

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

May 20, 2021

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – May 6, 2021

NEW BUSINESS

CHIRP Awards

Guest: Jim Kockler & Kara Amidon from PCHS

CONTRACTS AND AGREEMENTS

Maintenance Agreement – KOS, Inc. for maintenance services on the copier in the Potter County Commissioners office, \$.078 per color copy and \$.008 per black/white copy. Term of May 25, 2021 to May 25, 2022.

Maintenance Agreement Renewal – KOS, Inc. for maintenance services for the copier in the Auditor’s office at a rate of \$.08 per color copy. \$.009 per black/white copy. Term of May 12, 2021 to May 12, 2022.

Maintenance Agreement Renewal – KOS, Inc. for maintenance services for the copier in the Probation Department at a rate of \$342.00 per year. Term of May 16, 2021 to May 16, 2022.

Software License Agreement – PowerPhone for delivery, installation, operating license and support service for Potter County EMA/911 in the amount of \$7,279.00. Term of June 1, 2021 to May 31, 2022.

PCHS CONTRACTS AND AGREEMENTS

19/20

20/21

■ **Children & Youth (07/01/2021 – 06/30/2022)**

Avanco International, Inc.

Child Accounting & Profile System Application

Description	Prior Cost	Current Cost
Research Analyst	\$54.50/hour	No Change
Junior Programmer	\$64.40/hour	No Change
Junior Programmer Analyst	\$73.00/hour	No Change
Programmer Analyst	\$76.20/hour	No Change
Senior Programmer Analyst	\$78.70/hour	No Change
Developer	\$92.50/hour	No Change
Senior Developer	\$111.20/hour	No Change
Project Director	\$125.00/hour	No Change

■ **Mental Health (07/01/2021 – 06/30/2022)**

Dawn Dovensky, LCSW

QPR – Question Persuade, Respond

Interview training for schools/community For identifying suicidal individuals	\$500/day plus books	No Change
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Northern Tier Children’s Home Residential Services – Homeless Assistance

Homeless Assistance for individuals with a Mental Health Diagnosis	\$45/day +\$5/meal (if needed)	No Change
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PCHS CONTRACTS AND AGREEMENTS

19/20

20/21

Northern Tier Children’s Home Residential Services – Transitional Living Program – Woman’s

To help individuals to gain employment to save money

In order to obtain permanent housing \$75/day No Change

Northern Tier Children’s Home Residential Services – Transitional Living Program – Men’s

To help individuals to gain employment to save money

In order to obtain permanent housing \$75/day No Change

Act 143 Designee Agreement – Independent Contractor

Kara Amidon Mon – Thurs. \$70.00 No Change

Dawn Dovensky Friday \$100.00

Erin Andrews Sat. & Sun. \$140.00

Bryonna Mann Holiday \$140.00

Rick Kunselman

■Intellectual Disabilities (07/01/2020 – 06/30/2021)

The Arc of Indiana – Addendum

IM4Q – Independent Monitoring for Quality \$537.00 \$650.00
(Family Survey Review)

TRAINING REQUESTS

--Krista Miller – Treasurer – CTAPA Annual Convention, Dubois, PA (credit from last year)

--Ellen Russell – Community Development Director – CDBG Sub-Grantee Training – Virtual – no cost.

--AnnMarie Rathbun – Judges Chambers – Mandatory Continuing Education Training - Court Reporter Convention, Virtual; requesting registration.

--Bryonna Swede, Kiara Perkins and Kayla Wright – PCHS – DCORT Training: Virtual – no cost.

--Debbie Lincoln – PCHS – Prevent Teach Reinforce for Families - Virtual – no cost.

--Amy Furman – PCHS – Lethality Training - Virtual – no cost.

PERSONNEL

Resignation – Daniel Allen – Part-time Corrections Officer with the Potter County Jail; effective May 20, 2021.

Resignation – Michael Crippen – Part-time Corrections Officer with the Potter County Jail; effective May 16, 2021.

Retirement – Terry Sturdevant, with the Potter County Maintenance Department, effective May 28, 2021.

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

- Bingham Township \$2,502.98
- Shinglehouse Borough \$2,022.48
- Ulysses Township \$2,102.76
- Harrison Township \$4,009.30

COMMISSIONERS’ REPORTS

BILLS

Potter County Human Services Fiscal Summary (05/20/2021)

PAYROLL AUTOMATIC DEPOSITS	\$46,292.99
PAYROLL TAX TRANSFERS (EFTPS)	\$15,861.56
STATE TAX WITHHOLDINGS (ETIDES)	\$2,095.38
PAUC	
ACCOUNTS PAYABLE CHECKS – Check # 69882-70102	\$191,627.59
Total Checks Written	\$255,877.52

Potter County Fiscal Summary – 05/07/2021 - Updated

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033582-9033682			\$96,238.79
10	General Fund – Accounts Payable	135864-135945			\$191,251.56
10	General Funds – A/P Manual Checks	905072157-905072161			\$136,351.45
11	LEPC – Local Emergency Planning	2817-2820, 3195	3195	\$160.82	\$328.92
16	911 Fund	3190-3194			\$3,014.63
17	Saulter Preserve	135946			\$163.10
18	Automation Fund (Civil)	135947			\$3,004.34
34	V.O.J.O	135948-135949			\$235.41
35	Victim Services/RASA	135950-135951			\$1,414.15
38	Divorce Fund	135952			\$517.62
60	Hotel Excise Tax Fund	135953-135954			\$39,888.18

Potter County Fiscal Summary – 05/12/2021 – Special Run

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	135956-135957			\$261.83

Potter County Fiscal Summary – 05/13/2021 – Special Run

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
62	CDBG Entitlement	135958			\$23,276.00

Potter County Fiscal Summary – 05/21/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll-Direct Deposit	9033683-9033809			\$102,238.63
10	General Fund – Accounts Payable	135959-136041			\$240,872.59
10	General Funds – A/P Manual Checks	905212162-905212166			\$143,391.61
14	Liquid Fuels	1584-1585			\$2,271.75
15	North Fork Dam	136042			\$25.00
16	911 Fund	3196-3197			\$1,092.92
17	Saulter Preserve	136043			\$27.34
19	COVID Hospitality Grant	136044-136052			\$187,200.00
32	Specialty Courts	136053-136054			\$1,142.81
34	V.O.J.O	136055-136056			\$207.40
35	Victim Services/RASA	136057-136058			\$1,266.36
37	Triple Divide Water Monitoring	136059			\$156.38

NEXT MEETING: June 3, 2021

ADJOURNMENT

Prepared by Danielle Gietler