

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

July 15, 2021

(Meetings recorded and destroyed after approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – July 1, 2021

NEW BUSINESS

Bid – Winning Municibid for 2010 Ford Fusion

CONTRACTS AND AGREEMENTS

Agreement – KOS, Inc. for maintenance services on the typewriters at Potter County Human Services Offices at a flat annual rate of \$84.00/machine. Term is July 1, 2021 to June 30, 2022.

Maintenance Agreement – KOS, Inc. for maintenance on the copier for Children & Youth at Potter County Human Services at a rate of \$.011/copy for black & white; black copies at a rate of \$.009; and color copies at a rate of \$.07/copy. Term of July 1, 2021 to June 30, 2022.

Maintenance Agreement – KOS, Inc. for maintenance on the copier for Dept. of the Aging at Potter County Human Services at a rate of \$.011/copy for black & white; black copies at a rate of \$.007; and color copies at a rate of \$.065/copy. Term of July 1, 2021 to June 30, 2022.

Rental Agreement Renewal – Seneca Highlands Intermediate Unit Nine for the rental of Suites 216, 218 and 220 in the Gunzburger Building for the use of classrooms Child/Adolescent Intensive Outpatient services. Term of Aug. 24, 2021 to Aug. 23, 2022, cost of \$12,000.00.

Master Service Agreement – Databranch, Inc. for a technology assessment at a flat rate of \$2,500.00.

PCHS CONTRACTS AND AGREEMENTS

20/21

21/22

■ Drug & Alcohol (07/01/2021 – 06/30/2022)

Alcohol & Drug Abuse Services, Inc.

Inpatient Non-Hospital Treatment Short Term	\$205.00/day	No Change
Inpatient Non-Hospital Treatment Long Term	\$205.00/day	
Assessments	\$ 80.00/unit	
Outpatient Counseling	\$ 95.00/hr.	
Group Counseling	\$ 47.50/hr.	
Intensive Outpatient Counseling	\$135.00/day	
Case Coordination	\$ 20.00/15 mins.	

Certified Recovery Support Specialist

Cost reimbursement contract for \$40,000.00 No Change

Esper Center

Facility #257058		
Daily Dose of Methadone/Counseling	\$ 92.00/wk.	No Change
Annual Physical	\$100.00	
Annual Blood Work	\$ 50.00	

PCHS CONTRACTS AND AGREEMENTS**20/21****21/22**

Pyramid Healthcare, Inc./Pyramid Health Care, Inc., #077019		
3.7 WM Adult	\$304.00	\$313.00
3.5 Adult	\$243.00	\$250.00
3.5 Adult Co-occurring	\$270.00	\$278.00
Pyramid Healthcare Inc.,#077014		
3.1 Male Only	\$129.00	No Change
Pyramid Healthcare, Inc., #077018		
3.1 Adult Male Only	\$115.00	\$118.00
Pyramid Healthcare, Inc., Bellville #447027	\$117.00	\$121.00
3.5 Male Only	\$226.00	\$238.00
Pyramid Hillside #457040		
3.7 WM Adult	\$318.00	\$350.00
Short Term Adult	\$264.00	\$284.00
Short Term Adult Co-occurring	\$290.00	\$305.00
Pyramid #097101		
3.7 WM Adult	\$313.00	\$348.00
3.5 Adult	\$244.00	\$301.00
Pyramid Ridgeview #707235		
3.5 Adult	\$283.27	\$297.43

