

~Agenda~

**POTTER COUNTY COMMISSIONERS MEETING**

**July 25, 2024**

(Meetings recorded and destroyed after meeting minutes approval)

**CALL TO ORDER**

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT**

**MINUTES** – July 11, 2024

**NEW BUSINESS**

*Municibid Results for Dodge Maintenance Truck*

*Approval for Pa. Dept. of Transportation to advertise for a local bridge inspection consultant*

*Adoption of the Potter County Human Services Safety Policy*

*Adoption of the Potter County Human Services Employee/Driver Vehicle Safety Policy*

*Sale of Repository Properties – Parcel# 030-001-040*

**CONTRACTS AND AGREEMENTS**

*Amendment to TSA #2 with Zito*

<b>PCHS CONTRACTS AND AGREEMENTS</b>	<b><u>23/24</u></b>	<b><u>24/25</u></b>
<b>■ Children and Youth (07/01/2024 - 06/30/2025)</b>		
<i>Alcohol and Drug Abuse Services, Inc.</i>		
Strengthening Families Program	\$37,071.00 / Successful	No Change
	Series of Classes	
Triple-P (4)	\$62,224.00 / Year Max	No Change
<i>George Junior Republic</i>		
Dependent / Delinquent - Residential Placement Program and Transitional Living Program		
<b><u>Program</u></b>	<b><u>Prior Cost</u></b>	<b><u>Current Cost</u></b>
Regular Residential	\$293.10	\$313.62
Special Needs	\$366.88	\$392.56
Drug & Alcohol	\$302.64	\$323.82
Diagnostic	\$314.60	\$336.62
Intensive Supervision Unit	\$468.92	\$501.74
GJR Secure	\$751.05	\$730.99
Special Needs M.A.	\$177.70	\$190.14
Drug and Alcohol M.A.	No Change	\$82.94
<i>Hoffman Homes</i>		
RTF, Shelter, Transitional Living		
<b><u>Description</u></b>	<b><u>Prior Cost-Per Diem</u></b>	<b><u>Current Cost-Per Diem</u></b>
Psychiatric Residential Treatment Program Non - MA	\$435.00	\$506.21
Psychiatric Residential Treatment Program	\$435.00	\$506.21
Shelter (BA)	\$425.00	No Change
Transitional Living Program (JU)	\$888.99	No Change
Transitional Living Program (HO)	\$888.99	No Change
County CYS Clothing & Personal Incidents	\$5.00	No Change
<i>Keystone Adolescent Center</i>		
Dependent / Delinquent - Emergency Shelter: Residential Placement Program and Transitional Living Program, Foster Care		
<b><u>Description</u></b>	<b><u>Prior Cost-Per Diem</u></b>	<b><u>Current Cost-Per Diem</u></b>
Keystone Adolescent Center Intensive Residential Male Shelter	\$296.00	No Change
	\$388.00	No Change
	\$225.00	\$237.03
Keystone Female Services Intensive Residential Female Shelter	\$277.00	No Change
	\$390.00	No Change
	\$218.00	No Change

