

POTTER COUNTY FEE SCHEDULE

Updated and Effective January 2, 2019

PROTHONOTARY

APPEALS: From District Magistrate Judgment (Civil), includes JCS/ATJ fee/auto fee/25¢ writ tax).....\$68.50

From Court of Common Pleas to Appellate Court: (MUST BE 2 SEPERATE CHECKS)

Payable to "Prothonotary"..... \$50.00

1.) Payable to "Prothonotary of Appellate Court" (includes JCS/ATJ fee).....\$90.25

From a License Suspension/Registration Plates.....\$95.25

Assessment Appeal.....\$95.25

Assignment.....\$5.00

Attachment of Wages: Praecipe for Notice of Intent (landlord-tenant).....\$40.00

Attachment of Wages: Writ of Attachment of Wages, etc. (landlord-tenant)\$40.00

COMMENCEMENT OF ACTION: *(other than Custody or Divorce)*

By Petition (incl. JCS/ATJ fee & Prothonotary Auto. Fund Fees).....\$96.75

By Complaint (incl. JCS/ATJ fee 50¢ writ tax/Proth. Auto. Fund Fees)..\$101.75
(Eminent Domain/Condemnation)

By Writ of Summons....(incl. JCS/ATJ fee, 50 cent writ tax & Proth. Automation Fund Fees).....\$101.75

By Complaint in Confession of Judgment (incl. JCS/ATJ fee, 50¢ writ tax & Proth. Auto. Fund Fees).....\$101.75 + 25.50 = \$127.25

CUSTODY: (includes JCS/ATJ fee, 50¢ writ tax/Prothonotary Auto. Fund Fee /Act 119).....\$103.75

Continuance (Motion for -whether granted or not).....\$30.00

Discontinuance of Action.....\$5.00

Exemplified Record (filing in Potter County, or preparing for another county or state).....\$26.00

PROTHONOTARY

JUDGMENTS: (includes. satisf. fee and any state writ tax)

Federal Tax Liens (includes Proth. Auto. Fee).....	\$25.00
Commonw. Certified Liens....(includes Proth. Auto. Fee & 50¢ writ tax).....	\$25.50
Default Judgments (includes Proth. Auto. Fee).....	\$25.00
Entry by Dist. Justice Judgm. (includes Proth. Auto. Fee & 25¢ writ tax).....	\$25.25
Entry by Munic. Lien (includes Proth. Auto. Fee & 50¢ writ tax).....	\$25.50
Petition to Open or Strike Judgment (incl. JCS/ATJ fee.).....	\$61.75

Satisfaction of judgments or liens filed prior to 2004:	
of a Judgment.....	\$7.00
of a Commonwealth....or Municipal Lien.... (incl. 50¢ writ tax)	\$7.50
of a Federal Tax Lien.....	\$7.00

Judgment Transferred from Potter County to Another County.....\$26.00

Note: Satisfaction fee and any state writ tax is included in judgment filing fee

EXECUTION:

Praeipce for Writ of Execution or Praeipce for Writ of Possession.....\$48.00
(An Amended Writ will not be accepted, please file new Writ)

Re-Issue Writ of Execution (at same Case No.).....\$5.00

Mechanic's Lien

Waiver or Stipulation Against....(incl. Proth. Auto. Fee).....	\$16.50
Claim.....(incl. Proth. Auto. Fee).....	\$16.50

Reinstatement of Complaint.....\$5.00

Revival of Judgment:

By Agreement(incl. Proth. Auto. Fee).....	\$23.00
By Writ.....(incl. Proth. Auto. Fee).....	\$29.00

Release of *Specific Real or Personal Property* from a Judgment or Lien.....\$7.00

Road Docket Resolution.....(incl. JCS/ATJ fee and Auto. Fee).....\$58.25

Subordination of Lien or Judgment.....\$7.00

Search of Records....done as time permits

	\$7.00
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(add \$1.50 per each finding & 50¢ per each page copied)

PROTHONOTARY

DIVORCE:

Complaint (incl. JCS/ATJ fee, 50¢ writ tax, Proth. Auto. & Divorce Surcharge) <i>(If custody's a count, add additional \$8.50 for Act 119)</i>	\$ 88.75
Two Count Divorce.....	\$134.00
Three Count Divorce.....	\$179.25
Four Count Divorce.....	\$224.50
Five Count Divorce.....	\$269.75
Six Count Divorce.....	\$315.00

[for each additional count, add \$45.25 Note: this incl. JCS/ATJ fee]

