

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

July 29, 2021

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – July 15, 2021

OLD BUSINESS

Bid for meal service at Potter County Jail, submitted by The Nutrition Group.

NEW BUSINESS

CONTRACTS AND AGREEMENTS

Professional Services Contract – Tamala O’Donnell for Cleaning Services in the Galeton District Justice Office effective July 1, 2021 – July 1, 2022.

Services Agreement – Alertus Technologies, Inc. for yearly maintenance and updates of the Alertus System to be utilized as a countywide panic system. Annual cost of \$3625.00. Term of July 29, 2021 to July 28, 2022.

Maintenance Agreement – KOS, Inc. for maintenance services on the copier in the Potter County Tax Claim Office, \$.008 per black/white copy. Term of July 27, 2021 to July 27, 2022

PCHS CONTRACTS AND AGREEMENTS

	<u>20/21</u>	<u>21/22</u>
■Aging (07/01/2021 – 06/30/2022)		
<i>Joseph Cama, M.D.</i> Physician Consult for P.S. cases	\$120/hr.	No Change
<i>Barbara Kiel</i> Senior Center Operator Substitute	\$12.00/hr.	No Change
<i>Dorothy E. Taylor</i> Regional Ombudsman Coordinator	\$63,320 State appr. mi. rate	No Change
■Children & Youth (07/01/2021 – 06/30/2022)		
<i>Perseus House</i> Dependent/Delinquent-Emergency Shelter, Residential Placement Program and Transitional Living Program		
Shelter Services/Males & Females	\$204.06	\$265.71
Intensive Treatment Unit Females	\$256.18	\$286.01
Pregnant or parenting clients	\$289.74	No longer listed
For babies	\$ 40.55	No longer listed
Mother/baby combined	\$330.29	No longer listed
Rates approved by Medical Assistance		
Perseus House Enhanced Mate RTF	\$564.56	No Change
Perseus house Male RTF (CCBH-Erie County)	\$237.02 \$299.92	No Change \$315.00
Andromeda House Female RTF	\$217.70	No change

PCHS CONTRACTS AND AGREEMENTS

	<u>20/21</u>	<u>21/22</u>
(CCBH-Erie County)	\$297.67	\$315.00
Brighter Horizons	\$327.51	No Change
(CCBH-Erie County)	N/A	\$337.99
Perseus House Enhanced Female RTF	\$543.38	No Change
(CCBH-Erie County)	N/A	\$570.70
Boys Intensive RTF	\$384.99	No Change

Beacon Light Behavioral Health System

Description	Prior Cost-Per Diem	Current Cost-Per Diem
RTF – Bradford and Ulster, PA	\$350.00	\$350.00 (No change)
YTC – Youngsville, PA	\$350.00	\$350.00 (No change)
First Street (SAY) – Bradford, PA	\$350.00	\$350.00 (No change)
Emergency Shelter – Bradford PA	\$225.63	No longer listed
Transitional Living Program	N/A	\$426.92
STAR – Bradford, PA	\$475.00	\$475.00 (No change)
STRIDE EAST – Ulster, PA	\$885.37	\$885.37 (No change)
First Street (STRIDE WEST) Bradford, PA	\$772.82	\$772.82 (No change)
Girls RTF – Bradford, PA	\$581.53	\$581.53 (No change)
YSR Unit 2 RTF – Youngsville, PA	\$598.19	\$598.19 (No change)
STRIDE SW RTF – Kittanning, PA	Not listed previously	\$885.37 (No change)
Clothing:	\$450 per child annually prorated to days in care. (No change)	
Personal Allowance:	\$195 per child annually prorated to days in care. (No change)	

KOS, Inc.

