

~ Minutes ~

POTTER COUNTY COMMISSIONERS MEETING

August 1, 2019

CALL TO ORDER Commissioner Morley called the meeting to order at 11:11 a.m.

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Commissioner Susan Kefover, Commissioner Paul Heimel, Commissioner Doug Morley, Chief Clerk Kathleen Majot, Recording Secretary Danielle Gietler, all present.

PUBLIC COMMENT

Citizen Nancy Patrick addressed the board with her concerns about the possibility that wastewater from shale gas drilling operations could be used to treat local roads for dust suppression or winter maintenance. She was informed that those issues are the responsibility of township supervisors and the state legislature.

MINUTES – July 18, 2019 ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

NEW BUSINESS

A summary of recent Penn State Extension developments was presented to the Commissioners by Rob Dickinson, client relations manager, and Cheri Micale, who recently was named regional business operations manager. Under a new regional administrative structure, Penn State Extension continues to support youth development, agriculture, environmental stewardship, home economics and other services in Potter County. Potter County has a long history of supporting Penn State Extension and currently provides a financial contribution as well as an office facility at the Potter County Education Center on Water Street. Dickinson said an active advisory council has been providing valuable guidance for Extension’s operations in Potter County.

CONTRACTS AND AGREEMENTS

Agreements – Cleveland Brothers Equipment Company for annual maintenance services of the generators at the Gunzburger Building, \$1,050, and Jail, \$920. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

PCHS CONTRACTS AND AGREEMENTS

18/19

19/20

**** Amended PCHS Contracts ** – 07/01/19 to 06/30/2020**

■ Early Intervention – 07/01/19 to 06/30/2020

CARE for Children

Evaluation Occupation Therapy	\$31.76/15 mins.	\$32.71/15 mins.
Occupational Therapy	\$31.76/15 mins.	\$32.71/15 mins.
IFSP Teaming Occupational Therapy	\$31.76/15 mins.	\$32.71/15 mins.
Evaluation Speech Pathology	\$229.90/eval.	\$236.80/eval.
Speech Pathology	\$31.76/15 mins.	\$32.71/15 mins.
IFSP Teaming Speech Pathology		\$32.71/15 mins.
Evaluation special Instruction	\$27.99/15 mins.	\$28.83/15 mins.
Special Instruction	\$27.99/15 mins.	\$28.83/15 mins.
IFSP Teaming Special Instruction	\$27.99/15 mins.	\$28.83/15 mins.
Evaluation Physical Therapy		\$32.71/15 mins.
Physical Therapy	\$31.76/15 mins.	\$32.71/15 mins.
IFSP Teaming Physical Therapy		\$32.71/15 mins.

Mary Buzard

Evaluation Nursing/Health Services	\$27.99/15 mins.	\$28.83/15 mins.
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Elizabeth Costello

Speech Services		
Speech Pathology	\$31.76/15 mins.	\$32.71/15 mins.
IFSP Teaming Speech Pathology		\$32.71/15 mins.
Speech Pathology-Evaluation	\$229.90/eval.	\$236.80/eval.

Action~ Comm. Kefover moved to amend and approve. Comm. Heibel seconded. Kefover yes; Heibel yes; Morley yes.

****Regular PCHS Contracts****

■ Children & Youth – 07/01/19 to 06/30/2020

KOS

Copier maintenance	\$360.00	No Change
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Northern Tier Children's Home

Care for children staying w/Woman @ the Center	\$18.00/day	No Change
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Perseus House

Residential Treatment Facilities for Male/Female – Dependent/Delinquent Youth

All MA funded

Perseus House Enhanced Male RTF	\$564.56	No Change
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Perseus House Male RTF	\$237.02-\$299.92	No Change
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Andromeda House Female RTF	\$217.70-\$297.67	No Change
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Brighter Horizons	\$327.51	No Change
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Perseus House Shelter	\$196.52	\$202.81
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Florence Crittenton	\$318.89	\$329.09
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Perseus House Enhanced Female RTF	\$217.70-\$297.67	\$543.38
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■ Coordinated Services – 07/01/19 to 06/30/2020

