

~Minutes~

POTTER COUNTY SALARY BOARD MEETING

February 11, 2021

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:01 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Treasurer Krista Miller; Commissioner Paul Heimel; Commissioner Barry Hayman; Commissioner Nancy Grupp; Recording Secretary Danielle Gietler; and Chief Clerk, Jessica Giebel, all present.

MINUTES – December 17, 2020 ~Action~ Comm. Hayman moved to approve. Comm. Heimel seconded. Hayman yes; Heimel yes; Grupp yes.

NEW BUSINESS

Approval of a new position of an additional full-time jail cook at the Potter County Jail. Class III Level II at a rate of \$9.23/hr. ~Action~ Treasurer Miller moved to approve. Comm. Hayman seconded. Miller yes; Hayman yes; Heimel yes; Grupp yes.

Approval of new position of a part-time secretary in the Public Defender's Office. ~Action~ Comm. Heimel moved to approve. Treasurer Miller seconded. Heimel yes; Miller yes; Hayman yes; Grupp yes. Motion made to amend the action to approve Vicki Flewellyn at a rate of \$10.53/hr. based on her knowledge and experience. ~Action~ Treasurer Miller moved to amend the motion. Comm. Hayman seconded. Miller yes; Hayman yes; Heimel yes; Grupp yes.

Approval of filling the vacant position of an Assistant Director at Domestic Relations with a salary of \$25,000.00 annually. ~Action~ Comm. Hayman moved to approve. Comm. Heimel seconded. Hayman yes; Heimel yes; Miller yes; Grupp yes.

Treasurer Miller made a motion to abolish the Criminal Justice Coordinator position that was created five years ago and has not been filled in the last four years. Comm. Heimel stated that the position was created to develop a data system to document addition reform, mental health reform etc. in our criminal justice system in Potter County. Comm. Heimel requests that with the changes that may be coming that the position stay on the books. ~Action~ Motion doesn't stand.


PERSONNEL ACTIONS

None

ADJOURNMENT ~Action~ Treasurer Miller moved to adjourn. Comm. Heimel seconded. Miller yes; Heimel yes; Hayman yes; and Grupp yes.

Prepared by Danielle Gietler


Potter County Executive Secretary


Approval Date