

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

May 18, 2023

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES – May 4, 2023

GUESTS

NEW BUSINESS

Consideration to re-appointment – Jeffery Wilcox to the Potter County Redevelopment Board; 5-year term 07/13/2023 – 07/12/2028.

CONTRACTS AND AGREEMENTS

Membership/Service Connection Agreement: Tri-County Rural Electric Cooperative, Inc and PC 911 Program

Work Experience/Community Service Agreement update between Career Link and Potter County Commissioners.

Monitoring Agreement – Davis-Ulmer Sprinkler Co. for fire alarm monitoring service of the Potter County Courthouse, at an annual service fee of \$365.00. Effective July 1, 2023, to June 30, 2024.

PCHS CONTRACTS AND AGREEMENTS

22/23

23/24

■ **Mental Health (06/01/2023 – 06/30/2024)**

CenClear

Maintaining Strengths Programs

\$23.68/15 mins.

\$28.42/15 mins

Max. of \$20,000

Max. of \$20,000

Family Based Mental Health

\$29.00/15 mins.

\$29.50/15 mins.

Max. of \$20,000

Max. of \$20,000

Mobile Psych Rehab

\$18.00/15 mins.

\$21.60/15 mins.

Max. \$20,000

Max. \$20,000

■ **Coordinated Services**

Transportation

UPMC Cole Skilled Nursing & Rehab

\$2.15/loaded mi.

No Changes

Health Ride Plus

\$2.25/loaded mi.

\$2.25/loaded mi.

■ **Coordinated Services (07/01/2022 – 06/30/2023)**

21/22

22/23

Pathways Adolescent Center

Dependent/Delinquent – ER Shelter; Residential Placement Program & Transitional Living Program/New Shelter Facility Shelter

N/A

\$358.00

TRAINING REQUESTS

Sharon Prentice – PCHS Area of the Aging to attend Healthy Steps in Motion Training; May 23 & 24, 2023, in Doylestown, PA. Requests, lodging, mileage, and meals.

PERSONNEL

Resignation – Sarah Chappell, part-time Secretary/Clerk has resigned her position with the District Attorney’s Office effective May 12, 2023.

Promotion – Sarah Chappell, part-time Secretary/Clerk with the District Attorney’s Office is being promoted to Administrative Assistant effective May 15, 2023.

Hire – Sheriff Drake has hired Raymond Inman as a full-time Deputy Sheriff pending Act 57 requirements.

Hire – Warden Angela Milford is requesting the hiring of Vera Kio as a full-time cook at the Potter County Jail effective May 22, 2023.

Resignation – Kathy Barrett, full-time GIS/Planning/MSAG Secretary/Clerk has resigned her position with the GIS/Planning/Community Development Dept. effective May 31, 2023.

LIQUID FUELS TAX APPLICATIONS

Applications received for 2023 Liquid Fuel Tax Funds from Ulysses Borough, \$1,255.95; Bingham Township, \$2,505.10; Harrison Township, \$4,156.30 and Oswayo Borough \$376.39.

COMMISSIONERS’ REPORTS

BILLS

Potter County Fiscal Summary –05/05/2023

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	7471-7565			\$95,577.94
10	General Funds – Accounts Payable	141864-141957			\$235,214.72
10	General Funds – A/P Manual Checks	98			\$136,268.25
11	LEPC – Local Emergency Planning	3005-3009			\$3,749.45
14	Liquid Fuels	1771			\$780.45
16	911 Fund	3538-3541			\$6,660.07
34	V.O.J.O	141890			\$185.51
35	Victim Services/RASA	141890			\$1,113.02
38	Divorce Fund	141908			\$58.41
55	Phare Grant	141916			\$18,750.00
62	CDBG Entitlement	141919-141931			\$17,096.83

Potter County Tax Claim Bureau Fiscal Summary (05/18/2023)

ACCOUNTS PAYABLE CHECKS – Check #17149-17181	\$121,318.60
Total Checks Written	\$121,318.60

Potter County Human Services Fiscal Summary (05/18/2023)

PAYROLL AUTOMATIC DEPOSITS	\$42,576.79
PAYROLL TAX TRANSFERS (EFTPS)	\$12,474.49
STATE TAX WITHHOLDINGS (ETIDES)	\$1,845.59
PAUC	\$42.24

Local W/H	\$601.20
Paytime P/R Charge	\$187.53
ACCOUNTS PAYABLE CHECKS – Check #75627-75729	\$244,489.21
ACCOUNTS PAYABLE CHECKS – Check #75625	\$1,950.00
ACCOUNTS PAYABLE CHECKS – Check #75626	\$480.82
Total Checks Written	\$304,647.87

PUBLIC COMMENT:

NEXT MEETING: Thursday, June 1, 2023 @ 11 a.m.

ADJOURNMENT

Prepared by Danielle Gietler