

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

April 22, 2021

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – April 8, 2021

NEW BUSINESS

Municipal Bid Received – 12’ Brimar Dump Trailer

CONTRACTS AND AGREEMENTS

PCHS CONTRACTS AND AGREEMENTS

19/20

20/21

■Mental Health (09/01/2020 – 06/30/2025)

Concern counseling Service
(Mental Health Crisis Service)

New Contract

max of
\$74,000.00

TRAINING REQUESTS

- Will Hunt & Charlie Tuttle – Planning & GIS attend CCAP Pa GIS Conference. Virtually, May 11 & 12th, 2021. Requesting registration fee.
- Debbie Lincoln & Amanda Morey – PCHS – attend Using the LifeCourse Framework for Transition. Virtual – no cost.

PERSONNEL

Resignation – Sean Farrant – Correction Officer at the Potter County Jail; effective April 28, 2021.

New Hire – PCHS Mental Health has hired Kiara Perkins as full-time MH Caseworker I effective April 19, 2021. (This position was converted from a Caseworker II to a Caseworker I to fill position due to lack of applicants.)

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

- Oswayo Township \$1,566.42
- Pike Township \$1,020.06

COMMISSIONERS’ REPORTS

BILLS

Potter County Human Services Fiscal Summary (04/21/2021)

PAYROLL AUTOMATIC DEPOSITS	\$48,155.53
PAYROLL TAX TRANSFERS (EFTPS)	\$16,778.64
STATE TAX WITHHOLDINGS (ETIDES)	\$2,184.09
PAUC	
ACCOUNTS PAYABLE CHECKS – Check # 69769 (4/15)	\$2,950.00
ACCOUNTS PAYABLE CHECKS – Check #69770-69878 (4/22)	\$232,330.87
Total Checks Written	\$302,399.13

Potter County Fiscal Summary – 04/09/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033353-9033452			\$98,585.08
10	General Fund – Accounts Payable	135650-135738	135582	\$6,548.98	\$249,449.36
10	General Funds – A/P Manual Checks	904092136-904092141			\$148,180.74
11	LEPC-Local Emergency Planning	2814-2816			\$170.05
16	911 Fund	3178-3184			\$3,227.67
18	Automation Fund (Civil)	135739			\$1,104.34
27	Substance Abuse (Act 198)	135740			\$5,500.00
34	V.O.J.O	135741-135742			\$238.55
35	Victim Services/RASA	135743-135744			\$1,613.53
64	Gas Well Impact – Capital Reserve	135745			\$145,000.00

Potter County Fiscal Summary – Special Run 04/12/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
62	CDBG Entitlement	135746			\$1,132.42

Potter County Fiscal Summary – 04/23/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033453-9033581			\$105,088.76
10	General Fund – Accounts Payable	135747-135838	135701	\$395.82	\$226,967.54
10	General Funds – A/P Manual Checks	904232142-904232147			\$147,297.11
15	North Fork Dam	135839			\$25.00
16	911 Fund	3185-3187			\$25,703.28
17	Saulter Preserve	135842			\$57.49
22	Farmland Preserve & Rollback	135842			\$52.00
34	V.O.J.O	135843-135844			\$195.72

35	Victim Services/RASA	135845-135846			\$1,174.28
37	Triple Divide Water Monitoring	135847			\$173.69
38	Divorce Fund	135848			\$22,933.00
55	Phare Grant	135849			\$18,750.00

NEXT MEETING: May 6, 2021

ADJOURNMENT

Prepared by Danielle Gietler