

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

September 7, 2023

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES – August 24, 2023

GUESTS – Wendy Hollbrook

NEW BUSINESS

Proclamation – Overdose Awareness

Proclamation – Hunger Action Month

CONTRACTS AND AGREEMENTS

Agreement – Between Potter County; Commissioners and Teamsters Local Union 110, for Potter County Corrections Officers Contract for 2024 - 2027.

Service Contract – Between Potter County and Casella, for Potter County Maintenance Contract \$717.40/month for a term of 36 months.

Agreement – Between Potter County and John Rotello for Generator Maintenance for \$7,956.00, for a term of July 1, 2023, to June 30, 2024.

License Purchase Order Agreement – Between Potter County and Tyler Technologies, for Potter County Veteran Services for licensing and software for \$449.00.

Lease Agreement – Between Potter County Commissioners; and Dickinson Center, for lease of the third floor for \$7,000/month. Term of October 1, 2023, to September 30, 2024.

Staffing Agreement – Between Potter County Commissioners and Walker Business & Staffing Services, Inc; for temporary Secretary at the Shinglehouse MDJ Office.

AGREEMENTS

22/23

23/24

■ **Aging**

Jones, Mary - Senior Center Operator

Oswayo Valley Senior Center \$16.00/hr. \$16.00/hr.
(8/16/2023-06/30/2024)

Traub, Debra - Substitute Senior Center Operator \$7.25/hr. \$13.00/hr.
(07/01/23 to 6/30/24)

■ **Children & Youth (7/01/2023-06/30/2024)**

Adelphoi Village, Inc.

Shelter/Residential Placement with treatment services.

Male Female	Description	Prior Cost	Current Cost
Female	Intensive Supervision MH Focus – Colony, Marker, Susan’s, and Alliance	\$361.89	\$434.81
Male	Intensive Supervision –Sweeney	\$293.31	\$359.19
Male	Enhanced Supervision – Manor	\$380.01	\$470.21
Male	Substance Abuse – Margaret	\$345.41	N/A
Male	Sexual Offenses – Benet and Williams	\$298.80	\$384.59

Male	Sexual Offenses MH Focus – Vincent & Loyalhanna	\$361.89	\$434.81
Male	Sexual Offenses LaSa Quik (Eastern Region)	\$336.73	\$415.92
Male	Secure – Sexual Offenses – Middle Creek I	\$397.11	\$522.49
Fe/Male	Secure – (F) Middle Creek II / (M) Middle Creek III and Manor	\$397.11	\$486.49
Male	Specialized Independent Living – Hilltop	\$288.97	\$434.57
Male	Specialized Independent Living –Saxman	\$288.97	\$343.57

Male/Female	ADDITIONAL SERVICES:	Prior Cost	Current Cost
Both	Diagnostic Evaluation (per service rate)	\$3,055.00	\$3,177.20
Both	Psychological Services (hourly rate)	\$179.00	\$186.16
Both	Polygraphs	\$450.88	\$468.92
Both	Sexual Offender Evaluation ABEL or JSOAP-II or SAI-J single assessments	\$463.73	N/A
Both	Juvenile Sexual Offender Assessment – includes ABEL, JSOAP-II, SAI-J, and sexual history assessments	\$1,391.20	\$1,446.85
Both	MultiSystemic Therapy Services – Non MA Eligible	\$93.50	\$96.30
	FOSTER CARE:		
Both	Foster Care – Teen Focused	\$103.55	\$94.60
Both	Foster Care – Intensive/Kinship	\$89.09	\$100.52
Female	Foster Care – Pregnant and Parenting	\$95.24	\$108.92
	ADOPTION:		
Both	Adoption – Family Approval Document	N/A	
	COMMUNITY BASED SERVICES:		N/A in County

Concern Professional Service for Children, Youth, and Families
 Dependent/Delinquent – Visitation, Visit Coaching, other services.
 Dependent/Delinquent – Emergency Shelter, Residential Placement Program and
 Transitional Living

Description	Prior Cost	Current Cost
Visit Coaching*	\$55.75	\$61.79
Supervised Visitation**	\$52.87	\$58.78
Intensive Family Reunification Services***	\$64.49	\$70.45
Parenting Education****	\$54.00	\$59.96
Transportation (Portal to Portal)	\$32.96	\$34.38
Intensive Foster Care age 0-21	\$146.16	\$179.00
Intermediate Foster Care Ages 0-21	\$109.93	\$132.52
Traditional Foster Care Ages 0-18	\$70.73	\$82.89
Medical Level I Foster Care	\$129.75	\$155.59
Medical Level II Foster Care	\$107.86	\$122.12
Medical Level III Foster Care	\$86.44	\$83.33
Medical Level IV Foster Care	\$68.62	\$68.88
Mother/Baby Foster Care	\$181.56	\$215.54
Community Residential Rehabilitation Board Rate	\$60.61	\$66.41
Treatment Unit for Boys	\$284.95	\$293.82
Trauma Focused Foster Care		\$249.04
SIL Program		\$314.64
SAAY – Psycho-Sexual Assessment	\$150.00 per hour (No change)	\$150.00 per hour (No change)
SAAY – Clinical Services (Individual/Family)	\$90.00 per hour(No change)	\$90.00 per hour(No change)
SAAY – Clinical Services (group)	\$42.00 per Client/per Session	\$42.00 per Client/per Session
Recruitment of Foster Families	\$9,750.00	N/A