Counter-claim in Divorce, filing of a one count (incl. JCS/ATJ fee).....	\$ 77.25
<i>Plus</i> add \$45.25 for each additional count in the Counter-claim (Note: incl JCS/ATJ fee) & if custody is a count in the counter-claim add an additional \$8.00 for Act 119	

Change of Venue request (in a Divorce case)...whether granted or not.....\$48.00

Praecipe to Amend a filing or decree.....\$10.00

Praecipe to Reinstate Complaint.....\$5.00

Praecipe to Transmit the Record...(incl. 1 cert. copy of Decree for Plaintiff)...\$10.00

Certificate of No Claims Filed.....\$5.00

Certified Copy of Divorce Decree.....\$5.00

Divorce Packet (Blank).....\$6.50

Election to Resume **Prior** Surname filed at *divorce case*

If done prior to or within 1 year of the divorce decree (By Notice).....\$5.00

If done more than 1 year after the date of divorce decree (By Pet.)....\$20.00

Election to Resume **Prior** Surname as a *Surviving Spouse* (**must** be a Potter
County, PA resident).....\$20.00

One (1) additional certified copy.....\$5.00

Exemplified copy (Triple-sealed) of Divorce case.....\$26.00

CLERK OF COURTS

Poundage statutory handling fee for bail: 3% of first \$1,000.00 and 1% of balance

Appeals:	From District Magistrate Summary Conviction... (incl. JCS/ATJ fee..\$85.25 (Traffic/Non-Traffic)	
	From Court of Common Pleas to Appellate Court: (MUST BE 2 SEPERATE CHECKS)	
	1.) Payable to "Prothonotary"	\$50.00
	2.) Payable to "Superior Court of PA" (incl. JCS/ATJ fee).....	\$90.25
Bail Power of Attorney (Fee for new bail bondsman).....		\$20.00
Expungement of a Criminal Case.....		\$132.00
Miscellaneous Case filing.....(incl. JCS/ATJ fee and Auto. Fee).....		\$95.25
Private Detective License (initial filing).....		\$300.00
Private Detective License (renewal).....		\$100.00
Subpoena (criminal).....		\$5.00

CLERK OF THE ORPHANS' COURT

Accountings...(First and Final)....first page.....(includes JCS/ATJ fee).....	\$95.25
Additional pages.....(do not count affidavits, copies, etc.).....	\$2.00
ALL Petitions/Commencement of Action (includes JCS/ATJ fee).....	\$96.75
Appeals: From Orphans' Court to Appellate Ct: (NEED 2 SEPARATE CHECKS)	
1.) Payable to Prothonotary for \$50.00	
2.) Payable to Prothonotary of Appellate Court.....(incl. JCS/ATJ fee)	\$90.25
Citation.....	\$5.00
Claim Against Accounting.....	\$10.00
Claim Against Estate.....	\$16.00
Disclaimer	\$10.00
Guardianship Annual Report	\$50.00
Family Settlement Agreement	\$30.00
Motion for Continuance (whether granted or not).....	\$30.00
Marriage License (includes one certified return).....	\$50.00
Custodial Parental Consent.....	\$10.00
Waiver of Waiting Period.....	\$10.00
Certified copy of a marriage license.....	\$10.00
(Military Waiver of waiting period is no charge for waiver of waiting period for ACTIVE DUTY with Military ID)	
Release, Receipt and Refunding Agreement	\$10.00

MISCELLANEOUS

Acknowledgements (Notary).....	\$5.00
<u>ARBITRATION (limit \$25,000 or less):</u>	
Praecipe for appointment of board of arbitration.....	\$45.00
Appeal from arbitrator's award (to Court of Common Pleas)..... [or ½ of amount in controversy: whichever is less]	\$475.00
Certified copy of a document.....	\$5.00
Notary Public Registering signature or Certification of.....	\$3.00
Subpoena (civil).....	\$5.00
Transfer Venue to another County.....	\$26.00

NOTE: An NSF fee will be assessed for any check returned by the bank for insufficient funds or otherwise in the amount of \$35.00

Office copy and facsimile policy

Copies50¢ per page

If mailed, there is a minimum copy fee of \$1.00

Facsimile charges for outgoing facsimile – \$5.00 flat fee

For additional information or questions please call: 814-274-9740

or write to:

Kathy S. Schroeder

Prothonotary & Clerk of Courts of Potter County

1 East Second Street, Room 23

Coudersport, PA 16915