Maintenance Agreement	\$360.00	No Change
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Merakey – Foster Care

Description	Prior Cost-Per Diem	Current Cost-Per Diem
Therapeutic Foster Care – (TFC) R&B	\$29.29	\$29.29 (No change)
Therapeutic Foster Care (R&B+Treatment)	\$165.57	\$161.15
Therapeutic Foster Care Mother with infant	\$79.64	\$79.64 (No change)
Respite Foster Care (Unit CC)	\$99.67	\$99.67 (No change)
Respite Foster Care (Unit CA)	N/A	\$99.22
Emergency Respite (Unit HH)	\$126.80	\$116.67
Emergency Respite (Unit HI)	N/A	\$120.96
Foster Care Plus (Unit BB)	\$94.75	\$94.75 (No change)
Foster Care Plus (Unit BC)	N/A	\$94.75
Foster Care Infant only	\$94.75	\$88.61
Enhanced Foster Care	\$123.80	\$123.80 (No change)
Foster Care Mother with infant (Unit TF)	\$135.80	\$135.80 (No change)
Foster Care Mother with infant (Unit TF)	N/A	\$135.80
Enhanced Kinship Approval & Support	\$100.00	No longer listed
Foster care with two infants	\$170.86	\$170.86 (No change)
CRR ITP	\$12.25	\$12.25 (No change)

Bethesda Children’s Home

Dependent/Delinquent – Emergency Shelter; group Home Placement Program, Foster care and Transitional Living Program

Description	Prior Cost Per Diem 19/20	Current Cost-Per Diem
Walnut Corners Group Home	\$204.41	\$292.71
Unit A ISU & Claney ISU	\$227.59	\$306.40
Unit A ISU – Shelter & Claney ISU – Shelter	\$217.38	\$290.53
Shelter w/additional Diagnostic	\$45.00	No Change

Right Start Program – Baby Only NAME	NEW	\$82.28	\$85.00
Right Start Program – Mother/Expectant Mother NAME	NEW	\$297.24	\$306.40
Right Start Program – Mother and Baby NAME	NEW	\$379.52	\$391.40
Right Start Program – Shelter	NEW	N/A	\$290.53
Transitional Living		\$151.21	\$165.38
Peterson Home	NEW	N/A	\$218.90
Foster Care Age 0-12 Non-Case Management over 30 miles from main campus		\$47.87	\$61.62
Foster Care Age 13-21 Non-Case Management over 30 miles from main campus		\$57.11	\$66.56
Foster Care Age 0-12 Therapeutic over 30 miles from main campus		\$68.89	\$77.02
Foster Care Age 13-21 Therapeutic over 30 miles from main campus		\$73.89	\$82.02
Foster Care Age 0-12 Case Management over 30 miles from main campus		\$121.67	\$122.60
Foster Care Age 13-21 Case Management over 30 miles from main campus		\$126.67	\$127.60
Mother/Baby over 30 miles from Bethesda main campus		N/A	\$126.28

Diversified Treatment Alternative Centers

Residential Treatment, Specialized Foster Care, Psychiatric Evaluations

Description	Prior Cost	Current Cost
JCAHO-Residential Treatment Lewisburg Site and Danville Site	\$211.72	\$280.00 per day
Residential Treatment Coal Township	\$265.00	No Change
Foster Care	\$106.99	No Change
CRR Host Home	\$23.18	No Change
Managed Care MNC Psychiatric Care	\$295.00	No Change
Inpatient Diagnostic Evaluations	\$3,000 Invoiced at Completion of Evaluation +\$265/Day for Inpatient Services	No Change

Kathy's Transitional Independent Living Home

Description	Prior Cost	Current Cost
Transitional Living Home	New Contract	Cost Negotiable

Pathways Adolescent Center

Dependent/Delinquent – Emergency Shelter, Residential Placement Program and transitional Living Program

Description	Prior Cost	Current Cost
Pathways Adol Ctr (2 facilities)	\$158.00	No Change
New Beginnings	\$165.00	No Change
Transitional Living #2 & #3	\$155.00	No Change
NB Transitional Living	\$185.00	No Change

Pentz Run Youth Services

Delinquent/Dependent Placement Group Home; Emergency Shelter Care and Transitional Living Program

Description	Prior Cost	Current Cost
Group/Shelter	\$159.00 per diem	\$170.13 per diem
Transitional Living	\$121.86 per diem	\$130.39 per diem
Out-of-Area Transportation	\$.55 per mile	\$.55 per mile
Fee for Service – per event	\$75.43	\$85.07
After Care/Mobile Case Management Program		
At Pentz Run Youth Services	\$45.00 per hour	\$55.00 per hour
In Home	\$55.00 per hour	\$65.00 per hour

PCHS CONTRACTS AND AGREEMENTS

20/21

21/22

Summit School, Inc.