AGREEMENTS

22/23

23/24

■ **Mental Health (7/01/2023-06/30/2024)**

Crossroads Counseling, Inc.

Mental Health Outpatient Services

No Change

Subject to the availability of local, state, federal and other funds, and the other terms and conditions of this contract, the MH Department will reimburse Contractor in accordance with the budget for the costs incurred in providing the services described in this contract up to the maximum contract cost of \$20,000.00.

AGREEMENTS

22/23

23/24

Oswayo Area School District

Student Assistance Program and available training. Up to \$325/person,
Up to 5 individuals

No Change

Susquehanna Software, Inc.
Software, Technical Support and
Programming Services

\$4,950/quarterly
Total of \$19,800/yr.

\$5,250/quarterly
Total of \$21,000/yr.

■ Potter County Human Services (8/02/2023-08/02/2026)

Casella

Trash & Recycling – Pittsburgh Companies North shares expense.

Trash	\$334.20 per month	\$334.20 per month
	\$82.00 extra pick up	\$90.00 extra pick up
Recycling	\$98.10 per month	\$98.10 per month
	\$50.00 extra pick up	\$60.00 extra pick up

TRAINING REQUESTS

Kal Logue – Community Development & CDBG Coordinator to attend 2023 PEDTA Fall Conference October 16 – 18, 2023 in Reading PA. Requests registration; lodging; mileage, meals and parking.

Angela Milford – Warden with Potter County Jail to attend PCCA Fall Conference & Training; October 1 – 4, 2023 in Harrisburg, PA. Requests mileage.

Angela Milford – Warden with Potter County Jail to attend PPWA Fall Conference & Training Symposium; October 25 – 27, 2023 in State College, PA. Requests registration; & mileage.

PERSONNEL

Resignation – Lisa Mann, Secretary with Potter County District Justice in Galeton, has submitted her resignation effective September 8, 2023.

Hire – Judge Kalacinski is requesting to hire Louise Sztenderowicz, as a full-time Secretary with Potter County District Justice in Galeton effective September 5, 2023.

Resignation – Mary Jones, Senior Center Operator I with Potter County Human Services has submitted her resignation effective August 16, 2023.

Promotion – Thomas Patterson is requesting the promotion of Isaac Musser as a full-time C & Y Program Director for Potter County Human Services, effective October 9, 2023.

LIQUID FUELS TAX APPLICATIONS

None

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 08/11/2023

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks	8415-8503			\$94,144.32
10	General Fund – Accounts Payable	142808 - 142905	142808; 142810	\$12,582.61	\$775,715.70
10	General Fund – A/P Manual Checks	119			\$132,891.94
11	LEPC – Local Emergency Planning	3029 – 3030	3029	\$590,050.00	\$59,032.03

14	Liquid Fuels	1779 – 1781			\$4,784.22
15	North Fork Dam	142878-142885			\$2,530.00
16	911 Fund	3590-3591			\$2,309.68
17	Saulter Preserve	142885			\$37.65
28	Domestic Relations IV-D	1054			\$9,876.00
34	V.O.J.O	142830			\$180.00
35	Victim Services/RASA	142830			\$1,188.00
62	CDBG Entitlement	142861			\$248.00
64	Gas Well Impact-Capital Reserve	142837			\$40,000.00

Potter County Fiscal Summary – Retirement - 08/31/2023

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks	8504-8533			\$7,841.71
10	General Fund – Accounts Payable	122			\$10,049.84

Potter County Fiscal Summary – 08/11/2023

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	142906-142918			\$122,402.04
10	General Fund – A/P Manual Checks	123			\$35.00
11	LEPC – Local Emergency Planning	3031			\$579.03
16	911 Fund	3592-3593			\$421.15
34	V.O.J.O	142907			\$7.95
35	Victim Services/RASA	142907			\$47.70

Potter County Tax Claim Bureau Fiscal Summary (09/07/2023)

ACCOUNTS PAYABLE CHECKS – Check #17295-17332	\$184,377.19
Total Checks Written	\$184,377.19

PUBLIC COMMENT:

NEXT MEETING: Thursday, September 21, 2023 @ 11 a.m.

ADJOURNMENT

Prepared by Danielle Gietler