

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

MARCH 7, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES – February 22, 2024

GUEST(S)

NEW BUSINESS

Appointment: Robert Rossman (Commissioner) and James O’Shea (Emergency Services Training & Operations) to the Potter County Local Emergency Planning Committee.

CONTRACTS AND AGREEMENTS

PCHS AGREEMENTS

23/24

24/25

■ **Children & Youth (01/01/2024-06/30/2024)**

Concern Professional Services for Children and Youth & Families Addendum

Recruitment of Foster Families	\$5,000.00	\$10,000.00
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■ **Drug & Alcohol (08/31/2023-06/30/2024)**

Warren General Hospital; Facility #627022 Amendment

Adult Drug & Alcohol Inpatient; Level 4.0WM	\$800.00/day	\$840.00/day
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Inpatient 4.0 Withdrawal Management

■ **Intellectual Disabilities (02/01/2024-06/30/2024)**

Community Service of Venango County Addendum

IM4Q Consumer Surveys for Individuals	\$650.00/survey	\$706.00/survey
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Independent Monitoring for Quality Program

Freedom Supports Brokerage (10/01/2023-06/30/2024)

Broker supports for individuals in self-directing	N/A	\$18.02/unit
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Services and supports

TRAINING REQUESTS

Will Hunt & Pete DiBiase, GIS – Pa. GIS Conference; April, 10-12, 2024, in York, Pa. Requests registration, hotels mileage, meals & parking.

Kal Logue, Community Development – 2024 Pa. Economic Development Assn. Spring Legislative Conference; April 14–17, 2024, in Harrisburg, Pa. Requests registration, hotel, mileage, meals & parking.

Ricky Hurler, Deputy Warden, Potter County Jail – PCCA Spring Conference & Training; April 7–10, 2024, in State College, Pa. Requests mileage, parking & Tolls.

PERSONNEL

New Hire: Brian Abel is requesting hiring of Nathan Powley to fill full-time DUI/Drug Treatment Court Coordinator Probation Officer vacancy; effective March 19, 2024.

LIQUID FUELS TAX REQUESTS

Genesee Township	\$2,195.96
Homer Township	\$1,617.72

COMMISSIONERS’ REPORTS

BILLS

Potter County Fiscal Summary – Special Run 02/14/2024

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	144230			\$3,351.73

***CORRECTED*Potter County Human Services Fiscal Summary (2/22/2024)**

PAYROLL AUTOMATIC DEPOSITS	\$44,035.97
PAYROLL TAX TRANSFERS (EFTPS)	\$12,774.39
STATE TAX WITHHOLDINGS (ETIDES)	\$1,896.18
PAUC	\$43.39
Local W/H	\$617.69
Paytime P/R	\$158.79
ACCOUNTS PAYABLE CHECKS – Check #77570-77670	\$192,433.81
Total Checks Written	\$251,960.22

Potter County Fiscal Summary – 02/23/2024

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll – Direct Deposit	9729-9814			\$97,060.96
10	General Fund – Accounts Payable	144231-144309			\$92,915.63
10	General Fund – A/P Manual Checks	155			\$135,509.74
11	LEPC – Local Emergency Planning	3081			\$98.99
14	Liquid Fuels	1793			\$4,649.82
15	North Fork Dam	144298			\$30.00
16	911 Fund	3683-3686			\$15,172.56
17	Saulter Preserve	144298			\$30.00
34	V.O.J.O	144247			\$180.00
35	Victim Services/RASA	144247			\$1,117.52
38	Divorce Fund	144273			\$24,642.72
51	Capital Projects Fund	144273			\$100,000.00
60	Hotel Excise Tax Fund	144273; 144301			\$54,148.64

64	Gas Well Impact-Capital Reserve	144268			\$4,879.72
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Potter County Fiscal Summary – First of the Month 03/01/2024

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	144310-144327			\$49,873.80
10	General Fund – A/P Manual Checks	157			\$35.00
11	LEPC – Local Emergency Planning	3082			\$579.03
16	911 Fund	3687-3688			\$4,208.76
32	Specialty Courts	144325			\$203.02
34	V.O.J.O	144311			\$7.95
35	Victim Services/RASA	144311			\$47.70

Potter County Human Services Fiscal Summary (3/07/2024)

PAYROLL AUTOMATIC DEPOSITS	\$43,731.72
PAYROLL TAX TRANSFERS (EFTPS)	\$12,836.88
STATE TAX WITHHOLDINGS (ETIDES)	\$1,889.63
PAUC	\$43.23
Local W/H	\$615.53
Paytime P/R	\$477.92
ACCOUNTS PAYABLE CHECKS – Check #77671	\$25,920.00
ACCOUNTS PAYABLE CHECKS – Check #77672-77774	\$192,767.88
Total Checks Written	\$278,282.79

PUBLIC COMMENT:

NEXT MEETING: Thursday, March 21, 2024 @ 11 a.m.

ADJOURNMENT

Prepared by Danielle Gietler