

*~Minutes ~*

**POTTER COUNTY SALARY BOARD MEETING**

**August 12, 2021**

**CALL TO ORDER** Commissioner Grupp called the meeting to order at 11:00 a.m.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Commissioner Barry Hayman; Commissioner Paul Heimel; Commissioner Nancy Grupp; Treasurer Krista Miller; Secretary Danielle Gietler and Chief Clerk, Jessica Giebel, all present.

**MINUTES** – July 15, 2021 **~Action~** Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes; Miller yes.

**NEW BUSINESS**

Elimination of the position and salary of the Jail Warden as held by the Potter County Sheriff. Per the Pennsylvania County Code, an elected sheriff is by default the warden of the jail in 8<sup>th</sup> Class counties until such time as the county establishes a Jail Board of Inspectors. **~Action~** Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes; Miller no. Motion carries, 3 to 1.

Establishment of the position of appointed Jail Warden, to be hired by and managed by the Potter County Jail Board of Inspectors. **~Action~** Comm. Grupp moved to approve. Comm. Hayman seconded. Grupp yes; Hayman yes; Heimel yes; Miller no. Motion carries, 3 to 1.

Establishment of the base salary range for the appointed Jail Warden at \$55,000 to \$62,000. **~Action~** Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes; Miller no. Motion carries, 3 to 1.

Setting of the annual salary of the current appointed Jail Warden at \$58,365.98. **~Action~** Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes; Miller no. Motion carries, 3 to 1.

Establishing that the above-referenced action of Potter County Salary Board shall be effective beginning August 6, 2021, the date upon which Potter County Jail Board of Inspectors was organized and appointed the Jail Warden for the salary herein approved. **~Action~** Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes; Miller no. Motion carries, 3 to 1.

**ADJOURNMENT** **~Action~** Treasurer Miller moved to adjourn. Comm. Grupp seconded. Miller yes; Grupp yes; Heimel yes; and Hayman yes.

Prepared by Danielle Gietler

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Potter County Executive Secretary

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Approval Date