■Early Intervention (07/01/2021)*Infants, Toddlers and Families*

Medicaid Waiver Operating Agreement

Agreement only

■Mental Health (07/01/2021 – 06/30/2022)*Pat Harris, Independent Contractor*

Forensic Re-Entry Services

■Children & Youth (07/01/2021 – 06/30/2022)*Keystone Adolescent Center*

Description	Prior Cost – Per Diem	Current Cost – Per Diem
Keystone Adolescent Center	\$172.94	\$173.80
Intensive Residential Male	\$290.00	\$290.00 (No Change)
Keystone Education Center	\$172.94	\$173.80
Intensive Residential Male	\$290.00	\$290.00(No Change)
Keystone Female Services	\$182.97	\$182.97
Intensive Residential Female	\$296.00	\$296.00(No Change)
Transitional Living – Males Apt. #1	\$151.46	\$151.46(No Change)
Apt. #2	\$151.46	\$151.46(No Change)
Apt. #3	\$151.46	\$151.46(No Change)
Apt. #4	\$151.46	\$151.46(No Change)
Apt. #5	\$151.46	\$151.46(No Change)
Transitional Living - Females	\$157.57	\$167.00
Foster Care Program		
←Previous year limited care		
Children birth to 11 years of age	\$78.00	\$78.00(No Change)
Youth ages 12 and older	\$83.00	\$83.00(No Change)
Mother / Baby Care (any age)	\$118.00	\$118.00(No Change)
Supported Placement Level I & II	\$91.00	\$91.00(No Change)
Supported Placement Level III & IV	\$106.00	\$106.00(No Change)
Medically Dependent	\$91.00	\$91.00(No Change)
Please see attached Rate Sheet for other services		

TRAINING REQUESTS

Judge Christopher Kalacinski – Galeton MDJ – 2021 Special Court Judges Association of PA Conference, Hershey, Pa. Requests, Registration Fee and Hotel Registration.

PERSONNEL

New Hire – Commissioners have hired Parker Glover for the Summer Intern in the Administration/Fiscal Office, effective June 21, 2021

New Hire – Brian Abel, Chief Probation Officer has hired Nicole Hunt for Secretary Clerk II, effective July 12, 2021.

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

COMMISSIONERS' REPORTS

BILLS

Potter County Human Services Fiscal Summary (07/16/2021)

PAYROLL AUTOMATIC DEPOSITS	\$45,868.51
PAYROLL TAX TRANSFERS (EFTPS)	\$15,615.70
STATE TAX WITHHOLDINGS (ETIDES)	\$2,074.31
ACCOUNTS PAYABLE CHECKS – Check #70388-70494	\$148,754.45
Total Checks Written	\$212,312.97

Potter County Fiscal Summary – 07/02/2021 (Updated)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034035-9034133			\$93,096.73
10	General Fund – Accounts Payable	136475-136558			\$115,052.21
10	General Funds – A/P Manual Checks	907022177-907022181			\$131,919.71
11	LEPC – Local Emergency Planning	2828-2831			\$1,722.58
15	North Fork Dam	136559			\$2,500.00
16	911 Fund	3217-3221	3216	\$119,500.	\$7,301.06
18	Automation Fund (Civil)	136569			\$1,000.00
32	Specialty Courts	136560-136561			\$462.86
34	V.O.J.O.	136562-136564			\$203.67
35	Victim Services/RASA	136565-136567			\$1,221.98
38	Divorce Fund	136568			\$56.95

Potter County Fiscal Summary – Special Run - 07/09/2021

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
62	CDBG Entitlement	136570			\$2,764.14

Potter County Fiscal Summary – Special Run - 07/12/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	136571			\$30.00

Potter County Fiscal Summary – 07/16/2021

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034134-9034231			\$92,124.33
10	General Fund – Accounts Payable	136572-136672	133087; 136278	\$1,648.00	\$115,052.21
10	General Funds – A/P Manual Checks	907162182-907162188			\$139,965.92
11	LEPC – Local Emergency Planning	2832-2836			\$1,649.38
15	North Fork Dam	136673-136676			\$2,072.12
16	911 Fund	3222-3227			\$3,625.87
18	Automation Fund (Civil)	136677			\$1,104.34
21	Juvenile Restitution	136678-136680			\$347.52
34	V.O.J.O.	136681-136682			\$193.81
35	Victim Services/RASA	136683-136684			\$1,162.87
37	Triple Divide	136685			\$160.87
56	Covid Local Fiscal Rec	136686			\$17,518.25

NEXT MEETING: July 29, 2021

ADJOURNMENT

Prepared by Danielle Gietler