

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

January 14, 2021

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – December 30, 2020

NEW BUSINESS

Consideration for Re-appointment to the Aging Advisory Council (Retro) – Re-appoint George Martin and Jean Martin to the Aging Advisory Council for a term of three years, effective January 2020 thru January 2023.

Resolution 1 of 2021 – CDBG Competitive Application

CONTRACTS AND AGREEMENTS

AMP Global Strategies – 911 Tower Maintenance – January 1, 2021 – December 31, 2021 for \$239,000.00 annually.

AMP Global Strategies – Monthly Maintenance Schedule mandated by PEMA.

Agreement Renewal (retro) – Thomas A. Walrath, Jr. Esquire as Juvenile Defender, Dependency Matters for Potter County, Jan. 1, 2021 to Dec. 31, 2021 at an annual salary of \$17,500.

Maintenance Agreement Renewal – KOS, Inc. for maintenance services of the copier in the Potter County Judges Chambers at an annual rate of \$290.00, effective January 10, 2021 to January 10, 2022.

Duly Enrollment Membership - For Potter County Emergency Management Program for 2021

PCHS CONTRACTS AND AGREEMENTS

19/20

20/21

■ **Drug & Alcohol** (07/01/2020 – 06/30/2021)

Valley Forge Medical Center and Hospital- Facility ID#465121

3.7 WM Adult	\$330.00/day	No Change
3.5 High Adult	\$323.00/day	No Change
4 WM Intensive Adult	\$589.37/day	No Change

■ **Potter County Human Services** (12/17/2020 – 06/30/2021)

Megan Goode

Cleaning Services @ PCHS	New Contract	\$15.00/hr.
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■ **Aging** (07/01/2020 – 06/30/2021)

Cole Care, Inc.

PERS, Cellular PERS, Medication Dispenser,
PERS 2 Necklace Unit

PERS \$30.00/mo.	No Change
Med Disp. \$45.00/mo	No Change
PERS 2 Necklace Unit \$45/mo	No Change

■ **Children & Youth** (07/01/2020 – 05/30/2021)

Center for Community Resources, Inc.

Successful Referral	New Contract	\$1,000.00/ea.
Unsuccessful Referral	New Contract	\$ 250.00/ea.

PCHS CONTRACTS AND AGREEMENTS

	<u>19/20</u>	<u>20/21</u>
Family Group Meeting	New Contract	\$3,000.00
		Successful Meeting
Family Group Meeting	New Contract	\$2,000.00 per
		Unsuccessful Meeting
Totaling		\$30,000.00 Maximum cost

■ **Intellectual Disability**

<i>Family Links (07/01/19 to 06/30/20)</i>		
Supports Coordination	\$23.62/unit	No Change
<i>Family Links (07/01/20 to 06/30/21)</i>		
Supports Coordination	\$23.62/unit	No Change

TRAINING REQUESTS

--Heather Morey – PCHS Aging, Grant Writing A to Z, online. Requests Registration

--Colleen Wilber – PCHS Drug & Alcohol, PADCAA, online. Requests Registration

--Amy Furman – PCHS Aging, Protective Service Basic Training, online. No-Cost

PERSONNEL

Hire – Walter Stenhach, Esq. – Public Defender is requesting to hire Kristie Potter as an Administrative Assistant effective January 12, 2021.

CHIEF CLERK REPORT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

BILLS

Potter County Human Services Fiscal Summary (12/31/2020)

PAYROLL AUTOMATIC DEPOSITS	\$18,514.89
PAYROLL TAX TRANSFERS (EFTPS)	\$6,664.42
STATE TAX WITHHOLDINGS (ETIDES)	\$869.31
ACCOUNTS PAYABLE CHECKS – Check # 69086-69087 (1/04/2021)	\$3,221.70
Total Checks Written	\$29,270.32

Potter County Human Services Fiscal Summary (01/14/2021)

PAYROLL AUTOMATIC DEPOSITS	\$44,110.63
PAYROLL TAX TRANSFERS (EFTPS)	\$13,543.12
STATE TAX WITHHOLDINGS (ETIDES)	\$2,256.70
ACCOUNTS PAYABLE CHECKS – Check # 69088-69194 (1/14/2021)	\$182,888.80
Total Checks Written	\$242,799.25

Potter County Fiscal UPDATED Summary – 12/31/2020

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll Checks	85312-85316			\$1,528.30
10	Payroll-Direct Deposit	9032616-9032735			\$103,069.74
10	General Fund – Accounts Payable	134904-134971 & 134978	134642-134800	\$4,580.00	\$108,427.83
10	General Funds – A/P Manual Checks	912312056-912312060			\$145,399.32

11	LEPC-Local Emergency Planning	2788			\$1,400.00
14	Liquid Fuels	1576-1577			\$8,081.28
16	911 Fund	3130-3133			\$3,035.74
28	Domestic Relations IV-D	1030			\$27,968.00
34	V.O.J.O	134972-134973			\$193.72
35	Victim Services/RASA	134974-134975			\$1,162.28
38	Divorce Fund	134976			\$50.99
64	Gas Well Impact – Capital Reserve	134977			\$1,400.00

Potter County Fiscal Summary – Special Run 01/11/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
62	CDBG Entitlement	134979			\$207,280.98

Potter County Fiscal Summary – 01/15/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll Checks	85323-85325	85317-85322	0.00	\$1,248.24
10	Payroll-Direct Deposit	9032736-9032830			\$91,326.85
10	General Fund – Accounts Payable	134980-135097; 135107 - 135108	134727	\$520.00	\$272,985.09
10	General Funds – A/P Manual Checks	901152101- 901152106			\$140,563.88
11	LEPC-Local Emergency Planning	2789-2794			\$355.98
14	Liquid Fuels	1578-1579			\$3,843.78
15	North Fork Dam	135098			\$19.37
16	911 Fund	3134-3141	3130-3131	\$518.32	\$60,891.25
17	Saulter Preserve	135099			\$30.79
18	Automation Fund (Civil)	135100			\$1,085.14
22	Farmland Preserve & Rollback	135101			\$1,020.00
34	V.O.J.O	135102			\$227.46

35	Victim Services/RASA	135103			\$1,366.45
37	Triple Divide Water Monitoring	135104			\$96.09
39	DES Building Fund	135105	135105	\$2,377.20	\$2,377.20
64	Gas Well Impact-Capital Reserve	135106			\$18,106.34

NEXT MEETING: January 28, 2021

ADJOURNMENT

Prepared by Danielle Gietler