Dependent/Delinquent, Residential Placement; D&A Shelter Program, Male Only Facility

Description	Prior Cost	Current Cost
Residential Program	\$208.20	\$226.00
Inpatient Drug & Alcohol	\$309.48	\$318.76
Specialized Services	\$332.00	\$341.96
Shelter Care	N/A	\$318.96
RTF	N/A	\$422.00

Taylor Diversion Programs, Inc.

Independent Living Program, Shelter Program

Description	Prior Cost	Current Cost
Independent Living	\$208.00 per day	No Change

The Academy

Dependent/Delinquent Female Residential Placement; D&A Female; Shelter Program Female

Description	Prior Cost	Current Cost
General Residential – Female	\$260.00	\$267.80
In Patient Drug & Alcohol – Female	\$333.00	\$342.99
Shelter Care – Female	\$330.00	\$337.00
Specialized Settings – Female	N/A	\$350.00

Northern Potter Area School District

ICM Caseworker in the School

Description	Prior Cost	Current Cost
School Based Caseworker	\$6,000.00	No Change

■ Early Intervention (07/01/2021 – 06/30/2022)

CARE for Children - Addendum

Services for children not meeting their developmental milestone as required by Early Intervention.

Seneca Highland IU9

Hearing & Vision Services	\$160.00/hr.	No Change
	Mileage at IRS rate	

Seneca Highland IU9 - Addendum

Hearing & Vision Services	\$160.00/hr.	\$164.80
	Mileage at IRS rate	Mil. @ IRS rate

The Guidance Center - Addendum

Services for children that meet the requirement and are eligible for EI to help meet developmental milestones

Evaluation occupation Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Occupational Therapy	\$32.71/15 mins.	\$33.69/15 mins.
IFSP Teaming Occupational Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Evaluation Speech Pathology	\$236.80/eval.	\$243.90/eval.
Evaluation Special Instruction	\$32.71/15 mins.	\$33.69/15 mins.
Special Instruction	\$28.83/15 mins.	\$29.69/15 mins.
IFSP Teaming Special Instruction	\$28.83/15 mins.	\$29.69/15 mins.
Physical Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Physical Therapy Evaluation	\$32.71/15 mins.	\$33.69/15 mins.

Mary Buzard – Addendum

Independent Evaluator for EI	\$28.83/15 mins.	\$29.69/15 mins.
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PCHS CONTRACTS AND AGREEMENTS

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■Intellectual Disabilities (07/01/2021 – 06/30/2022)

Alliance for Nonprofit Resources, Inc.

Certified Investigator \$51.50/hr. No Change

The Arc of Crawford County

Base Services Not otherwise specified \$40.00/unit- No Change

\$100.00/unit

Administrative Fee \$231.21/mo.

In-Home Community Supports W7060 \$5.74/unit

In-Home Community Supports W7060U4 \$5.11/unit

Companion Services W1726 \$4.54/unit

Companion Services W1726U4 \$3.92/unit

Susquehanna Software, Inc.

\$700.00 qtly. \$750.00 qtly.

Software for billing supports coordination

■Mental Health (07/01/2021 – 06/30/2022)

Dickinson Center, Inc.

School Based Specialists max. \$74,036

Crisis \$13,464 \$11,462

Drop In Center \$66,720 No Change

Family Based \$10,500 \$7,500

IOP \$6,000 \$5,000

OP \$28,000 \$28,000

PEER Support \$10,500 \$7,500

Psych Rehab \$33,000 \$33,000

Concern

Family Based Mental Health Services \$26.93/15 min. unit up to \$20,000.00

21/22 rate: \$29.00/15 min. up to \$20,000.00

■Drug & Alcohol (07/01/2021 – 06/30/2022)

Armstrong County Memorial Hospital

Facility #461031 4 WM Intensive Adult New Contract/\$766.11/day

Crossroads Counseling, Inc.

