

# **Minutes**

## **MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL May 6, 2022, Gunzburger Building**

CALL TO ORDER - Paul Heimel, Chair

ROLL CALL – Members Andy Watson, Barry Hayman, Nancy Grupp, Paul Heimel, all present. Judge Stephen Minor, absent. Glenn Drake and Warden Angela Milford, joined via conference phone. Administrator Jessica Giebel, present.

PUBLIC COMMENT ON AGENDA ITEMS – none

MINUTES --

March 4, 2022; A. Watson moved to approve; B. Hayman seconded; all in favor

REPORT FROM CHAIR –

Commissioner Heimel presented an update on the Operational/Procedural Risk Management Assessment being conducted at the jail. A second assessment, focusing on Human Resources/Personnel issues, is also being offered by PCoRP at no cost. The County Jail section of the county website is being updated.

GUEST SPEAKER –

*Tara Kunkle-Executive Director; Rural Justice Collaborative*

Potter County was one of eight rural counties nationwide to be selected for a hands-on technical assistance program to develop collaboration and expansion of effective re-entry services for those who are transitioning from the jail back to society. Ms. Kunkle said the primary goals are to focus on behavioral health (mental health and addiction included) and to align public and community resources to help reduce recidivism. This could entail intervening before, during and after release from the jail so that individuals can remain contributing members of society and avoid behaviors that could result in them returning to jail. Through the Rural Justice Collaborative project, specific goals will be established to provide a clear direction for the criminal justice system, county administration and other stakeholders in relation to diversion and rehabilitation.

REPORT FROM WARDEN –

Warden Milford reported there are 40 inmates; one performing community service with the county maintenance department; two on work release; and seven females, all of whom are housed in other facilities. One inmate is taking the GED courses. COVID-19 vaccines and booster shots are provided to those requesting them. Lunch was provided and prize drawing held in observance of National Correction Officers Recognition Week. Work with Marie Jones on the Risk Assessment is still being completed.

OLD BUSINESS –

PCoRP Risk Management Assessment; Stage 2 (HR/Personnel Risk Management Review). PCoRP would be able to provide this service to Potter County in the second half of 2022. A. Watson moved to approve; B. Hayman seconded; all in favor.

NEW BUSINESS –

Commissioner Hayman discussed his review of jail policies and procedures and suggested that the Jail Board consider filling the vacant Deputy Warden position. Discussion was held but no action was taken. Chairman Heimel indicated the issue would be revisited at the Jail Board meeting in June.

ADJOURNMENT – N. Grupp moved; B. Hayman seconded; all in favor.