

~ Minutes ~

POTTER COUNTY COMMISSIONERS MEETING

July 18, 2019

CALL TO ORDER Commissioner Morley called the meeting to order at 11:04 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot, Recording Secretary Danielle Gietler, all present.

PUBLIC COMMENT

MINUTES – July 3, 2019 ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

Emergency Management Coordinator Glenn Dunn presented a proposal for the commissioners to fund an Emergency Services Recruitment and Retention Program, providing partial reimbursement for volunteers who successfully complete firefighting or emergency medical services training. Commissioner Morley noted that revenue derived from the county's share of the Pa. Act 13 shale gas drilling impact fee would be used for the grants, which are estimated to total \$14,000 for the remainder of 2019 and \$21,000 in 2020. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

CONTRACTS AND AGREEMENTS

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>18/19</u>	<u>19/20</u>
<u>Corrections in Contracts:</u>		
June 20, 2019 Agenda & Minutes		
■ Coordinated Services – 07/01/19 to 06/30/2020		
<u>William Trimbur</u> - Transportation	\$2.15/LD mi.	No Change
**Should be \$1.75/loaded mile		
<u>Coordinated Services</u> - Transportation	\$2.15/LD mi.	No Change
**Should be under Aging Contracts for 07/01/19 – 06/30/2020		
July 3, 2019 Agenda & Minutes		
■ Coordinated Services – 07/01/19 to 06/30/2020		
<u>Carlos Barroqueiro</u> Transportation	\$2.15/LD mi.	No Change
**Should be \$1.75/loaded mile		
Action ~ Comm. Heimel moved to correct and approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.		

New Contracts:

■ Aging – 07/01/19 to 06/30/2020		
<u>County Homemakers, Inc.</u>		
Personal Care and Home Support	\$18.15/hr.	\$18.52/hr.
<u>Pittsburgh Companies North/Nutrition Group</u>		
Home Delivered Meals (HDM)		
Congregate Meals (CGM)		
HDM & CGM	\$5.97/meal	\$6.09/meal
Blizzard Boxes	\$4.21/meal	\$4.30/meal
■ Children and Youth – 07/01/19 to 06/30/2020		
<u>George Junior Republic</u>		
Residential Treatment for Dependent/Delinquent Youth		
Group Home	\$142.53	\$173.91
Crisis	\$198.09	\$207.99

Drug & Alcohol	\$166.46	\$174.78
Shelter	\$162.35	\$170.47
Special Needs	\$258.12	\$271.03

(See Title IV approved rates Sheet for full costs)

Haborcreek Youth Services

Residential/Institution Based Delinquent

Dependent Services Program and Psychiatric Residential Treatment

Conway House	\$378.00/diem	No Change
Wagner House	\$314.15/diem	No Change
St Joseph House	\$343.00/diem	No Change
Liberty House	\$275.00/diem	N/R Not Avail.
Reserved Bed Day	\$80.00	No Change

Keystone Adolescent Center

Shelter/Residential/Diagnostic for Dependent/Delinquent Youth

Shelter	\$163.90	\$167.90
Female Residential	\$177.25	\$182.66
Male Residential Transitional Living	\$143.25	\$149.00
Female Residential Transitional Living	\$143.25	No Change

Taylor Diversion Programs, Inc.

Placement Facility

445880 Taylor Diversion Program	\$199.00/diem	No Change
446660 Taylor Diversion Program-Vine	\$199.00/diem	No Change
447790 Taylor Diversion Program	\$199.00/diem	No Change

■ **Coordinated Services – 07/01/19 to 06/30/2020**

Heart Response

Transportation	\$47.00/family	No Change
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■ **Intellectual Disability – 07/01/19 to 06/30/2020**

The Arc of Crawford County

Home & Community Services Administrative Fee	\$125.00/mo.	\$125.00/mo.
Base services not otherwise specified	\$88.00/unit-\$120/unit	No Change
In-home Community Supports w/benefits	\$5.74/unit	No Change
In-home Community Supports w/o benefits	\$5.11/unit	No Change
Companion Services w/benefits	\$4.54/unit	No Change
Companion Services w/o benefits	\$3.92/unit	No Change

