

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

September 22, 2022

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES – Meeting Minutes – September 8, 2022

GUEST

NEW BUSINESS

Resolution 5 Of 2022 – Tax Collectors to waive additional charges for real estate taxes

10-year Solid Waste Plan

MATP FY 2022-2023 Allocation and Grant Agreement

CONTRACTS AND AGREEMENTS

Agreement for Telemental Health Services between CenClear and the Potter County Jail at a rate of \$181.00 per hour; effective October 1, 2022 – September 30, 2023

PCHS CONTRACTS AND AGREEMENTS

21/22

22/23

■ **Aging (09/01/2022 – 08/31/2023)**

Borough of Ulysses

Lease for Ulysses Sr. Center \$25.00/day of use \$25.00/day of use
Modifications made to include a bi-annual fire inspection, written permission for alterations to the premises and for liability for broken or damaged senior center property.

■ **Early Intervention (07/01/2022 – 06/30/2023)**

Mary Buzzard

Evaluation Nursing/Health Services \$29.69/15 mins. \$30.58/15 mins
Statewide increase rates for services

■ **Potter County Human Services (07/01/2022 – 06/30/2023)**

Dawn Bacon

Instructor for CPR & First Aid Training \$30.00/student No change
\$0.56/mile \$0.625/mile

TRAINING REQUESTS

Warden Milford – attend PCCA Fall Conference & Training Seminar; Harrisburg, PA. Requesting mileage & meals.

Warden Milford – attend PA Prison Warden Assoc. Fall Conference & Training Seminar in Washington, PA. Requests mileage & meals.

Treasurer Krista Miller – attend the 2022 Fall Workshop; Virtual attendance. Requests registration.

Treasurer Krista Miller – CTA PA Fall Workshop; State College; Requests lodging; mileage; meals & parking.

Amanda Morey; PCHS Early Intervention – attend 2022 Infant Toddler Early Intervention policy forum. Requests lodging; mileage & meals.

PERSONNEL

New Hire: Sheriff Glenn Drake requesting to hire Joshua Jackson as part-time Courthouse Security Guard; effective September 19, 2022.

Resignation: Domestic Relations Director; Andrea L. Lehman is resigning her position effective September 29, 2022.

Resignation: Domestic Relations PT Assistant Director; Rea Gible is resigning her position effective September 19, 2022.

Resignation: Assistant Probation Administrator; Sarah Lieberman is resigning her position effective September 23, 2022.

Hiring: Judge Stephen Minor has hired Sarah Lieberman as the Domestic Relations Director effective September 26, 2022.

Termination: Prothonotary/Clerk of Courts; Kathy Schroeder has dismissed McKenzie Davis as part-time support clerk effective September 19, 2022.

Hiring: Prothonotary/Clerk of Courts; Kathy Schroeder has hired Eric Bliss as full-time Secretary/Clerk II effective September 26, 2022.

Retirement: Deborah Lincoln; ID Program Specialist I will be retiring effective January 18, 2023.

LIQUID FUELS TAX APPLICATIONS -

Applications received for 2022 Liquid Fuel Tax Funds from Sweden Township in the amount of \$2,253.99 and Shinglehouse Borough in the amount of \$2,090.66.

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary –09/09/2022

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks	5002			\$267.06
10	Payroll – Direct Deposit	5497-5590			\$94,611.69
10	General Funds – Accounts Payable	140013-140105			\$229,611.85
10	General Funds – A/P Manual Checks	49			\$135,372.96
11	LEPC-Local Emergency Planning	2934-2938			\$1,523.24
14	Liquid Fuels	1756-1757			\$2,672.57
16	911 Fund	3404-3409			\$10,655.24
18	Automation Fund (Civil)	140051			\$1,123.92
32	Specialty Courts	140076			\$1,862.80

34	V.O.J.O.	140027; 140064; 140058			\$190.42
35	Victim Services/RASA	140027; 140064; 140058			\$1,142.52
38	Divorce Fund	140058			\$99.81
56	COVID-19 County Relief Grant	140015; 140078; 140098; 140015			\$26,438.17

Potter County Fiscal Summary – Special Run – 09/13/2022

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
62	CDBG Entitlement	140106			\$272.64

PUBLIC COMMENT:

NEXT MEETING: Thursday, October 6, 2022 @ 11 a.m.

ADJOURNMENT

Prepared by Danielle Gietler