

~Minutes~

POTTER COUNTY SALARY BOARD MEETING

January 11, 2024

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Treasurer Krista Miller; Commissioner Nancy Grupp, Commissioner Paul Heimel, Commissioner Robert Rossman, Chief Clerk Jessica Giebel, Recording Secretary Danielle Gietler; all present.

AMENDMENT TO AGENDA Amend agenda to reflect elimination of part-time magisterial district judge office secretary position.

MINUTES – December 14, 2023. ~Action~ Comm. Heimel moved to approve. Comm. Grupp seconded. Heimel yes; Grupp yes; Miller yes. Rossman abstained. Reorganizational Meeting. January 2, 2024. ~Action~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Heimel yes; Rossman yes.

NEW BUSINESS

Elimination of the multi-function clerk position ~Action~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes; Miller abstained.

Elimination of the part-time jail cook position. ~Action~ Comm. Grupp moved to approve. Comm. Heimel seconded. Grupp yes; Heimel yes; Rossman yes; Miller abstained.

Elimination of the full-time jail cook position. ~Action~ Comm. Rossman moved to approve. Comm. Heimel seconded. Rossman yes; Heimel yes; Grupp yes; Miller abstained.

Modification of title and job description from 911/DES Director to 911/EMA Director. ~Action~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Miller yes; Grupp yes.

Establishment of 911/EMA Director salary at \$60,704.82 annually. Action~ Comm. Grupp moved to approve. Comm. Heimel seconded. Grupp yes; Heimel yes; Rossman yes; Miller yes.

Abolishing position of EMA Coordinator ~Action~ Treasurer Miller moved to approve. Comm. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Rossman yes.

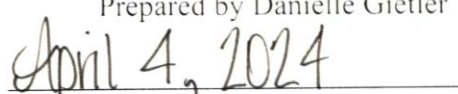
Discussion to eliminate part-time magisterial district judge office secretary position in Galeton, to create a full-time floater position. ~Action~ Treasurer Miller moved to table. Comm. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Rossman yes.

PUBLIC COMMENT

A lengthy discussion was held by Salary Board members and meeting attendees, culminating with the board announcing that some of the issues that had been raised would be referred to legal counsel for guidance.

ADJOURNMENT ~Action~ Treasurer Miller moved to adjourn. Comm. Rossman seconded. Miller yes; Rossman yes; Miller yes; Rossman yes; Heimel yes; Grupp yes.


Potter County Executive Secretary

Prepared by Danielle Gietler

Approval Date

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