

~ Minutes~

POTTER COUNTY COMMISSIONERS MEETING

May 9, 2019

CALL TO ORDER Commissioner Morley called the meeting to order at 11:56 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot, Recording Secretary Danielle Gietler, all present.

PUBLIC COMMENT

MINUTES – April 25, 2019 ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

Proclamation of Senior Corps Week and Older Americans Month. Steve Weeks, Senior Corps Program Director, spoke on the continued work by senior volunteers in Potter County to benefit Habitat for Humanity, A Way Out and other organizations. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Irish 911 Tower Lease Agreement; 15-year contract with an automatic renewal every five years with a cost of \$4,150 per year. ~**Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

CONTRACTS AND AGREEMENTS

Agreement with Davis Ulmer Sprinkler Co. for fire alarm monitoring at the Potter County Courthouse. Term of July 1, 2019, to June 30, 2020. Annual service fee of \$350.

~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Agreement renewal with KOS, Inc. for maintenance of copier in the Auditors office at a rate of \$.08 per color copy. \$.009 per black/white copy; May 12, 2019, to May 12, 2020. ~**Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Agreement renewal with KOS, Inc. for maintenance of copier in the Probation Department at a rate of \$342.00 per year, May 16, 2019, to May 16, 2020. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Agreement with KOS, Inc. for maintenance of the copier in the Commissioners office, \$.078 per color copy and \$.008 per black/white copy. May 25, 2019, to May 25, 2020. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

PCHS CONTRACTS AND AGREEMENTS

18/19

19/20

■ **Aging – 01/01/19 to 06/30/2019**

UPMC Cole Skilled Nursing

Transportation

\$2.15 loaded mi.

~**Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

TRAINING REQUESTS

--Michael Pepper -Veterans Affairs Director – 2019 Pennsylvania State Association of County Directors of Veterans Affairs Conference, Greensburg, Pa. ~**Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Thomas Patterson – PCHS – CYS Western Region Meeting, Grove City, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Isaac Musser – PCHS – PDA/PYA Quarterly Meeting, Harrisburg, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

--Colleen Wilber – PCHS Drug & Alcohol – Treatment Court Coordinator Symposium, Hershey, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

--Susanne Boucher – PCHS – PDA Protective Services Supervisor Training, Reading, Pa. ~ **Action**~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

PERSONNEL

CHIEF CLERK REPORT

Applications received for 2019 Liquid Fuel tax funds from the following municipality: Galeton Borough, \$2,504.31; Bingham Township, \$3,035.18; Oswayo Township, \$1,913.09.

~**Action**~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Commissioner Kefover attended a dinner in Coudersport with Executive Director of the Pennsylvania Wilds Meredith Hill, PennDOT Secretary Leslie Richards, DCNR Secretary Cindy Dunn, Coudersport Borough Manager Bev Morris, Coudersport Mayor Andy Dubots, and DCNR personnel Ben Stone, Scott Morgan, and Allan Lichtenwalner. Secretaries Dunn and Richards were touring projects in our region and visited the Pa. Lumber Museum, Cherry Springs State Park, and the Rt. 6 Coudersport Main Street reconstruction project area.

Commissioner Heibel announced that Potter County's Veterans Service Committee will be receiving a National Excellence Award for its support of military veterans in 2018. The committee's work will be recognized by the National Association of Counties and promoted nationwide as a model for excellence.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS – N/A	0
PAYROLL AUTOMATIC DEPOSITS	\$51,466.52
PAYROLL TAX TRANSFERS (EFTPS)	\$17,593.00
STATE TAX WITHHOLDINGS (ETIDES)	\$2,324.03
ACCOUNTS PAYABLE CHECKS – Check #64684-64798	\$217,538.47
Total Checks Written	\$288,922.02

~**Action**~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Potter County Special Run – 05/01/2019

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
62	CDBG	129604		142.00	\$11,285.00