Outpatient Treatment Group/Medication Assisted Treatment (MAT)

Outpatient Treatment \$ 95.00/hr. **No Changes**

Group \$ 66.00/hr.

Intensive OP \$ 89.00/session

Intensive OP Group \$ 11.00/15 mins.

MAT Medical Eval. \$250.00/visit

Bup. Induction \$286.00/visit

Bup. Maintenance \$106.50/visit

Vivitrol Induction \$286.00/visit

Vivitrol Maintenance \$106.50/visit

MAT Nurse Visit \$ 50.00/visit

Cove Forge

077009 3.5 Co-occurring \$304.00/day \$313.00/day

077009 3.7 WM \$295.00/day \$304.00/day

0770993.5 \$255.00/day \$263.00/day

077099 2.5 New Service \$114.00/day

DARS Manos House

Facility 361119 3.5 adolescent male New Contract \$173.00/day

Gaudenzia Harrisburg

Long Term Women with Children \$253.00/day \$318.00/day

PCHS CONTRACTS AND AGREEMENTS

20/21

21/22

Harbor Counseling

Outpatient Treatment 1 – Individual	\$100.00/hr.	No Changes
Outpatient Treatment 1 – Group	\$ 45.00/hr.	
Intensive Outpatient 2.1 Adult/Adolescent Intervention .5	\$140.00/day \$110.00/hr.	

Pathway to Recovery

Facility #657038 3.5 Adolescent	\$290.00/day	No Change
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White Deer Run

Treatment Facility #601031		
3.5 (co-occurring adult)	\$267.00/day	\$288.00/day
3.7 WM (adult)	\$280.00/day	\$310.00/day
3.5. (adult)	\$233.00/day	\$262.00/day
2.5	New Service	\$117.00/day

Treatment Facility #387017

3.5 (co-occurring)	New Service	\$230.00/day
3.7 WM (adult)	“	\$249.00/day
3.5 (adults)	“	\$210.00/day

Treatment Facility #357058

3.5 (co-occurring)	New Service	\$298.00/day
3.7 WM (adult)	“	\$293.00/day
3.5 (adults)	“	\$249.00/day

Treatment Facility #397060

3.5 (co-occurring)	New Service	\$266.00/day
3.7 WM (adult)	“	\$298.00/day
3.5 (adults)	“	\$238.00/day

Treatment Facility #677069

3.5 (co-occurring)	New Service	\$343.00/day
3.7 WM (adult)	“	\$319.00/day
3.5 (adults)	“	\$298.00/day

Treatment Facility #677086

3.5 (co-occurring)	New Service	\$268.00/day
3.7 WM (adult)	“	\$292.00/day
3.5 (adults)	“	\$218.00/day

■ **PCHS (07/01/2021 – 06/30/2022)**

Karpinski's Office Systems

Maintenance Agreement for copiers C&Y and Aging West		
	\$.07 - .011 B&W	No Changes
	\$.07 - .065 color copies	

Karpinski's Office Systems

Maintenance Agreement for labor only on fax machines, printers & typewriters	\$57.00/mach. +parts & supp.	\$62.00/mach. +parts & supp.
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Potter County Education Council

Career Vocational Mentor Aide Program	\$54,000.00 (8 pmts. \$6,750/mo)	No Change
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■ **Coordinated Services (07/01/2021 – 06/30/2022)**

Sweden Valley Cabins

New Contract	\$80.00/night
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TRAINING REQUESTS

Ellen Russell – Community Development Director – 2021 PEDTA Fall Conference, King of Prussia, Pa. Requests, Mileage; Meals; and Hotel Registration.

Julie Logue - 911 Program & *Will Hunt* – GIS Director – PA NENA Conference, State College, Pa. Requests, Mileage; Meals; Registration Fee and Hotel Registration.