UPMC Cole Skilled Nursing & Rehabilitation

Transportation	\$2.15/Loaded Mi.	No Change
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■ Drug and Alcohol – 07/01/19 to 06/30/2020

Bradford Recovery Center

Inpatient Non-hospital treatment (short-term)	\$228.00/day (Adults)	No Change
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Non-hospital Detox	\$330.00/day (Adults)	No Change
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Davis Archway - Halfway House

Facility #107036 – Halfway House	\$110.00/day	No Change
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Eagleview Hospital

Facility #461031 3.5 High Adult	\$310.00/day	new contract
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Facility #461031 3.5 Highest Adult	\$251.00/day	new contract
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Facility #461031 4 WM Intensive Adult	\$525.81/day	new contract
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Facility #461031 3.5 High Adult Co-Occurring	\$329.00/day	new contract
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Pyramid Health Care

Pyramid Healthcare, Inc., #077019

Non-hospital Detox Adult	\$294.00	\$301.00
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Short Term Adult	\$226.00	\$236.00
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Short Term Adult Co-occurring	\$252.00	\$255.00
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Long Term Adult	\$220.00	\$236.00
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Long Term Adult Co-occurring	\$252.00	\$255.00
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Pyramid Healthcare, Inc., #077014

Halfway House Male Only	\$120.00	\$129.00
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Pyramid Healthcare, Inc., #077018

Halfway House Adult Male Only	\$109.00	\$115.00
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Pyramid Healthcare, Inc., Bellville #447027

Long Term Male Only	\$202.00	\$219.00
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Short Term Male Only	\$202.00	\$219.00
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Pyramid Hillside #457040

Non-Hospital Detox Adult	\$280.00	\$305.00
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Short Term Adult	\$242.00	\$251.00
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Short Term Adult Co-occurring	\$269.00	\$277.00
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Casey & Harris EPNT 11/19/20

Long Term Adult	\$239.00	\$251.00
Long Term Co-occurring Adult	\$268.00	\$277.00
Pyramid #097055		
IP NH Residential Short Term	\$250.00	No Change
IP NH Residential Short-Term Co-occurring	\$295.00	No Change
IP NH Residential Long Term	\$250.00	No Change
IP NH Residential Long-Term Co-occurring	\$295.00	No Change
Pyramid #097101		
IP NH Detox	\$293.00	\$313.00
IP NH Residential Short Term	\$244.00	No Change
IP NH Residential Long Term	\$244.00	No Change
Pyramid #707235		
3.5 High Adolescent	\$268.03	No Change
3.5 Highest Adolescent	\$268.03	

White Deer Run

Treatment Facility #601031		
Inpatient Non-Hospital Treatment (Co-occurring adult)	\$241.00/day	\$248.00/day
Inpatient Non-Hospital Treatment Detox (Adult)	\$253.00/day	\$261.00/day
Inpatient Non-Hospital Treatment (Adults)	\$206.00/day	\$212.00/day

■ **Mental Health – 07/01/19 to 06/30/2020**

Norther Tier Children's Home

Emergency Shelter	\$45.00/day	No Change
Meals	\$5.00/meal	New contract

Penn Highlands Dubois

Short-term inpatient hospital stays	Authorized	Approved
	Med. Assistance Rate	

Potter County Education Council

Career Vocational Mentoring Program	\$54,000/\$6,750/mo	No Change
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■ **Intellectual Disability – 07/01/19 to 06/30/2020**

Susquehanna Software, Inc.

ID-Technical Support/Maintenance Contract	\$650.00/qty.	No Change
Technical Support (As needed)	\$ 95.00/hr.	No Change
Mileage (As needed)	\$.51/mi.	No Change