Transitional Living - Males Apt. #1	\$190.00	\$203.18
#2	\$190.00	\$203.18
#3	\$190.00	\$203.18
#4	\$190.00	\$203.18
#5	\$190.00	\$203.18
Transitional Living - Females	\$190.00	\$192.06
Foster Care Program Previous Year Limited Care		
Children Birth to 11 Years of Age	\$78.00	\$80.00
Youth Ages 12 and Older	\$83.00	\$85.00
Mother and Baby Care (Any Age)	\$118.00	\$120.00
Supported Placement I & II	\$91.00	\$90.44
Supported Placement III & IV	\$106.00	\$105.51
Medically Dependant	\$91.00	\$90.51
**Please See Attached Rate Sheet for Other Services**		
<u>Mariah Morse, Independent Living</u>		
Dependant / Delinquent Transitional Living Program IL Coordinator	N/A	\$35,000.00 / Year
<u>Pentz Run Youth Services, Inc.</u>		
Delinquent / Dependant Placement Group Home; Emergency Shelter Care; Transitional Living Program		
<b>Description</b>	<b>Prior Cost-Per Diem</b>	<b>Current Cost-Per Diem</b>
Group/Shelter	\$204.16 per diem	\$269.49 per diem
Transitional Living	\$156.47 per diem	\$172.50 per diem
Out-of-Area Transportation	\$0.55 per mile	\$0.655 per mile
Fee for Service – per event	\$102.08	\$134.75
After Care/Mobile Case Mgmt. Prog.		
At Pentz Run Youth Services	\$70.00 per hour	\$80.00 per hour
In Home	\$85.00 per hour	\$90.00 per hour
<u>Perseus House</u>		
Dependent / Delinquent - Emergency Shelter: Residential Placement Program and Transitional Living Program		
<b>Description</b>	<b>Prior Cost-Per Diem</b>	<b>Current Cost-Per Diem</b>
Shelter Services / Males & Females	\$275.35	\$307.60
Intensive Treatment Unit Females	\$327.49	\$359.06
<b>Rates Approved by Medical Assistance</b>		
Perseus House Enhanced Male RTF (CCBH - Erie County)	\$564.56 (No Change) \$600.00	\$787.11
Perseus House Male RTF (CCBH - Erie County)	\$237.02 (No Change) \$400.00	\$537.47
Andromeda House Female RTF (CCBH - Erie County)	\$217.70 (No Change) \$400.00	\$537.47
Brighter Horizons (CCBH - Erie County)	\$327.51 (No Change) \$400.00	\$591.22
Perseus House Enhanced Female RTF (CCBH - Erie County)	\$543.38 (No Change) \$600.00	N/A
Boys Intensive RTF 7th Street (CCBH - Erie County)	\$348.99 (No Change) \$400.00	N/A
<b>■ Coordinated Services (07/01/2024 - 06/30/2025)</b>		
<u>Heart Response</u>		
Assists PCHS Families with Various Needs	\$47.00/Family Unit	No Change
<b>■ Drug and Alcohol (07/01/2024 - 06/30/2025)</b>		
<u>Alcohol and Drug Abuse Services; Facility #427038, #537034, #427033, #427024, #127037</u>		
Drug and Alcohol Treatment, Inpatient, Intensive Outpatient, Outpatient, Screening & Assessment, And Case Coordination		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
#427038 Non-Hospital Inpatient	\$269.54 per day	No Change
#427033 Intensive Outpatient	\$135.00 per day	No Change
#537034, #427033, #427024, #127037 Outpatient	\$95.00 per hour	No Change
#427033 Screening & Assessment Case Coordination	\$80.00 per screening \$20.00 per 15 minutes	No Change No Change
#427033 Intervention		
First Offenders Group	\$100.00 per group	No Change
Jail Group	\$120.00 per group	No Change
Youthful Offenders Group	\$75.00 per group	No Change
<u>Alcohol and Drug Abuse Services</u>		
Drug & Alcohol Recovery Support Services	\$40,000.00	No Change
<u>Cove Forge; Facility #077009</u>		
Drug & Alcohol Treatment-Inpatient Partial		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
Level 3.7 WM	\$344.00 per day	\$363.00 per day
Level 3.5 Enh	\$338.00 per day	\$362.00 per day
Level 3.5 Enh	\$284.00 per day	\$303.00 per day
Level 2.5	\$139.00 per day	No Change
<u>DARS Manos House; Facility #361119</u>		
Drug & Alcohol Treatment - Inpatient; Adolescent Male		
#361119 DARS Manos House Level 3.5	\$191.00 per day	\$208.00 per day

