

~Agenda~

**POTTER COUNTY COMMISSIONERS MEETING**

**November 4, 2021**

(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER**

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT ON AGENDA ITEMS**

**MINUTES** – October 21, 2021

**OLD BUSINESS**

**GUEST(S)**

*Julie Iaquinto, EVP of Finance with PA Wilds Center for Entrepreneurship*

**NEW BUSINESS**

*Resolution #11 of 2021 – Area Transportation Authority (ATA) Local Match FY 2021-2022*

**CONTRACTS AND AGREEMENTS**

*CDBG FFY 20-C Subrecipient Agreement with Galetton Borough Authority*

*CDBG Approval of updated Section 3 Action Plan*

*CDBG Approval of budget modification*

*Agreement Renewal – KOS, Inc. for maintenance service of the copier in the Potter County Jail, \$342.00 per year, effective Nov. 6, 2021 to Nov. 6, 2022.*

*Agreement Renewal – KOS, Inc. for maintenance service of the copier in the Potter County Domestic Relations, \$342.00 per year, effective Nov. 6, 2021 to Nov. 6, 2022.*

*Agreement Renewal – KOS, Inc. for maintenance service of the copier in the Potter County Voter Registration office, \$.0085 per copy, effective Nov. 14, 2021 to Nov. 14, 2022.*

**PCHS CONTRACTS AND AGREEMENTS**

**20/21**

**21/22**

■ **Mental Health (07/01/2021 – 06/30/2022)**

*Children’s Center for Treatment & Education (Beacon Light)*

Multisystemic Therapy

\$46.00/15 mins  
Max. of \$20,000.00

No Change

*Warren General Hospital*

Short-Term inpatient hospital stay

Authorized/Approved  
Medical Assistance Rate

No Change

■ **Aging (07/01/2020 – 06/30/2021)**

*Lifeline Systems aka Philips Lifeline*

Personal Emergency Response Systems

Per \$25.00  
Med Disp. \$50.00/mo.  
Cellular PERS \$30.00/mo.  
PERS w/Fall Detection \$38.00/mo.  
Cell. PERS w/Fall Det. \$43.00/mo.

**TRAINING REQUESTS**

*Kiara Perkins – PCHS Mental Health – Homes within Reach 2021 Conference, Hershey, Pa.*

Kayla Wright – PCHS Mental Health – Navigating Diet culture, virtual.

**PERSONNEL**

*New Hire* – Jim Kockler requests hiring of Erica Hoadley as a temporary Aging Case Worker 2, effective October 28, 2021.

**CHIEF CLERK REPORT**

**COMMISSIONERS' REPORTS**

**BILLS**

**Potter County Human Services Fiscal Summary (11/04/2021)**

PAYROLL AUTOMATIC DEPOSITS	\$47,016.32
PAYROLL TAX TRANSFERS (EFTPS)	\$16,667.81
STATE TAX WITHHOLDINGS (ETIDES)	\$2,131.74
ACCOUNTS PAYABLE CHECKS – Check #71234 (10/22)	\$14.78
ACCOUNTS PAYABLE CHECKS – Check #71235-71332 (11/05)	\$108,441.77
<b>Total Checks Written</b>	<b>\$174,272.42</b>

**Potter County Fiscal Summary – 10/22/2021**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	2141-2241			\$94,887.22
10	General Fund – Accounts Payable	137358-137446	137329	\$216.36	\$183,742.06
10	General Funds – A/P Manual Checks	910222115-910222117			\$144,232.60
11	LEPC – Local Emergency Planning	2855			\$7.78
15	North Fork Dam	137447			\$26.25
16	911 Fund	3266-6268			\$8,369.32
17	Saulter Preserve	137448			\$31.16
22	Farmland Preserv. & Rollback	137449			\$46.08
28	Domestic Relations IV-D	1038			\$27,425.00
32	Specialty Courts	137450-137452			\$297.00
34	V.O.J.O.	137453-137454			\$184.41
35	Victim Services/RASA	137455-137456			\$1,129.47
37	Triple Divide Water Monitoring	137457			\$156.83
56	Covid Local Fiscal Rec	137458			\$5,103.06
62	CDBG Entitlement	137459-137460			\$12,331.64

**Potter County Fiscal Summary – Special Run - 10/25/2021**

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
62	CDBG Entitlement	137461			\$1,732.21

**Potter County Fiscal Summary – Tax Collector Run - 10/29/2021**

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	Payroll – Direct Deposit	2242-2270			\$7,915.11
10	General Fund – Accounts Payable	910292118			\$9,949.98

**Potter County Fiscal Summary – First of the Month – 11/01/2021**

Fund #	Fund Description	Check #'s	Voided Check #'s	Voided Check Amt	Total
10	General Fund – Accounts Payable	137462-137472			\$68,224.83
10	General Fund – A/P Manual Checks	999160			\$35.00
16	911 Fund	3269-3270			\$4,421.15

**NEXT MEETING:** November 18, 2021, 11 am.

**ADJOURNMENT**

Prepared by Danielle Gietler