

~Minutes~

POTTER COUNTY COMMISSIONERS MEETING

June 27, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER Commissioner Nancy Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Nancy Grupp, Commissioner Paul Heimel, Commissioner Robert Rossman, Chief Clerk Jessica Giebel and Executive Assistant Paige Barroqueiro; all present.

PUBLIC COMMENT None.

MINUTES – June 13, 2024

NEW BUSINESS

Resolution #3 of 2024 designating Northern Tier Community Action Corp. as applicant for Potter County housing rehabilitation grant under the HOME Program. ~ Action ~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes.

Resolution #4 of 2024 Broadband-Ready Communities Program application ~ Action ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes.

CONTRACTS AND AGREEMENTS

Technical service agreement and quote with Zito Media for internet/transport/voice services at a rate of \$10,003/month; 60-month term. ~ Action ~ Comm. Heimel moved to approve. Comm. Grupp seconded. Heimel yes; Grupp yes; Rossman yes.

PCHS CONTRACTS AND AGREEMENTS

23/24

24/25

Coordinated Services

Health Ride Plus (07/01/2024 - 06/30/2025)

Transportation

\$2.25 per loaded mile

\$2.50 per loaded mile

Early Intervention

Julie Schlosser (06/01/2024 - 08/31/2024)

Special instruction for EI child who attends daycare in Tioga County

N/A

\$30.58/unit

Care For Children (07/01/2024 - 06/30/2025)

Evaluation Occupation Therapy

\$34.70/15 min

Occupation Therapy

\$34.70/15 min

IFSP Teaming Occupational Therapy

\$34.70/15 min

Evaluation Speech Pathology

\$251.22/ evaluation

Speech Pathology

\$34.70/15 min

IFSP Teaming Speech Therapy

\$34.70/15 min

Evaluation Special Instruction

\$30.58/15 min

Special Instruction

\$30.58/15 min

IFSP Teaming Special Instruction

\$30.58/15 min

Physical Therapy

\$34.70/15 min

Evaluation Physical Therapy

\$34.70/15 min

IFSP Teaming Physical Therapy

\$34.70/15 min

EBN, LLC (07/01/2024 - 06/30/2025)

Evaluation Nursing/Health Services

\$30.58/15 min

No Change

Evaluation Special Instruction

N/A

\$30.58/15 min

Evaluation Physical Therapy

N/A

\$34.70/15 min

Evaluation Speech Therapy

N/A

\$251.00/day

Milestone Physical Therapy, LLC, (07/01/2024 - 06/30/2025)

Occupational Therapy

\$34.70/15 min

No Change

IFSP Teaming Occupational Therapy

\$34.70/15 min

No Change

Physical Therapy

\$34.70/15 min

No Change

IFSP Teaming Physical Therapy

\$34.70/15 min

No Change

■ **Intellectual Disabilities**

Alliance for Nonprofit Resources (07/01/2024 - 06/30/2025)

Certified Investigations \$70.00/hour \$80.00/hour

■ **Mental Health**

Health Ride Plus (07/01/24 - 06/30/25)

On-Call Standby N/A \$300.00 each week

Milage N/A \$2.50/loaded mile

~ **Action** ~ Comm. Rossman moved to approve. Comm. Heimel seconded. Rossman yes; Heimel yes; Grupp yes.

**TRAINING REQUESTS**

Chief Assessor Jake Ostrom – AAP Summer Board Meetings; July 11, 2024, in Harrisburg, Pa. ~

**Action** ~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes.

**PERSONNEL**

Resignation – Deanna Johnston, Director of Tax Claim and Assessment, has submitted her resignation effective July 31, 2024. The commissioners commended her for her many of years of service and implementation of payment options to assist those who face the prospect of losing their property due to non-payment of taxes. ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes.

**LIQUID FUELS TAX REQUESTS**

Abbott Township, \$1,997.64; Stewardson Township, \$532.29. ~ **Action** ~ Comm. Rossman moved to approve. Comm. Heimel seconded. Rossman yes; Heimel yes; Grupp yes.

**COMMISSIONERS' REPORTS**

Commissioner Heimel noted that the Jail Board did not convene for its June public meeting due to a lack of quorum. He added that the situation may arise again on July 12, forcing postponement of that meeting as well. Details will be announced.

Commissioner Rossman reported that he and Kal Logue have completed the 12-week Appalachian Regional Commission Grant Readiness program. The county will now be applying for a \$50,000 grant to enhance community resilience. They look forward to seeing how these funds can be allocated effectively.

Commissioner Grupp commended the Treasurer's Office for outstanding work in efficiently selling antlerless deer licenses.

**BILLS**

**Potter County Fiscal Summary – 06/14/2024**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	10631-10726			\$105,505.82
10	General Fund - Accounts Payable	145180-145279	144852;145099	\$4,859.84	\$429,740.75
10	General Fund - A/P Manual Checks	177			\$147,622.39
11	LEPC - Local Emergency Planning	3104-3105			\$381.34
15	North Fork Dam	145244			\$600.00
16	911 Fund	3740-3743			\$27,880.41
18	Automation Fund (Civil)	145218			\$1,197.33
28	Domestic Relations IV-D	1063			\$8,154.00