The Arc of Indiana County

IM4Q Consumer Surveys	\$503.28/survey	525.00/survey
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Sue Sticklin/QDDP

QDDP/Level of Care Assessment		
QDDP/LOC Assessment	\$150.00/ASMT.	No Change
Mileage	\$.535/mi. or Current state rate	\$.58/mi. or Current state rate

~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

TRAINING REQUESTS

--Ray Morales – Probation – YLS Master Recertification, State College, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Jake Ostrom – Tax Assessment – Data Collection/NCCAAP Board Meeting, Red Rock, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

PERSONNEL

Warden Glenn Drake has received a resignation from Jonathan Martin as a part-time Corrections Officer at the Potter County Jail, effective June 30, 2019. ~ **Action**~ Comm. Heibel moved to acknowledge. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Jim Kockler, PCHS Administrator, requests transfer of Nicole Wilson from Aging Care Manager 2 to Children & Youth Caseworker 2, effective July 22, 2019. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

Jim Kockler, PCHS Administrator, requests promotion of Chris Koech from Children & Youth Caseworker 3 to Children & Youth Casework Supervisor, effective 07/22/2019. ~ **Action**~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Jim Kockler, PCHS Administrator, requests reinstatement of McKayla Cochran to her former position as a Caseworker 2 for Coordinated Services, effective 07/22/2019. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

CHIEF CLERK REPORT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

COMMISSIONERS' REPORTS

Commissioner Heibel reported on his participation in the annual conference of the National Assn. of Counties (NACo), where he serves as chairman of the Courts & Corrections Committee. He said NACo has successfully lobbied for federal support of several criminal justice reforms that have a direct benefit to rural counties. He also participated in NACo's Rural Action Caucus strategy sessions, and he accepted the National Achievement Award for excellence in veterans' services, presented to the Potter County Veterans Services Committee for its 2018 activities.

Commissioner Morley reported that he met with consultant Mitch Smith for updates on the countywide 911 emergency communications network upgrades. The project is proceeding on schedule, with continued coordination with local and countywide emergency services agencies.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS - N/A	
PAYROLL AUTOMATIC DEPOSITS	\$50,480.35
PAYROLL TAX TRANSFERS (EFTPS)	\$17,11.55
STATE TAX WITHHOLDINGS (ETIDES)	\$2,279.90
ACCOUNTS PAYABLE CHECKS - Check # 65260 (07/05/2019)	\$109.89
ACCOUNTS PAYABLE CHECKS - Check # 65261-65367 (07/18/2019)	\$80,578.07
Total Checks Written	\$150,659.76

~ **Action**~ Comm. Heibel moved to approve. Comm. Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Potter County Fiscal Summary - 07/19/2019

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85198-85202			\$1,402.76
10	Payroll-Direct Deposit	9028554-9028678			\$98,879.27
10	General Fund - Accounts Payable	130316-130409	130279, 130352	\$545.80	\$205,615.79
10	General Fund - A/P Manual Checks	907191975-907191980			\$148,785.30
11	LEPC	2654-2658			\$810.07

14	Liquid Fuels	1535		\$2,034.14
15	North Fork Dam	130410		\$2,500.00
16	911 Fund	2871-2875		\$15,592.49
18	Automation Fund (Civil)	130411		\$1,066.30
32	Specialty Courts	130412		\$62.29
34	V.O.J.O.	130413-130414		\$266.36
35	Victim Services/RASA	130415-130416		\$1,597.64
38	Divorce Fund	130417		\$145.48
50	911 System Upgrade	130418		\$1,435,000.00
59	Victim Impact Panel	130419		\$125.00
64	Gas Well Impact	130420		\$1,000.00
64	Gas Well-Highway Bridge	130421		\$30,000.00


~ **Action**~ Comm. Kefover moved to approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

NEXT MEETING: August 1, 2019

ADJOURNMENT Commissioner Heibel moved to adjourn. Commissioner Kefover seconded. Heibel yes; Kefover yes; Morley yes.

Prepared by Danielle Gietler


 Potter County Executive Secretary


 Approval Date