

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

JANUARY 4, 2018

**CALL TO ORDER** Commissioner Morley called the meeting to order at 11:16 a.m.

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL** Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot and Recording Secretary Dawn Wooster; all present.

**PUBLIC COMMENT**

Chuck Dillon, staff representative of State Senator Joseph Scarnati's office, attended the meeting to seek input from the commissioners on state government issues. The board cited several priorities, including funding for county-provided 911 emergency communications and human services and continuation of the impact fee on shale gas production.

**MINUTES** – December 21, 2017 ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

**NEW BUSINESS**

Appointment of Michael R. Salvadge to the Potter County Solid Waste Authority for the unexpired term of David Miller ending Dec. 1, 2021. The board thanked Mr. Salvadge for his service as executive director of PCSWA for more than 20 years. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Reappointment of George McGuire to the Potter County Solid Waste Authority for the term ending Dec. 31, 2022. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Reappointments of Curt Weinhold, Michael Thierfelder and Joe Ayers to the Potter County Planning Commission for four-year terms ending January 2022. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Request from Coroner Kevin Dusenbury for increases in deputy fees from the current rate of \$50 per call to \$100 per call. Also requesting an increase in ambulance transportation from the current rate of \$100 to \$150. ~Action~ Comm. Heimel moved to approve as requested. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Proposals from ONSOLVE LLC and Swiftreach for CodeRED® program system. The program will provide automatic notification for weather warnings and public alerts. Commissioner Morley, who is also the county's director of emergency services, proposed to accept the ONSOLVE LLC proposal of \$3,900. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

**CONTRACTS AND AGREEMENTS**

Request from the Potter County Veterans Services Committee for the Potter County Board of Commissioners to contract with Vietnam Veterans Combat Ltd. to bring The Moving Wall to Potter County at a total cost of \$5,500 for a five-day display period. Grant funding will be pursued to offset the cost. Details continue to be laid out for several outreach events during display and a "Student Day" for the local schools to visit The Wall.

~Action~ Comm. Kefover moved to approve. Comm. Morley seconded. Kefover yes; Morley yes; Heimel abstain.

**PCHS CONTRACTS AND AGREEMENTS**

**TRAINING REQUESTS**

**PERSONNEL**

**CHIEF CLERK REPORT**

Received an application for 2017 Liquid Fuels Tax funds from Wharton Township, \$839.85.  
 ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

**COMMISSIONERS' REPORTS**

Commissioner Kefover presented copies of a letter to the editor written by David Cole about Coudersport's downtown diversity and development. She also reported that representative from Special Olympics will be in Potter County to begin reorganizing local participation.

Commissioner Heimel noted that the Pa. Dept. of Environmental Protection is holding a public informational meeting followed by a public hearing on a shale gas wastewater treatment plant proposed for a site in west Coudersport on Jan. 16 at the Gunzburger Building Auditorium.

**BILLS**

**Potter County Human Services Fiscal Summary**

PAYROLL CHECKS - Check #1207 – 1208	2,661.10
PAYROLL AUTOMATIC DEPOSITS	47,489.50
PAYROLL TAX TRANSFERS (EFTPS)	18,310.36
STATE TAX WITHHOLDINGS (ETIDES)	2,288.51
ACCOUNTS PAYABLE CHECKS – Check #60758 – 60883 1/04	430,728.59
<b>Total Checks Written</b>	<b>501,071.24</b>

~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

**Potter County Courthouse Special Run– 12/28/2017**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	125479-125506; 125508	125492	510.00	22,094.36
11	LEPC	2509			32.16
14	Liquid Fuels	1505-1506			7,474.96
16	911 Fund	2640-2641			27,767.24
55	PHARE Grant	125507			10,000.00

~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

**Potter County Courthouse Fiscal Summary – 1/05/2018**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85015-85018			2,398.48
10	Payroll-Direct Deposit	9024236-9024337			91,425.61
10	General Fund - Accounts Payable	125509-125583			202,572.58
10	General Fund – A/P Manual Checks	901051801- 901051805; 999115			135,967.15
11	LEPC	2510-2513			636.58
16	911 Fund	2642-2647			27,616.28
34	V.O.J.O.	125584			610.05
35	Victim Services	125585			1,107.05

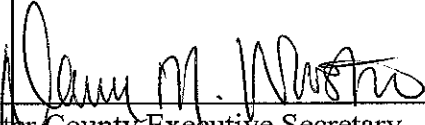
Case & Harris ERN 11130

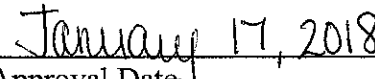
**Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

**NEXT MEETING:** January 17, 2018 \*Wednesday – change to regular schedule

**ADJOURNMENT** Commissioner Kefover moved to adjourn. Commissioner Heibel seconded. Kefover yes; Heibel yes; Morley yes.

Prepared by Dawn Wooster

  
\_\_\_\_\_  
Potter County Executive Secretary

  
\_\_\_\_\_  
Approval Date