<u>Gaudenzia Inc.; Facility #257046, #257048, #251086, #257087, #157039, #227036</u>		
Drug & Alcohol Treatment - Inpatient, Women & Children, Halfway House & Partial Hospitalization		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
#257046 Gaudenzia Community House	\$215.00 per day	\$237.00 per day
#257048 Gaudenzia Dr. Daniel Snow	\$151.00 per day	\$166.00 per day
#251086 Gaudenzia Erie - Level 3.5	\$236.00 per day	\$260.00 per day
#251086 Gaudenzia Erie - Level 3.7	\$319.00 per day	\$351.00 per day
#257087 Gaudenzia House of Healing	\$469.00 per day	\$400.00 per day
#157039 Gaudenzia Kindred House	\$345.00 per day	\$399.00 per day
#227036 Gaudenzia Erie Partial Hospitalization	\$120.00 per day	No Change
<u>Huntington Creek Treatment Facility - Adult and Adolescent; Facility #407061</u>		
Drug & Alcohol Treatment - Inpatient		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
Level 3.7 WM (Adolescent)	\$579.00 per day	No Change
Level 3.5 (Adolescent)	\$427.00 per day	No Change
Level 3.7 (Adult)	New Addition	\$441.00 per day
Level 3.5 (Adult)	New Addition	\$425.00 per day
Level 3.5 Enh (Adult)	New Addition	\$450.00 per day
<u>MRL Westgate Properties</u>		
Lease Agreement - Rent	\$717.00 per month	\$800.00 per month
<u>Millerton Acquisition Sub LLC; Bradford Recovery Center, Facility Number #087028</u>		
Drug & Alcohol Treatment – Inpatient/Partial Hospitalization: Level 3.7 WM, 3.5, 3.5 Enhanced, & 2.5		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
Level 3.7 WM	\$402.00 per day	\$426.00 per day
Level 3.5	\$284.00 per day	\$299.00 per day
Level 3.5 Enh	\$317.00 per day	\$326.00 per day
Level 2.5	\$120.00 per day	No change
<u>Pathway to Recovery – Facility Number #657038</u>		
Drug & Alcohol Treatment – Inpatient; Adolescent Male		
#657038 Level 3.5	\$359.00 per day	No Change
<u>Pocono Mountain Recovery Center – Facility Number #457039</u>		
Drug & Alcohol Treatment – Inpatient/Partial Hospitalization/Intensive Outpatient		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
Level 3.7 WM	New Contract	\$447.00 per day
Level 3.5	New Contract	\$408.00 per day
Level 3.5 Enh	New Contract	\$421.00 per day
Level 2.5	New Contract	\$10.42 per 15 min.
Level 2.1	New Contract	\$11.25 per 15 min.
<u>Pyramid Healthcare – Facility Numbers; #077019, #077014, #077018, #077026, #077026, #447027, #457040, #097055, #097101, #707235</u>		
<b>Description</b>	<b>Prior Cost</b>	<b>Current Cost</b>
Facility #077019		
Level 3.7	\$339.00 per day	\$367.00 per day
Level 3.7 Enh	\$360.00 per day	No Change
Level 3.7 Withdrawal Management	\$364.00 per day	\$435.00 per day
Level 3.5	\$319.00 per day	No Change
Level 3.5 Enh	\$329.00 per day	\$338.00 per day
Facility #077014		
Halfway House-Gratitude House	\$157.00 per day	\$170.00 per day
Facility #077018		
Halfway House–Tradition House	\$143.00 per day	\$165.00 per day
Facility # 077026		
Halfway House-Pine Manor	\$146.00 per day	\$170.00 per day
Facility #447027		
Belleville-Inpatient Male Only	\$290.00 per day	\$303.62 per day
Facility #457040 Hillside		
Level 3.7	\$344.00 per day	\$381.37 per day
Level 3.7 Withdrawal Management	\$416.00 per day	\$474.54 per day
Level 3.5	\$334.00 per day	\$365.37 per day
Level 3.5 Enh	\$349.00 per day	\$379.83 per day
Facility #097055 Quakertown		
Level 3.5	\$320.00 per day	\$350.00 per day
Facility #097101 Langhorne		
Level 3.7 Withdrawal Management	\$416.00 per day	\$503.00 per day
Level 3.5	\$351.00 per day	\$387.00 per day
Facility #707235 Ridgeview		
Level 3.5	\$312.30 per day	\$321.67 per day
<u>Sojourner House; Facility number #707160</u>		
Drug & Alcohol Treatment-Inpatient		
Level 3.5	\$379.00 per day	\$408.45 per day

<u>White Deer Run; Facility Numbers #601031, #387017, #367058, #397060, #677069, #677086</u>		
Drug & Alcohol Treatment – Inpatient		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Treatment Facility #601031		
Level 3.7 WM	\$360.00 per day	\$371.00 per day
Level 3.5 Enh	\$323.00 per day	\$336.00 per day
Level 3.5	\$310.00 per day	\$325.00 per day
Treatment Facility #387017		
Level 3.7 WM	\$344.00 per day	\$379.00 per day
Level 3.5 Enh	\$283.00 per day	\$301.00 per day
Level 3.5	\$262.00 per day	\$272.00 per day
Treatment Facility #367058		
Level 3.7 Wm	\$355.00 per day	\$379.00 per day
Level 3.5 Enh	\$335.00 per day	\$361.00 per day
Level 3.5	\$323.00 per day	\$352.00 per day
Treatment Facility #397060		
Level 3.7 WM	\$364.00 per day	\$382.00 per day
Level 3.5 Enh	\$313.00 per day	\$325.00 per day
Level 3.5	\$280.00 per day	\$297.00 per day
Treatment Facility #677069		
Level 3.7 WM	\$425.00 per day	\$463.00 per day
Level 3.5 Enh	\$418.00 per day	\$439.00 per day
Level 3.5	\$343.00 per day	\$361.00 per day
Treatment Facility #677086		
Level 3.7 WM	\$315.00 per day	\$331.00 per day
Level 3.5 Enh	\$275.00 per day	\$299.00 per day
Level 3.5	\$244.00 per day	\$263.00 per day
<b>■ Early Intervention (07/01/2024 - 06/30/2025)</b>		
<u>Lisa Ham</u>		
Evaluations to Determine EI Eligibility	NA	\$30.58 per 15 minutes
<b>■ Mental Health (07/01/2024 - 06/30/2025)</b>		
<u>Crossroads Counseling, Inc.</u>		
Mental Health Psychiatric	Subject to availability of funds	
Outpatient Services	Max of \$20,000.00	No Change
<u>Northern Tier Children's Home Residential Services – CHIPP</u>		
Home Residential Services-Potter County Women's Recovery Center offers a lower level of mental health care for an individual. The CHIPP dollars are spent to maintain this lower level of care.		
Prior and Current Costs: PCHS provides CHIPP II funds to Northern Tier Children's Home for providing 24/7 supervision for an individual who qualifies for funding as opposed to an institution of higher cost.		
<u>Northern Tier Children's Home Residential Services - Homeless Assistance and Transitional Living</u>		
Homeless Assistance	\$50.00 per day	No Change
	\$5.00 per meal (if needed)	
Transitional Living	\$80.00 per day	\$85.00 per day
	\$10.00 per day per child	No Change