Colleen Wilber – PCHS Drug & Alcohol Director – AOPC Treatment Court Coordinator Symposium, State College, Pa. Requests, Mileage; Meals; Registration Fee and Hotel Registration.

PERSONNEL

Resignation – Brenda Baker; Sheriff’s Secretary/Clerk – has resigned effective July 12, 2021.

Resignation – Brenda Baker; PT Courthouse Security Guard – has resigned effective July 12, 2021.

Hire – Sheriff/Warden Glenn Drake II, has hired Eric Barnhart from PT Corrections Officer to a full-time Corrections Officer effective July 26, 2021.

Retire – Debra Ostrom – Planning/GIS Secretary/MSAG Clerk– has resigned effective August 9, 2021.

Approval for salary increase for PCHS Drug & Alcohol Administrator – Colleen Wilber due to additional job responsibilities.

Resignation – PCHS Caseworker II/Galeton ICM, Tiffany Wedmeier – has resigned effective August 20, 2021.

Resignation – PCHS Caseworker II, Monica Williams – has resigned effective August 16, 2021.

CHIEF CLERK REPORT

Applications received for 2021 Liquid Fuel Tax Funds from the following municipality:

COMMISSIONERS’ REPORTS

BILLS

Potter County Human Services Fiscal Summary (07/16/2021)

PAYROLL AUTOMATIC DEPOSITS	\$45,784.20
PAYROLL TAX TRANSFERS (EFTPS)	\$15,705.28
STATE TAX WITHHOLDINGS (ETIDES)	\$2,074.12
ACCOUNTS PAYABLE CHECKS – Check #70500 (7/16)	\$53,196.38
ACCOUNTS PAYABLE CHECKS – Check #70501-75611 (7/29)	\$147,570.75
Total Checks Written	\$264,330.73

Potter County Fiscal Summary – 07/16/2021 (Updated)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034134-9034231			\$92,124.33
10	General Fund – Accounts Payable	136572-136672	133087; 136278	\$1,648.00	\$115,052.21
10	General Funds – A/P Manual Checks	907162182-907162188			\$139,965.92
11	LEPC – Local Emergency Planning	2832-2836			\$1,649.38

15	North Fork Dam	136673-136676			\$2,072.12
16	911 Fund	3222-3227			\$3,625.87
18	Automation Fund (Civil)	136677			\$1,104.34
21	Juvenile Restitution	136678-136680			\$347.52
34	V.O.J.O.	136681-136682; 136687			\$241.27
35	Victim Services/RASA	136683-136684; 136688			\$1,449.32
37	Triple Divide	136685			\$160.87
56	Covid Local Fiscal Rec	136686			\$17,518.25

Potter County Fiscal Summary – Special Run - 07/16/2021

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	136690			\$724.68

Potter County Fiscal Summary – 07/30/2021

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034232-9034362			\$110,172.46
10	General Fund – Accounts Payable	136691-136776; 136790-136792	135471; 136660	-\$119.99	\$73,780.36
10	General Funds – A/P Manual Checks	907302189- 907302193			\$155,602.74
11	LEPC – Local Emergency Planning	2837-2838			\$77.70
14	Liquid Fuels	1586			\$845.51
15	North Fork Dam	136777-136779			\$194.56
16	911 Fund	3228-3232			\$6,683.89
17	Saulter Preserve	136780-136781			\$58.55
22	Farmland Preserv. & Rollback	136782			\$20.89
28	Domestic Relations IV-D	1035			\$29,009.00
32	Specialty Courts	136783			\$1,776.00
34	V.O.J.O.	136784			\$180.00

35	Victim Services/RASA	136785			\$1,102.00
38	Divorce Fund	136786			\$503.50
56	Covid Local Fiscal Rec	136787			\$7,016.59
62	CDBG Entitlement	136788-136789			\$9,009.89

NEXT MEETING: August 12, 2021

ADJOURNMENT

Prepared by Danielle Gietler