

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

MAY 24, 2018

CALL TO ORDER Commissioner Morley called the meeting to order at 11:01 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot, and Recording Secretary Dawn Wooster; all present

PUBLIC COMMENT

MINUTES – May 10, 2018 ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

Proposals received for a used 2015 Ford Escape from Kightlinger Motors Inc., \$14,403.00; and Stoltz of Coudersport, \$15,336.00. Bid from E & G Auto Plus Inc. did not meet specifications. ~Action~ Comm. Morley moved to approve the Kightlinger proposal. Comm. Heimel seconded. Morley yes; Heimel yes; Kefover yes.

Appointments to the Local Emergency Planning Committee: Thomas Shaw, Tony Cochran, William Smith, Chris Kloc, Joseph Gray, Andrew Dubots, Justin Boatwright ~Action~ Comm. Heimel moved to appoint the listed individuals. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Improvement Fund requests received from the Potter County Auditors to purchase three laptops, purchase price of \$2,749.65; Potter County Commissioners to purchase a Canon Image Runner Copier, \$2,944. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

CONTRACTS AND AGREEMENTS

PCHS CONTRACTS AND AGREEMENTS

17/18

18/19

■ AGING – all terms of 7/1/18 to 6/30/19

Health Ride Plus

Transportation

Transport flat rate (1st 10 miles)

\$22.50 one way

No Change

Transport per mile (Over 10 miles)

\$1.25

No Change

Helpmates

In-home services

\$17.70/hour

\$18.05/hour

Critical Signal Technologies, Inc.

PERS Unites and Medication Dispensers

PERS for individual per unit

\$22.00

No Change

Add \$5.00 per month for an additional pendant

Fall detection PERS

\$30.00

No Change

Cellular PERS with fall detection

\$38.00

No Change

Mobile PERS

\$36.00

No Change

Mobile PERS with fall detection

\$44.00

No Change

County Homemakers, Inc.

In-home services

\$17.80/hour

\$18.15/hour

Substitute Senior Center Operator:

Cora Roth

\$7.25 per hour

No Change

Betty Nolan

\$7.25 per hour

No Change

Judy Haas

\$7.25 per hour

No Change

Betty Tomak

\$10.37 per hour

No Change

Purfood Inc. dba Mom's Meals

Regular HDM -	\$6.12 per meal	No Change
Puree HDM -	\$7.00 puree meal	No Change

■ **CHILDREN AND YOUTH – all terms of 7/1/18 to 6/30/19**

George Junior Republic

Residential Treatment for Dependent/Delinquent Youth

Group Home	\$139.74	\$142.53
Crisis	\$194.21	\$198.09
Drug & Alcohol	\$163.20	\$166.46
Shelter	\$159.17	\$162.35
Special Needs	\$253.06	\$258.12

Perseus House, Inc.

Residential Treatment for Dependent/Delinquent Youth

All MA funded		
Perseus House Enhanced Male RTF	\$564.56	No Change
Perseus House Male RTF	\$237.02 - \$299.92	No Change
Andromeda house Female RTF	\$217.70 - \$297.67	No Change
Brighter Horizons	\$327.51	No Change
Perseus House Shelter	-	\$196.52
Florence Crittenton	-	\$318.89

Keystone Adolescent Center

Shelter & Residential Treatment

Shelter	\$155.50	\$163.90
Female Residential	-	\$177.25
Male Residential Transitional Living	-	\$143.25
Female Residential Transitional Living	-	\$143.25

Haborcreek Youth Services

Residential Treatment for Delinquent/Dependent Youth

Rate set by M.A. ; Paid through Managed Care

RTF Conway House	\$378.00/per diem	No Change
RTF St. Joseph House	\$343.00	No Change
RTF Wagner House	\$314.15	No Change
RTF Reserved Bed Day	\$ 80.00	No Change

Cornell Abraxas Group, Inc.