**TRAINING REQUESTS** None.

**PERSONNEL**

*Resignation* – Karin Karr, real estate data entry technician/field lister, is resigning her position, effective Aug. 2, 2024.

*Hire* – Tax Claim Bureau Director Deanna Johnston is requesting to hire Karin Karr to fill the deputy director vacancy, effective Aug. 5, 2024.

*Resignation* – Veronica Knight, housekeeper with the Maintenance Department, is resigning her position, effective July 19, 2024.

*New Hire* – Potter County Human Services Administrator Thomas Patterson requests the hiring of Patsy Williams as Ulysses Senior Center Operator I, effective July 29, 2024.

**LIQUID FUELS TAX REQUESTS** None

**COMMISSIONERS' REPORTS**

**BILLS**

**Potter County Fiscal Summary – 07/12/2024**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	10855-10952			\$104,747.70
10	General Fund - Accounts Payable	145379-145484			\$133,530.66
10	General Fund - A/P Manual Checks	183			\$146,580.75
11	LEPC - Local Emergency Planning	3109-3113			\$927.74
14	Liquid Fuels	1804-1805			\$5,136.05
15	North Fork Dam	145460			\$2,500.00
16	911 Fund	3754-3762			\$95,079.25
18	Automation Fund (Civil)	145420			\$1,197.33
32	Specialty Courts	145382			\$127.55
34	V.O.J.O.	145408;145433			\$187.37
35	Victim Services/RASA	145408;145433			\$1,124.20

**Potter County Fiscal Summary Special Run – 07/24/2024**

10	General Fund - A/P Manual Checks	184			\$4.15
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**Potter County Fiscal Summary – 07/26/2024**

10	Payroll Checks	5006			\$28.49
10	Payroll - Direct Deposit	10953-11046			\$101,292.68
10	General Fund - Accounts Payable	145485-145555			\$218,504.19
10	General Fund - A/P Manual Checks	185			\$140,997.71
15	North Fork Dam	145548			\$31.08
16	911 Fund	3763-3767			\$3,056.75
17	Saulter Preserve	145548			\$36.27
20	Supervision Fees (County) (CO)	145492;145538			\$6,630.00
32	Specialty Courts	145487			\$35.98
34	V.O.J.O.	145507			\$185.44
35	Victim Services/RASA	145507			\$1,146.82
52	Operational Reserve Fund	145519			\$21,827.10

**Potter County Tax Claim Bureau Fiscal Summary (07/12/2024)**

ACCOUNTS PAYABLE CHECKS – Check #17667 – 17705	\$230,205.18
<b>Total Checks Written</b>	\$230,205.18

**Potter County Human Services Fiscal Summary (07/25/2024)**

PAYROLL AUTOMATIC DEPOSITS	\$41,573.80
PAYROLL TAX TRANSFERS (EFTPS)	\$12,436.92
STATE TAX WITHHOLDINGS (ETIDES)	\$1,803.02
PAUC	\$41.73
Local W/H	\$587.36
Paytime P/R Charge	\$153.18
ACCOUNTS PAYABLE CHECKS – Check #78705	\$1,617.90
ACCOUNTS PAYABLE CHECKS – Check #78706-78805	\$216,300.01
<b>Total Checks Written</b>	<b>\$274,513.92</b>

**NEXT MEETING:** July 25, 2024

**ADJOURNMENT**

Prepared by Paige Barroqueiro