

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

March 11, 2021

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – February 25, 2021

NEW BUSINESS

Guest – Tom Patterson; Children & Youth Director at PCHS

Appointments – Niccola Wood and Matt Shimkanin to the Potter County Human Services ATOD Advisory Board; Terms 03/01/2021 – 03/01/2024.

Appointment – Nathan Jones to the LEPC Committee as a representative for the Northern Potter School District; effective May 2021

CONTRACTS AND AGREEMENTS

Professional Service Agreement Amendment with SEDA-COG for FFY 2016 Competitive CDBG

Professional Service Agreement Amendment with SEDA-COG for FFY 2017 CDBG

Agreement Renewal – Potter County Sheriff’s Office and Potter County Domestic Relations Office for law enforcement services through the Title IV-D Child Support Enforcement Program, retro Oct. 1, 2020 through Sept. 30, 2021.

Agreement Renewal – Davis-Ulmer Inc. for the monitoring of the sprinkler system for the modular trailers, from May 1, 2021 through April 30, 2022. Annual cost of \$550.00.

Agreement Renewals – Davis-Ulmer, Inc. for the inspection of the fire alarms at Mapleview Bldg., effective February 1, 2021 to January 31, 2022. Annual cost of \$370.00

ZA Proposal (Zelenkofske Axelrod LLC) – Proposal/Contract for assistance in expenditures of all COVID related funding streams FFY 2021 - ongoing.

PCHS CONTRACTS AND AGREEMENTS

19/20

20/21

■Aging (07/01/2020 – 06/30/2021)

Charles Cole Memorial Hospital DBA Cole Manor Home Makers

In Home services such as personal care aid	\$22.61/hr.	\$22.61/hr.
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■Children & Youth (07/01/2020 – 06/30/2021)

Oswayo Valley School District

ICM Caseworker in the school	\$6,000.00	\$6,000.00
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TRAINING REQUESTS

Nila Gerner – PCHS virtual training for Controlling Workers Compensation Costs.

Colleen Wilber - PCHS D&A virtual training for PACDAA Membership Meeting. Request registration.

Thomas Patterson – PCHS Children & Youth virtual training for 2021PCYA March Meeting. Request registration.

Layla Wright, Bryonna Swede, Patty Allen and Kiara Perkins – PCHS Mental Health virtual training for CISM.

PERSONNEL

Retirement – Paula Weber, with the Potter County Sheriff’s Department, effective August 20, 2021.

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

- Summit Township \$845.51
- Homer Township \$1,486.37
- Ulysses Borough \$1,198.11

COMMISSIONERS’ REPORTS

BILLS

Potter County Human Services Fiscal Summary (03/11/2021)

PAYROLL AUTOMATIC DEPOSITS	\$46,770.54
PAYROLL TAX TRANSFERS (EFTPS)	\$15,651.09
STATE TAX WITHHOLDINGS (ETIDES)	\$2,102.50
ACCOUNTS PAYABLE CHECKS – Check # 69471-69574 (3/11)	\$170,566.59
ACCOUNTS PAYABLE CHECKS – Check # 69575 (3/12)	\$157.79
Total Checks Written	\$235,248.51

Potter County UPDATED Fiscal Summary – 02/26/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll Checks	-			0.00
10	Payroll-Direct Deposit	9033030-9033126			\$96,532.00
10	General Fund – Accounts Payable	135404; 135428; 135429; 135430	135216; 135358	\$431.30	\$302,068.62
10	General Funds – A/P Manual Checks	902262121-902262125			\$136,633.88
11	LEPC-Local Emergency Planning	2799; 2800	2799	\$289.20	\$371.54
15	North Fork Dam	135405			\$25.00
16	911 Fund	3155-3158; 3161	3158	\$82.34	\$108,913.86
17	Saulter Preserve	135406			\$29.43
32	Specialty Courts	135407-135408			\$270.25
34	V.O.J.O	135409			\$180.00
35	Victim Services/RASA	135410			\$1,080.00
37	Triple Divide Water Monitoring	135411			\$96.21
38	Divorce Fund	135412			\$503.50

Potter County Special Run Fiscal Summary – 03/09/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
62	CDBG Entitlement	135431-135433			\$164,473.49

Potter County Fiscal Summary – 03/12/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033127-9033224			\$94,805.26
10	General Fund – Accounts Payable	135434-135529	135,256	-\$126.39	\$89,001.15
10	General Funds – A/P Manual Checks	903122126-903122130			\$134,055.95
11	LEPC-Local Emergency Planning	2801-2802			\$125.96
16	911 Fund	3162-3165			\$2,659.19
17	Saulter Preserve	135530			\$140.00
18	Automation Fund (Civil)	135531			\$1,104.34
28	Domestic Relations IV-D	1031			\$75.00
34	V.O.J.O	135532-135534			\$251.13
35	Victim Services/RASA	135535-135538			\$2,639.70
37	Triple Divide Water Monitoring	135539			\$96.27
38	Divorce Fund	135540			\$157.47
59	P.C. Victim Impact Panel (CO)	135541			\$822.89

NEXT MEETING: March 25, 2021**ADJOURNMENT**

Prepared by Danielle Gietler