

~Agenda~

**POTTER COUNTY COMMISSIONERS MEETING**

**April 8, 2021**

**CALL TO ORDER**

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT**

**MINUTES** – March 25, 2021

**NEW BUSINESS**

*2 of 2021 Resolution for God's Country Village and Farmer's Market*

**CONTRACTS AND AGREEMENTS**

*Agreement Renewal* – KOS, Inc. for maintenance services on the copier in the Treasurer's office at an annual rate of \$342.00. Term is April 17, 2021 to April 17, 2022.

**PCHS CONTRACTS AND AGREEMENTS**

**19/20**

**20/21**

**■ Aging (07/01/2021 – 06/30/2025)**

*PA Department of the Aging*

Cooperative Grant Agreement-Funding received by PCHS Area Agency on Aging for the provision of federally mandated Older Americans Act Services and supports.

**TRAINING REQUESTS**

- Keegan Abbott & Debbie Lincoln – PCHS attend Early Intervention & Family Support Conf. Virtually; April 27<sup>th</sup> and 28<sup>th</sup>.
- Debbie Lincoln – PCHS attend a virtual training for Cognos Data Warehouse, March 30, 2021.
- Debbie Lincoln – PCHS to attend a virtual training for Incident Management Training, April 1<sup>st</sup> & April 8<sup>th</sup>.
- Nila Gerner PCHS – Attend virtual PCoRP Risk Control Workshop April 8, 2021.
- Nila Gerner PCHS – Attend virtual HR Bootcamp May 20, 2021.
- Tena Emerson & Amanda Morey, PCHS - Attend virtual Incident Management Introduction, March 30, 2021
- Tina Emerson PCHS – ASD Virtual Seminar, proactive approach, April 6, 2021
- Tena Emerson & Amanda Morey, PCHS - Attend virtual Incident Management Overview, April 8, 2021
- Tena Emerson PCHS – Attend virtual PUNS Training, April 14, 2021
- Tena Emerson PCHS – Attend virtual training on Engaging in Meaningful Conversation, April 21<sup>st</sup> & 23<sup>rd</sup>.
- Amanda Morey PCHS – Attend virtual training on Early Intervention and Family Support Conference, April 28, 2021.
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**PERSONNEL**

**CHIEF CLERK REPORT**

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

- Stewardson Township \$518.54

**COMMISSIONERS' REPORTS**

**BILLS****Potter County Human Services Fiscal Summary (04/08/2021)**

PAYROLL AUTOMATIC DEPOSITS	\$46,183.68
PAYROLL TAX TRANSFERS (EFTPS)	\$15,638.60
STATE TAX WITHHOLDINGS (ETIDES)	\$2,082.86
PAUC	\$521.99
ACCOUNTS PAYABLE CHECKS – Check # 69675-69768 (4/8/2021)	\$95,617.34
<b>Total Checks Written</b>	<b>\$160,044.47</b>

**UPDATE - Potter County Fiscal Summary – 03/26/2021**

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033225-9033352			\$103,885.00
10	General Fund – Accounts Payable	135549-135628; 135647			\$400,864.98
10	General Funds – A/P Manual Checks	903262131- 903262135			\$145,454.24
11	LEPC-Local Emergency Planning	2810-2813	2803-2809	\$247.71	\$247.71
14	Liquid Fuels	1582-1583			\$4,392.03
15	North Fork Dam	135629-135630			\$3,575.00
16	911 Fund	3166-3175			\$25,603.28
17	Saulter Preserve	135631			\$25.00
28	Domestic Relations IV-D	1032-1033			\$26,628.00
34	V.O.J.O	135632			\$180.00
35	Victim Services/RASA	135633			\$1,080.00
62	CDBG Entitlement	135634			\$2,276.03

**Potter County Fiscal Summary – Special Run 03/30/2021**

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
51	Capital Projects Fund	135649			\$120,000.00
62	CDBG Entitlement	135648			\$7,470.00

**NEXT MEETING:** April 22, 2021 with Retirement Meeting starting at 11 a.m.

**ADJOURNMENT**

Prepared by Danielle Gietler