage and meals. ~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

PERSONNEL

Resignation received from Marlene Thomas, part-time Records Preservation Clerk effective July 27, 2017. ~Action~ Comm. Kefover moved to accept. Comm. Morley seconded. Kefover yes; Morley yes.

CHIEF CLERK REPORT

Application for 2017 Liquid Fuel tax funds from Shinglehouse Borough to encumber \$2,461.25.
 ~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Commissioner Kefover attended the Keystone Commissioners Conference at the White House on July 13. Commissioners were given the opportunity to speak on relevant issues to Pennsylvania counties. Presentations were made by Intergovernmental Affairs Representatives in each federal department. Commissioner Kefover was impressed with the substantive working relationships that are being built between local governments on a county level and the federal government. She was given the opportunity to present Ms. Kelly Ann Conway with proof of the struggle counties face with the abundance of regulations attached to federal and state programs. Communications are still ongoing from this conference and bimonthly conference calls will be made from the White House Office of Governmental Affairs to Pennsylvania County Commissioners.

The latest edition of the *Potter County Veterans News* newsletter was distributed.

Commissioner Heimel summarized his agenda at the National Assn. of Counties Annual Conference in Columbus, Ohio. These included activities as a member of NACo's Justice/Public Safety Committee and Veterans and Military Service Committee; a presentation on the Potter County Veterans Gravestone Restoration Project; one-on-one meetings with county officials from several states for a study of best practices related to criminal justice reform; and attendance at sessions on the opioid epidemic, data-driven justice, issues involving mental health treatment in county jails and others.

Commissioner Morley reported on the recent Northwest Assn. of County Commissioners meeting, hosted by the Potter County Commissioners at the Pennsylvania Lumber Museum.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS - Check #497-499	2,493.74
PAYROLL AUTOMATIC DEPOSITS	46,365.14
PAYROLL CHRISTMAS CLUB DEPOSITS	1,065.00
PAYROLL TAX TRANSFERS (EFTPS)	18,222.71
STATE TAX WITHHOLDINGS (ETIDES)	2,262.34
ACCOUNTS PAYABLE CHECKS – Check #57236 7/7	42,677.60
Check #57237-57341 7/20	43,535.66
Total Checks Written	156,622.19

~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

Potter County Courthouse Fiscal Summary – 7/21/2017

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	84101-84114			4,727.25
10	Payroll-Direct Deposit	9022956-9023080			92,245.73
10	General Fund - Accounts Payable	122229-122320	122034; 122154; 122155	9,975.39	114,156.33
10	General Fund – A/P Manual Checks	907211771-907211775			138,946.98
11	LEPC	2368-2370			509.60
14	Liquid Fuels	1367			1,064.19
15	North Fork Dam	122321			22.00
16	911 Fund	2562-2564			1,159.71
17	Saulter Preserve	122322			25.72
18	Automation Fund (Civil)	122323-122324			13,496.39
28	Domestic Relations IV-D	746			33,961.00
34	V.O.J.O.	122325			610.05

35	Victim Services	122326-122327			708.05
33	Triple Divide Water Monitoring	122328			198.72

~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

Potter County Courthouse Fiscal First of the Month – 8/01/2017

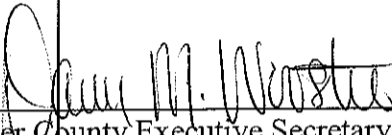
<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Voided Check #s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	122329-122340			104,395.13
10	General Fund – A/P Manual Checks	999109			40.00
11	LEPC	2371			309.12
16	911 Fund	2565-2566			792.00

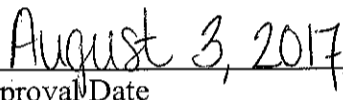
~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes.

NEXT MEETING: August 3, 2017

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Morley seconded. Kefover yes; Morley yes.

Prepared by Dawn Wooster


 Potter County Executive Secretary


 Approval Date