

~ Minutes ~

POTTER COUNTY COMMISSIONERS MEETING

February 14, 2019

CALL TO ORDER Commissioner Morley called the meeting to order at 12:20 p.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot, Recording Secretary Danielle Gietler, all present.

PUBLIC COMMENT

MINUTES – January 31, 2019 ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

Reappointments of John Wright, Douglas Morley, William Hunt and Jennifer Rossman to Comprehensive Economic Development Strategy Committee, Jan. 1, 2019 to Jan, 1, 2021. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Request for \$350 to cover expenses of annual EMA Weather Exercise. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Bid notice to sell high-mileage 2007 Dodge Caravan (PCHS). One bid was received and opened. ~Action~ Comm. Heimel moved to table for PCHS review. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Sale of repository properties proposed by Potter County Tax Claim Bureau. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Ordinance 2 of 2018 delaying implementation of the UPI Ordinance. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Christine Perneski & Kristi Wendel from Northcentral Pa. Regional Development Commission discussed economic development/jobs initiatives being administered by that agency and thanked the commissioners for their support.

CONTRACTS AND AGREEMENTS

PCHS CONTRACTS AND AGREEMENTS 17/18 18/19

TRAINING REQUESTS

--Susanne Boucher – PCHS Aging; Protective Services/Guardianship Meeting, Harrisburg, Pa. Lodging, Mileage & Meals. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Colleen Wilber – PCHS Drug/Alcohol; PACDAA Membership Meeting, State College, Pa. Registration, Lodging, Mileage & Meals. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Pat Harris, Teresa Ostrom, Heather Morey – PCHS Mental Health & CYS; Enhancing Trauma Awareness, Coudersport, Pa. Mileage. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Barry Piatt, Dave Smoker, Jim Douglass, John Allen, Ralph Heberle, Roy Knowlton, Larae Franklin & Tony Kucic – PCHS Coordinated Service Drivers Defensive Driving Course, Penn Stater Conference Center, Pa. Meals. . ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Teresa Ostrom – PCHS CYS; In-Home Safety Assessment/Management, Meadville, Pa. Mileage, meals and lodging. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Teresa Ostrom – PCHS CYS; Parent Child Interaction Therapy, State College, Pa. Mileage, meals, registration and lodging. ~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

PERSONNEL

Warden Glenn Drake has transferred Bruce Brooks from a part-time to full-time Corrections Officer, filling a vacancy at the jail effective Feb. 3, 2019. ~Action~ Comm. Kefover moved to acknowledge. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Resignation of Lorri Griffen, Galeton Senior Center operator, March 1, 2019. ~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

CHIEF CLERK REPORT

Chief Clerk Kathleen Majot reported that 2019 liquid fuels tax allocation letters were mailed to the townships and boroughs.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Comm. Kefover announced that she will not be running for a sixth term in this year's election. She said it has been an honor to serve Potter County.

Comm. Heimel reported that he, Jim Kockler and Bryonna Mann participated in a technical assistance webinar on implementing the national Stepping Up initiative. It's part of an ongoing project to improve criminal justice outcomes for those with mental illness, resulting in cost savings, enhanced public safety and fewer repeat offenders.

Comm. Morley provided an update on the 911 emergency communications system upgrade. Current focus is on tower site development and approval, Federal Communications Commission licensing, development of microwave relay components, and selection/ordering of equipment.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS – 1243	\$6,891.97
PAYROLL AUTOMATIC DEPOSITS	\$51,075.17
PAYROLL TAX TRANSFERS (EFTPS)	\$20,892.86
STATE TAX WITHHOLDINGS (ETIDES)	\$2,619.91
ACCOUNTS PAYABLE CHECKS – Check # 64005-64099 2/14/19	128,841.65
Total Checks Written	\$210,321.56

~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Potter County Courthouse Special Run – 02/13/2019

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
31	Capital Projects	128945			\$250,000.00

~Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85156-85159			\$3,143.84
10	Payroll-Direct Deposit	9027366-9027461			\$90,266.85
10	General Fund - Accounts Payable	128946-129049			\$195,611.98
10	General Fund – A/P Manual Checks	902151913-902151917			\$130,870.45
11	LEPC	2615-2617			\$159.92
16	911 Fund	2809-2813			\$1,408.31
18	Automation Fun (Civil)	129050			\$1,066.30
23	Sinking Fund	129051			\$4.05
28	Domestic Relations IV-D	1013			\$450.00
34	V.O.J.O.	129052			\$624.30
35	Victim Services	129053			\$1,121.30
64	Gas Well Impact-Cap Res.	129054-129055			\$15,000.00

~Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEXT MEETING: February 28, 2019

ADJOURNMENT: Commissioner Kefover moved to adjourn. Commissioner Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Prepared by Danielle Gietler



 Potter County Executive Secretary

February 28, 2019
 Approval Date

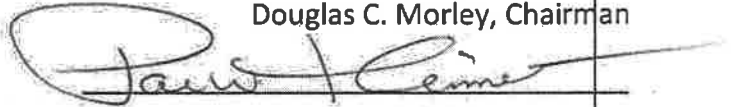
MODIFICATION OF ORDINANCE #2 OF 2018
An Ordinance of Potter County

Modification of Ordinance #2 of 2018 page five (5) under Section 12, Effective Date. Motion to delay the implementation of the UPI Ordinance until further notice.

POTTER COUNTY COMMISSIONERS



Douglas C. Morley, Chairman



Paul W. Heimel, Commissioner



Susan S. Kerover, Commissioner

ATTEST



Kathleen H. Majot, Chief Clerk