

~Agenda~

**POTTER COUNTY COMMISSIONERS MEETING**

**June 16, 2022**

(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER**

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT ON AGENDA ITEMS**

**MINUTES** -- Meeting Minutes – June 2, 2022

**NEW BUSINESS**

*Appointment* – Amanda Morey to the Potter County Human Services ATOD Advisory Board;  
Term 06/01/2022 – 06/01/2025.

*Appointment* – Karen Johnson to the Potter County Human Services ATOD Advisory Board;  
Term 06/01/2022 – 06/01/2025.

*Sale of Repository Properties*

**CONTRACTS AND AGREEMENTS**

*Services Agreement* – Gannett Fleming, Inc. for 2022 annual North Fork Dam Inspection.  
Annual cost of \$3,300.00.

*Linkage Agreement Renewal* – Dickinson Center, Inc. for annual license requirement of  
programs provided.

**PCHS CONTRACTS AND AGREEMENTS**

**■ Children & Youth (07/05/2021 – 05/30/2022)**

*Kiara Perkins*

Supervisor of the Trailblazer Program

**20/21**

New Contract

**21/22**

\$4,842.00 max.  
@ \$25/hr.

**■ Drug & Alcohol (10/01/2020 – 09/30/2022)**

*Sage Consulting – Prevention Consulting*

Evaluation Services

Prevention Services – Social Media

Other Prevention Services; Mindfulness Series

New Contract

\$12,900/yr.

\$ 2,400/yr.

\$ 6,500/yr.

**PCHS CONTRACTS AND AGREEMENTS**

**■ Early Intervention (07/01/2022 – 06/30/2023)**

*CARE for Children – Early Intervention Services*

Evaluation Occupation Therapy

Occupational Therapy

IFSP Teaming Occupation Therapy

Evaluation Speech Pathology

Speech Pathology

IFSP Teaming Speech Pathology

Evaluation Special Instruction

Special Instruction

IFSP Teaming Special Instruction

Physical Therapy

**21/22**

\$33.69/15 mins.

\$33.69/15 mins.

\$33.69/15 mins.

\$243.90/eval.

\$33.69/15 mins.

\$33.69/15 mins.

\$29.69/15 mins.

\$29.69/15 mins.

\$29.69/15 mins.

\$33.69/15 mins.

**22/23**

No Change

No Change

No Change

No Change

No Change

No Change

No Change

No Change

No Change

No Change

Evaluation Physical Therapy	\$33.69/15 mins.	No Change
IFSP Teaming Physical Therapy	\$33.69/15 mins.	No Change

**PCHS CONTRACTS AND AGREEMENTS**

**21/22**

**22/23**

**■Aging (07/01/2022 – 06/30/2023)**

*Bonnie Block*

Substitute Senior Center Operator	New Contract	\$7.25/hr.
Operates the Senior Center in the absence of the Sr. Center Operator		

*The Guidance Center*

Evaluation Occupation Therapy	\$33.69/15 mins.	No Change
Occupational Therapy	\$33.69/15 mins.	No Change
IFSP Teaming Occupation Therapy	\$33.69/15 mins.	No Change
Evaluation Speech Pathology	\$243.90/eval.	No Change
Speech Pathology	\$33.69/15 mins.	No Change
IFSP Teaming Speech Pathology	\$33.69/15 mins.	No Change
Evaluation Special Instruction	\$29.69/15 mins.	No Change
Special Instruction	\$29.69/15 mins.	No Change
IFSP Teaming Special Instruction	\$29.69/15 mins.	No Change
Special Instruction - Behavioral	\$29.69/15 mins.	No Change
Physical Therapy	\$33.69/15 mins.	No Change
IFSP Teaming Physical Therapy	\$33.69/15 mins.	No Change
Evaluation Physical Therapy	\$33.69/15 mins.	No Change

**■Intellectual Disabilities 07/01/2022 – 06/30/2023)**

*Goodwill Industries*

Goodwill provides employment support to individuals with disabilities

Small Group Employment (Level 3)	\$12.05/unit	\$13.15/unit
Small Group Employment (Level 2)	\$ 6.60/unit	\$ 6.96/unit
Supported Employment-Job Support 1:2	\$10.45/unit	\$10.72/unit
Supported Employment-Job Support 1:1	\$17.75/unit	\$17.91/unit

*Community Services of Venango County (Independent Monitoring for Quality)*

Provides an independent quality assessment of services as required by The Office of Developmental Program

IM4Q Survey	\$650.00/survey	No Change
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**TRAINING REQUESTS**

*Crystal Thomas* – PCHS Drug & Alcohol – PACDAA Membership Meeting, State College, Pa. Requests registration, lodging, mileage, and meals.

**PERSONNEL**

*Resignation* – Zachary Hamilton; part-time Corrections Officer with the Potter County Jail, has resigned his position effective 06/29/2022.

*Promotion* – Amanda Morey with Intellectual Disabilities with PCHS from a Caseworker II to Program Specialist II, effective retro June 6, 2022.

*Promotion* – David Verbocy, part-time Correction Officer with the Potter County Jail, has been promoted to full-time Corrections Officer effective June 7, 2022.

*Promotion* – Adam Rhinehart, part-time Correction Officer with the Potter County Jail, has been promoted to full-time Corrections Officer effective July 5, 2022.

**LIQUID FUELS TAX APPLICATIONS**

Applications received for 2022 Liquid Fuel Tax Funds from Stewardson Township in the amount of \$489.48; Allegany Township \$1,984.44; and Hebron Township \$2,574.82.

**COMMISSIONERS' REPORTS**

**BILLS****Potter County Human Services Fiscal Summary (06/16/2022)**

PAYROLL AUTOMATIC DEPOSITS	\$55,657.66
PAYROLL TAX TRANSFERS (EFTPS)	\$20,501.16
STATE TAX WITHHOLDINGS (ETIDES)	\$2,483.36
PAUC	\$48.61
Local W/H	\$808.89
Paytime P/R Charge	\$155.50
ACCOUNTS PAYABLE CHECKS – #72974-73085 & 72868	\$166,321.27
<b>Total Checks Written</b>	<b>\$245,976.45</b>

**Potter County Fiscal Summary – AMMENDED First of the Month – 06/01/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	139346-139358,139359	139120	\$117.84	\$126,516.19
10	General Funds – A/P Manual Checks	28,29			\$2,634.84
16	911 Fund	3355-3356			\$456.15
62	CDBG Entitlement	139360			\$1,122.48

**Potter County Fiscal Summary –06/03/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	4525-4626			\$98,059.61
10	General Funds – Accounts Payable	139361			\$548,266.57
10	General Funds – A/P Manual Checks	30			\$140,054.57
11	LEPC-Local Emergency Planning	2906-2911	2909	\$2,000.00	\$5,331.89
14	Liquid Fuels	1751			\$1,500.34
16	911 Fund	3357-3361			\$6,946.30
34	V.O.J.O.	139371; 139398;139399			\$239.89
35	Victim Services/RASA	139371; 139398;139399			\$1,441.04
56	COVID-19 County Relief Grant	139377			\$7,510.00

**Potter County Fiscal Summary – Special Run: 06/08/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	139443-139444			\$610.53
62	CDBG Entitlement	139445			\$2,031.46

**PUBLIC COMMENT:**

**NEXT MEETING:** Thursday, June 30, 2022 @ 11 a.m.

**ADJOURNMENT**

Prepared by Danielle Gietler