~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

TRAINING REQUESTS

--Pauline Kleintop, Michele Gledhill, Jeanette Stuckey – Auditors – Annual Convention, St. Marys, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Anita Mead – Victims Services – STOP Domestic Violence, Mercer, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Dean Predmore – Emergency Services – Fire Investigation for First Responders, Mansfield, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Teresa Ostrom – PCHS Children & Youth – Module 5 & 6: Charting the Course, Wellsboro, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Chris Koech – PCHS Children & Youth Administration – Western Region Supervisor Support Session: Family Service Plans, Meadville, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Thomas Patterson – PCHS Children & Youth Administration – Leadership Roundtable, Montrose, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Patty Young-Allen – PCHS Mental Health – Disaster Crisis Outreach & Referral Teams, Wellsboro, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Patty Young-Allen & Rick Kunselman – PCHS Mental Health – EBH Human Trafficking, Extremism & Targeted Violence, Mercer, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Susanna Boucher – PCHS Aging – PS/Guardianship Greeting, Harrisburg, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Isaac Musser – PCHS Administration – PDA/PYA Quarterly Membership Meeting, Gettysburg, Pa. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

--Barb Kiel – PCHS – 2019 PASC Conference, State College, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

--Susanne Boucher & Sue Weber – PCHS Aging – Protective Service 5 Year Refresher, Mars, Pa. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

PERSONNEL

Jessica Giebel has resigned her position of Fiscal Director, effective August 12, 2019. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Commissioners have hired Jessica Giebel as Temporary Assistant Chief Clerk, effective August 12, 2019. ~ **Action**~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.

Commissioners have hired Bridget Miller as Fiscal Director, effective August 12, 2019. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

CHIEF CLERK REPORT

Application received for 2019 Liquid Fuel tax funds from Ulysses Borough, \$6,012.43. ~ **Action**~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

COMMISSIONERS' REPORTS

Commissioner Kefover on the Sequential Intercept Mapping workshop hosted by Potter County Human Services. It was a well-attended and revealed gaps and needs in the criminal justice system in handling offenders with mental illness. Comm. Kefover also reported that Congressman Fred Keller met with the Commissioners briefly and toured local businesses before departing.

Commissioner Heimel echoed Comm. Kefover's remarks regarding the Sequential Intercept Mapping workshop, pointing out it is part of a multi-phased reform of local criminal justice. He also reported on his involvement with the recent CCAP Annual Conference, with a focus on issues related to veterans/military affairs, tax reform, rural advocacy and criminal justice reform.

Commissioner Morley pointed out that among the items in the fiscal summary being approved by the board at this meeting is a transfer of \$18,000 from the county's shale gas drilling impact fee account to cover expenses of the new mini-grant program supporting firefighter and emergency medical technician training expenses for volunteer fire departments and ambulance associations in Potter County.

BILLS

Potter County Human Services Fiscal Summary

PAYROLL CHECKS – N/A	
PAYROLL AUTOMATIC DEPOSITS	\$50,597.60
PAYROLL TAX TRANSFERS (EFTPS)	\$17,311.27
STATE TAX WITHHOLDINGS (ETIDES)	\$2,288.25
ACCOUNTS PAYABLE CHECKS – Check # 65368 – 65369	\$169.99
ACCOUNTS PAYABLE CHECKS – Check # 65261-65367	\$73,261.92
Total Checks Written	\$143,629.03

~ Action~ Comm. Kefover moved to approve. Comm. Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Potter County Fiscal Summary – 08/02/2019

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Checks	85203-85206			\$1,666.82
10	Payroll-Direct Deposit	9028679-9028776			\$91,419.79
10	General Fund - Accounts Payable	130422-130518			\$176,758.55
10	General Fund – A/P Manual Checks	908021981-908021985; 999134			\$131,105.97
11	LEPC	2659-2660			\$410.03
15	North Fork Dam	130519			\$25.00
16	911 Fund	2876-2883			\$10,796.76
17	Saulter Preserve	130520			\$37.19
34	V.O.J.O.	130521-130522			\$205.43
35	Victim Services/RASA	130523-130524			\$1,232.20
38	Divorce Fund	130525			\$22,103.89
64	Gas Well Impact	130526			\$18,000.00

~ Action~ Comm. Heimel moved to approve. Comm. Kefover seconded. Heimel yes; Kefover yes; Morley yes.


NEXT MEETING: August 15, 2019

ADJOURNMENT Commissioner Kefover moved to adjourn. Commissioner Heimel seconded. Kefover yes; Heimel yes; Morley yes.

Prepared by Danielle Gietler



 Potter County Executive Secretary



 Approval Date