

~Minutes~

POTTER COUNTY SALARY BOARD MEETING

October 6, 2022

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Treasurer Krista Miller, Commissioner Nancy Grupp, Commissioner Paul Heimel, Commissioner Barry Hayman, Chief Clerk Jessica Giebel and Recording Secretary Danielle Gietler, all present.

MINUTES – August 25, 2022, ~Action~ Treasurer Miller moved to approve. Comm. Hayman seconded. Treasurer Miller yes; Hayman yes; Heimel yes; Grupp yes.

NEW BUSINESS

Elimination of Temporary Emergency Part-Time Assistant Director position with Domestic Relations Department. ~Action~ Treasurer Miller moved to approve. Comm. Heimel seconded. Miller yes; Heimel yes; Hayman yes; Grupp yes.

Elimination of GIS/Mapping Director position. ~Action~ Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes; Miller yes.

Elimination of Planning Director position. ~Action~ Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes; Miller yes.

Elimination of Criminal Justice Coordinator position. ~Action~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Hayman yes; Heimel yes.

Elimination of IT Support Technician position. ~Action~ Treasurer Miller moved to approve. Comm. Hayman seconded. Miller yes; Hayman yes; Heimel yes; Grupp yes.

Creation of a temporary part-time Voter Registration/Election trainer position. ~Action~ Comm. Hayman moved to approve. Treasurer Miller seconded. Hayman yes; Miller yes; Heimel yes; Grupp yes.

Set compensation for the temporary part-time Voter Registration/Election Trainer position at \$25.00 per hour. ~Action~ Comm. Hayman moved to approve. Heimel seconded. Hayman yes; Heimel yes; Grupp yes; Miller yes.

Create a temporary part-time Domestic Relations Trainer position. ~Action~ Treasurer Miller moved to approve with a 90-day limit. Comm. Grupp seconded. Treasurer Miller yes; Grupp yes; Hayman yes; Heimel yes.

Set compensation for the part-time Domestic Relations Trainer position at \$29.997959 an hour. ~Action~ Treasurer Miller moved to approve. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Hayman.

Create full-time Correction Officer position in the Potter County Jail. ~Action~ Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes; Miller abstained.

Job title change for Community & Economic Development Director to Community Development & Block Grant Coordinator. ~Action~ Comm. Hayman moved to approve. Heimel seconded. Hayman yes; Heimel yes; Grupp yes; Miller no.

Job title change for GIS/Planning Director to GIS/Planning & Community Development Director. ~Action~ Comm. Grupp moved to approve. Comm. Hayman seconded. Grupp yes; Hayman yes; Heimel yes; Miller no.

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Set compensation range of GIS/Planning & Community Development Director position at \$58,000.00 to \$63,000.00. ~**Action**~ Comm. Hayman moved to approve. Heibel seconded. Hayman yes; Heibel yes; Grupp yes; Miller no.

Set compensation of IT Director position at \$58,000.00 - \$62,000.00. ~**Action**~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Hayman yes; Heibel yes.

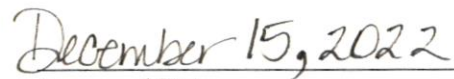
**PUBLIC COMMENT**

-none-

**ADJOURNMENT** ~**Action**~ Treasurer Miller moved to adjourn. Comm. Hayman seconded. Miller yes; Hayman yes; Grupp yes; Heibel yes.

Prepared by Danielle Gietler

  
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Potter County Executive Secretary

  
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Approval Date

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