

~Minutes~

POTTER COUNTY SALARY BOARD MEETING

July 13, 2023

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Members: Commissioner Nancy Grupp; Treasurer Krista Miller, Commissioner Paul Heimel; Commissioner Barry Hayman, Chief Clerk Jessica Giebel present; absent; Recording Secretary Danielle Gietler.

MINUTES – April 6, 2023, ~Action~ Comm. Heimel moved to approve. Treasurer Miller seconded. Heimel yes; Miller yes; Hayman yes; Comm. Grupp abstained.

NEW BUSINESS

Elimination of the part-time Voter Registration/Election Trainer position ~Action~ Treasurer Miller moved to eliminate. Heimel seconded. Miller yes; Heimel yes; Hayman yes; Comm. Grupp yes.

PT Executive Administrative Assistant position ~Action~ Comm. Grupp moved to approve. Heimel seconded. Grupp yes; Hayman yes; Heimel yes; Treasurer Miller nay.

Salary set for PT Executive Administrative Assistant ~Action~ Comm. Hayman moved to set wage at \$15-\$18 an hour; Heimel seconded. Hayman yes; Heimel yes; Grupp yes; Treasurer Miller nay.

Request to move PT Secretary/Clerk to FT in the Public Defender's Office ~Action~ Treasurer Miller moved to approve. Hayman seconded. Miller yes; Hayman yes; Heimel yes; Comm. Grupp yes.

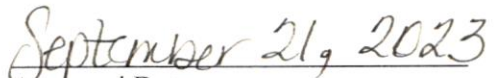
PUBLIC COMMENT

- None -

ADJOURNMENT ~Action~ Treasurer Miller moved to adjourn. Comm. Hayman seconded. Miller yes; Hayman yes; Heimel yes; Grupp yes.

Prepared by Danielle Gietler


Potter County Executive Secretary


Approval Date

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