Residential Treatment for Delinquent/Dependent Youth

Leadership Development Program	\$163.66	\$167.75
Shelter	\$289.85	\$297.10
STEP	\$174.79	\$179.16
\$Male D&A Treatment	\$163.66	\$179.16

■ **COORDINATED SERVICES – all terms of 7/1/18 to 6/30/19**

<u>Transportation - Drug and Alcohol</u>	\$2.15/loaded mile	No Change
<u>Transportation – Aging</u>	\$2.15/loaded mile	No Change
<u>Transportation – Intellectual Disability</u>	\$2.15/loaded mile	No Change
<u>Transportation – Children & Youth</u>	\$2.15/loaded mile	No Change
<u>Transportation – Mental Health</u>	\$2.15/loaded mile	No Change
<u>Supportive Services</u>	\$47.00/family unit	No Change

■ **MENTAL HEALTH**

Act 143 Designee Agreement – Independent Contractor – Rick Kunselman

Monday through Thursday	\$ 70.00	No Change
Friday	\$100.00	No Change
Saturday & Sunday	\$140.00	No Change
Holiday	\$140.00	No Change

7/1/18 to 6/30/19

~Action~ Comm. Heimel moved to approve all contracts listed. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

TRAINING REQUESTS

--Sherry Hoffman – PCHS – Tips & Tools for Working with the Media Workshop, Harrisburg, Pa. Mileage. PDA/P4A Quarterly Meeting, Harrisburg, Pa. Lodging and mileage. ~Action~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.
--Glenn Drake & Angela Milford – Jail – Prison Risk Management Workshop, Hershey, Pa. Action~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

PERSONNEL

Hiring of Kelly Murray as the Trailblazer Program Supervisor, effective June 4, 2018. Program runs for approximately two months. ~Action~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

CHIEF CLERK REPORT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Commissioners commented on the public meeting about the DCNR Master Plan for Denton Hill State Park. Those in attendance expressed support for the state's plan, which includes upgrades to the ski lifts, snowmaking system and lodge, addition of four-season recreational facilities and more.

Commissioner Kefover shared some of the findings from her research for a Memorial Day speech. One trend of interest noticeable in a review of wartime fatalities and injuries over the years is a marked increase in disability claims.

Commissioner Heibel announced that he will be attending a meeting of the National Assn. of Counties Justice and Public Safety Committee, during which county officials will be making the case for increased federal funding to support county criminal justice reforms. Representatives from the White House, Justice Department and other federal agencies will meet with committee members.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS - Check #1224	1,855.54
PAYROLL AUTOMATIC DEPOSITS	51,506.89
PAYROLL TAX TRANSFERS (EFTPS)	18,157.78
STATE TAX WITHHOLDINGS (ETIDES)	2,397.82
ACCOUNTS PAYABLE CHECKS – Check #61894 5/11	204.82
Check#61895 5/16	919.72
Check#61896-62013 5/24	157,719.73
Total Checks Written	232,762.30

~Action~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

Potter County Courthouse Special Run – 5/16/2018

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund -	126595			200.00

~Action~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Potter County Courthouse Fiscal Summary – 5/25/2018

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85063-85068			3,509.73
10	Payroll-Direct Deposit	9025298-9025422			96,897.87
10	General Fund - Accounts Payable	126596-126857			123,185.17
10	General Fund – A/P Manual Checks	905251851-905251855			140,047.22
11	LEPC	2547-2548			1,279.94
15	North Fork Dam	126858			22.00
16	911 Fund	2696-2698			379,453.90
17	Saulter Preserve	126859-126860			39.40
20	Supervision Fees	126861-126863			361.54
24	Improvement Fund	126864			2,749.65
28	Domestic Relations IV-D	1006			450.00
32	Specialty Courts	126865			51.20
34	V.O.J.O.	126866			610.05
35	Victim Services	126867			1,128.05
61	Employee Wellness Initiative	126868-126869			337.50
62	CDBG Entitlement	126870-126871			205,306.10

~Action~ Comm. Morley noted the expense out of the 911 Fund, which involves grant monies towards the microwave project. Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

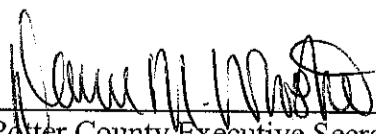
Potter County Courthouse First of the Month – 6/01/2018

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	126872-126884			126,091.92
10	General Fund – A/P Manual Checks	999120			35.00
11	LEPC	2549			309.12
16	911 Fund	2699-2700			792.00

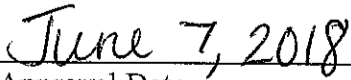
~Action~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

NEXT MEETING: June 7, 2018

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Heibel seconded. Kefover yes; Heibel yes; Morley yes.



 Potter County Executive Secretary

Prepared by Dawn Wooster


 Approval Date