~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

Casto & Harris EPN11130

Potter County Fiscal Summary – 05/10/2019

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85182-85184			\$2,003.75
10	Payroll-Direct Deposit	9028000-9028099			\$89,363.35
10	General Fund - Accounts Payable	129605-129727	127176 & 129505	\$75.00 & \$27.00	\$777,359.19
10	General Fund – A/P Manual Checks	905101945-905101949			\$128,286.90
11	LEPC	2633-2638			\$1,160.17
14	Liquid Fuels	1531			\$2,794.85
16	911 Fund	2839-2844			\$5,818.46
18	Automation Fund (Civil)	129728			\$2,966.30
34	V.O.J.O.	129729			\$623.00
35	Victim Services	129730-129732			\$1,407.96

~Action~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.


NEXT MEETING: May 23, 2019

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Heibel seconded. Kefover yes; Heibel yes; Morley yes.

Prepared by Danielle Gietler



 Potter County Executive Secretary



 Approval Date



Established
1804

Douglas C. Morley, Chairman
Paul W. Heimel
Susan S. Kefover
Commissioners

County of Potter Board of Commissioners

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Kathleen H. Majot
Chief Clerk

Thomas R. Shaffer
Solicitor

PROCLAMATION

Senior Corps Week

May 5 – May 11, 2019

May 2019: Older Americans Month

WHEREAS, Americans are living longer and achieving more, taking on new roles after decades of hard work to ensure opportunity for the generations that follow; and

WHEREAS, the nation recognizes the contributions of seniors during the month of May, designated as Older Americans Month; and

WHEREAS, older Americans bring a lifetime of skills and experience that can be tapped to meet challenges in our nation's communities; and

WHEREAS, for more than five decades, the three Senior Corps programs – Foster Grandparents, Senior Companions, and RSVP – have proven to be a cost-effective way to engage Americans age 55 and over in volunteer service that meets community needs; and

WHEREAS, Senior Corps volunteers build capacity of organizations and communities by serving through more than 28,000 non-profit, community, educational, and faith-based community groups nationwide; and

WHEREAS, each year Senior Corps provides opportunities for more than 245,000 older Americans to serve their communities across the nation, including approximately 126 presently active volunteering in Potter County; and

WHEREAS, nationally, Senior Corps volunteers last year provided more than 74.6 million hours of service, improving the lives of our most vulnerable citizens, strengthening our education system, helping seniors live independently in their homes, protecting our environment, combatting the drug addiction epidemic, and preventing elder abuse; and

WHEREAS, at a time of mounting social needs and growing interest in service by older Americans, our nation has an unprecedented opportunity to harness the talents of 55-plus volunteers to address additional community challenges; and

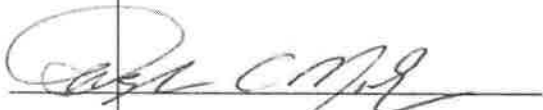
WHEREAS, service by older Americans keeps them active, healthy, and engaged; helps our communities by solving local problems; and helps our nation by saving taxpayer dollars, reducing health care costs, and strengthening our democracy; and

WHEREAS, Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that makes a lasting impact on the individuals and communities they serve; and

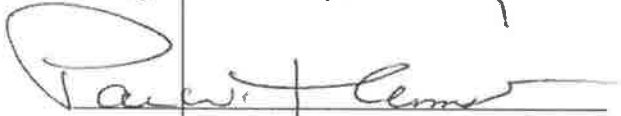
NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Potter, Pennsylvania, do hereby proclaim **May 5–11, 2019** as **Senior Corps Week** and **May 2019** as **Older Americans Month**, and urges other officials, organizations, and citizens to recognize Senior Corps volunteers and programs for their commitment to our communities.

Given under our hands this 9th day of **May, 2019**.

POTTER COUNTY COMMISSIONERS



Douglas C. Morley, Chairman



Paul W. Heimel, Commissioner



Susan S. Kefover, Commissioner

ATTEST:



Kathleen H. Majot, Chief Clerk