

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

February 25, 2021

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – February 11, 2021

NEW BUSINESS

Guest: Conservation District – Jason Childs, Glenn Dunn II & Will Hunt – discuss Resource Booklet

Public Comment on the Demolition Fund Ordinance

Ordinance No. 1 of 2021 – Establishing a Demolition Fund

CONTRACTS AND AGREEMENTS

MOU between Bradford, Potter and Tioga County

Inter-County Cooperative Communication Agreement – Between Potter and Tioga County regarding E-911

Purchase of Service Agreement – between Potter County and Northern Tier Children’s Home. Effective 01/01/2021 to 12/31/2021.

Professional & Administrative Service Agreement – COVID-19 Hospitality Industry Recovery Program (CHIRP)

Maintenance Agreement Renewal – KOS, Inc. for maintenance services of the copier in the Potter County Public Defender’s Office at a rate of \$.007/black copy and \$.069/color copy, effective February 18, 2021 to February 18, 2022.

Grant Agreement – Pennsylvania Emergency Management Agency (PEMA) for 9-1-1 Statewide interconnectivity funding for the NorthCom Microwave Project for performance period January 1, 2021 to December 31, 2021.

PCHS CONTRACTS AND AGREEMENTS

■ Aging (02/05/2021 – 06/30/2021)

Debra Traub – Sr. Center Substitute

19/20

N/A

20/21

\$7.25/hr.

■ Children & Youth (01/13/2021 – 06/30/2021)

Drug Scan – Drug Testing/Urine & Saliva

Direct Urine Panel

N/A

\$75.00

1A Screening Panel

N/A

\$25.00

Oral Fluid

N/A

\$60.00

Chain of Custody Service

Expert Witness Testimony

N/A

\$1,500.00

Litigation Packet

N/A

\$150.00

MRO Review

N/A

\$25.00

■ Intellectual Disabilities (07/01/2020 – 06/30/2021)

ADDENDUM – The Arc of Crawford County

Medication Minder for MH/ID Indv.

\$88-\$120.00

\$40-\$100.00

■ **Mental Health (02/01/2021 – 06/30/2022)**

Richie Contartesi International

School Assemblies/Suicide Prevention New Contract \$2,950.00
(Pre-Assembly Prep & Assembly)

TRAINING REQUESTS

Katie Taylor – PCHS D&A virtual training for PA SAP Conference. Request registration

PERSONNEL

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

- Austin Borough \$1,133.61
- Galeton Borough \$2,108.05
- Genesee Township \$2,116.61
- Sharon Township \$2,900.81
- Eulalia Township \$2,275.42

COMMISSIONERS' REPORTS

BILLS

Potter County Human Services Fiscal Summary (02/11/2021)

| | |
|-----------------------------------------------------------|---------------------|
| PAYROLL AUTOMATIC DEPOSITS | \$46,929.15 |
| PAYROLL TAX TRANSFERS (EFTPS) | \$15,805.91 |
| STATE TAX WITHHOLDINGS (ETIDES) | \$2,114.92 |
| ACCOUNTS PAYABLE CHECKS – Check # 69381-69469 (2/25/2021) | \$112,258.35 |
| ACCOUNTS PAYABLE CHECKS – Check # 69470 (2/26/2021) | \$55,162.32 |
| Total Checks Written | \$232,270.65 |

Potter County Fiscal Summary – 02/12/2021

| Fund # | Fund Description | Check #'s | Voided Check #'s | Voided Check Amt | Total |
|--------|-----------------------------------|---------------------|---------------------|------------------|--------------|
| 10 | Payroll Checks | - | | | 0.00 |
| 10 | Payroll-Direct Deposit | 9032930-9033029 | | | \$94,918.36 |
| 10 | General Fund – Accounts Payable | 135213-135321 | \$135,142 | \$99.74 | \$241,643.52 |
| 10 | General Funds – A/P Manual Checks | 902122116-902122120 | 901292114-901292115 | \$44.64 | \$133,925.98 |
| 11 | LEPC-Local Emergency Planning | 2796-2798 | | | \$130.67 |
| 14 | Liquid Fuels | 1581 | | | \$1,706.18 |
| 16 | 911 Fund | 3149-3154 | | | \$141,331.39 |
| 18 | Automation Fund (Civil) | 135322 | | | \$1,104.34 |
| 34 | V.O.J.O | 135323-135325 | | | \$264.38 |
| 35 | Victim Services/RASA | 135326-135328 | | | \$1,587.92 |
| 38 | Divorce Fund | 135329 | | | \$22,378.07 |

| | | | | | |
|----|--------------------------|---------------|--|--|-------------|
| 60 | Hotel Excise Tax Fund | 135330-135331 | | | \$47,056.79 |
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NEXT MEETING: March 11, 2021

ADJOURNMENT

Prepared by Danielle Gietler