

*~Amended Agenda~*

**POTTER COUNTY COMMISSIONERS MEETING**

**March 9, 2023**

(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER**

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT ON AGENDA ITEMS**

**MINUTES** – February 23, 2023

**NEW BUSINESS**

*Proclamation – 4-H Week*

*Resolution 3 of 2023 SWA*

**CONTRACTS AND AGREEMENTS**

*Agreement Renewal – KOS, Inc. for maintenance on the copier at the District Judge office in Coudersport at a rate of \$300.00 for the year and overages for copies at a rate of \$.009 per copy. Term of March 10, 2023, to March 10, 2024.*

*Agreement Renewal – KOS, Inc. for maintenance on the copier in the Register and Recorder’s office at a rate of \$300.00 per year and overages for copies at a rate of \$.009 per copy. Term of March 25, 2023, to March 25, 2024.*

*Detention Agreement – Tioga County – Housing inmates at a rate of \$70/day effective 03/09/2023 - 03/08/2024.*

*Amended Intergovernmental Cooperative Agreement – with Centre County Correctional Facility at a rate of \$75.00/day effective 01/12/2023 – 12/31/2024.*

**PCHS CONTRACTS AND AGREEMENTS**

**21/22**

**22/23**

■ **Drug & Alcohol (03/01/2022 – 06/30/2023)**

*Paul Angood & Todd Williams*

Potter County Transitional Living  
House for OUD/SUD population

New Contract

\$1,300.00/mo.

*Warren General Hospital Facility #627022 (07/01/2022 – 06/30/2023)*

Adult Drug & Alcohol Inpatient, Level 4, OWN  
Inpatient 4.0 Withdrawal Management

\$730.00/day

No Change

■ **Mental Health (01/01/2022 – 06/30/2023)**

*Cen Clear-Addendum*

Maintaining Strengths Program

\$21.53/unit

\$28.42/unit

Contingent upon availability of funds/maximum of \$20,000

**TRAINING REQUESTS**

*Sarah Lieberman – Director of Domestic Relations; 2023 Spring DRS Directors Meeting; May 8 – May 10, 2023 State College, Pa. Requests mileage, and lodging.*

*Stephen Minor, Thomas Patterson & Andrea Skaggs, 2023 Leadership Round Table; March 29, 2023 – Poconos PA; Requests mileage; meals; and lodging.*

*Mary Freeman & Barbara Busch – Aging – PA MEDI In-Person Spring Conference; April 26 & 27, 2023 – State College PA; Requests mileage; meals; and lodging.*

**PERSONNEL**

Resignation – Shelby Dates, Aging Care Manager II with PCHS has resigns her position effective February 15, 2023.

New Hire – Regan Fuller, C&Y Caseworker I with PCHS; effective March 13, 2023.

**LIQUID FUELS TAX APPLICATIONS**

Applications received for 2023 Liquid Fuel Tax Funds from \*Homer Township, \$1,559.44.

**COMMISSIONERS' REPORTS**

**BILLS**

**Potter County Human Services Fiscal Summary (03/09/2023)**

PAYROLL AUTOMATIC DEPOSITS	\$44,801.05
PAYROLL TAX TRANSFERS (EFTPS)	\$12,846.36
STATE TAX WITHHOLDINGS (ETIDES)	\$1,919.65
PAUC	\$43.97
Local W/H	\$625.30
Paytime P/R Charge	\$487.25
3 <sup>rd</sup> PSP EFTPS	-
ACCOUNTS PAYABLE CHECKS – Check #75124-75210	\$310,953.90
ACCOUNTS PAYABLE CHECKS – Check #75122	\$118.19
ACCOUNTS PAYABLE CHECKS – Check #75123	\$90.00
<b>Total Checks Written</b>	<b>\$371,885.67</b>

**Potter County Fiscal Summary –02/24/2023**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	6930-7026			\$98,873.91
10	General Funds – Accounts Payable	141354-141450			\$142,156.35
10	General Funds – A/P Manual Checks	84			\$138,791.05
14	Liquid Fuels	1766-1767			\$3,525.12
15	North Fork Dam	141437			\$30.00
16	911 Fund	3502-3507			\$89,506.05
17	Saulter Preserve	141437			\$30.00
32	Specialty Courts	141444			\$71.80
34	V.O.J.O	141361; 141381			\$187.95
35	Victim Services/RASA	141361; 141381			\$1,157.83
38	Divorce Fund	141398-141356			\$478.95
64	Gas Well Impact-Capital Reserve	141412; 141404			\$151,000.00

**Potter County Fiscal Summary – First of the Month (03/01/2023)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	141451-141465			\$52,277.87
10	General Fund – A/P Manual Checks	85			\$35.00
16	911 Fund	3508-3509			\$421.15
28	Domestic Relations IV-D	1049			\$78,117.00
56	COVID Local Fiscal Recovery	141466-141467			\$2,335,627.96

**Potter County Fiscal Summary – Special Run 03/07/2023**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
62	CDBG Entitlement	141468-141469			\$13,441.39

**PUBLIC COMMENT:**

**NEXT MEETING:** Thursday, March 23, 2023 @ 11 a.m.

**ADJOURNMENT**

Prepared by Danielle Gietler