

Minutes

MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL March 3, 2023, Gunzburger Building

CALL TO ORDER - Paul Heimel, Chair

ROLL CALL – Members Glenn Drake, Stephen Minor, Andy Watson, Barry Hayman, Nancy Grupp, Paul Heimel, all present. Warden Angela Milford, present. Solicitor Tom Shaffer, present. Administrator Jessica Giebel, present.

PUBLIC COMMENTS - none

MINUTES – Jan 6, 2023; B. Hayman moved to approve; S. Minor seconded; all in favor.

REPORT FROM CHAIR –

--PC Human Services is working on a plan for use of opioid settlement funds which includes a transitional living home and medication-assisted treatment in the jail.

--Gretchen Frank from the Pa. Stepping Up Technical Assistance Center is awaiting information on the current system used in jail operations for data collection, analysis and dissemination. Potter County was chosen to receive direct, hands-on assistance from the center to improve our data collection and management.

--Chair's recommendation of a committee structure to improve Jail Board efficiency and effectiveness pending a study of successful models in other counties.

GUEST SPEAKER – Julia Alday, PIMCC/Cost Management Quarterly Report

--Cost savings from September 2022 through February 2023 were \$108,973.

--Contract with CenClear for tele-mental health services was finalized. An addendum to increase compensation for Dawn Dovensky, counselor, was finalized, matching Medicare rate for her contracted services.

--Diamond Pharmacy provided updated information to the jail nurse regarding certain psychotropic medications. Cost Management and Diamond Pharmacy are working on a formulary update to provide counties.

OLD BUSINESS –

-Harry Wilson/Encartele: contract addendum

Encartele currently provides inmates with telephone services. Under the addendum, Encartele would provide computer tablets (10-20) to the inmates for education, reading material and entertainment. Billing would be based on minutes of usage by

each inmate. Tablets could also be used to place commissary orders and otherwise communicate with staff, to make calls and send/receive messages.

Solicitor Shaffer spoke on a recent Act of Congress requiring that the service fees be reasonable to protect against price-gouging and/or kickbacks to county governments.

Following discussion, G. Drake moved to recommend to the Board of Commissioners that the three-year contract addendum be approved. Roll call: G. Drake-yes, A. Watson-abstain, S. Minor-yes, P. Heimel-yes, N. Grupp-yes, B. Hayman-yes.

REPORT FROM WARDEN –

--Warden Milford reported there are 27 inmates at the jail, with one serving on weekends only. The jail is housing 10 inmates from other counties.

--A worship service is being held on Sunday with good attendance.

--Crystal Thomas/Potter County D&A Services, is organizing group sessions for drug and alcohol services. Alcoholics Anonymous and Narcotics Anonymous recovery meetings are being held weekly.

--Some 19 inmates are receiving mental health counseling.

--Children & Youth Services Director Tom Patterson is investigating options for providing programs such as parenting, life skills and financial planning in the jail. Nutrition classes may be provided in the future.

--GED training is not currently being utilized. Some inmates cannot afford the \$35 fee for testing after completing the course.

--Wiring for new video surveillance system is in place

--Correction Officers are in the process of receiving their recertifications for CPR and First Aid.

GENERAL DISCUSSION – none

EXECUTIVE SESSION – Board discussed the risk management study and personnel.

RETURN TO PUBLIC SESSION – B. Hayman moved to adjourn; N. Grupp seconded; all in favor.

NEXT MEETING –

-July 7, 2023 - noon

ADJOURNMENT – B. Hayman moved to approve; N. Grupp seconded; all in favor.