

~ Minutes~

POTTER COUNTY COMMISSIONERS MEETING

July 29, 2021

CALL TO ORDER Commissioner Grupp called the meeting to order at 11:21 am

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL Comm. Paul Heimel, Comm. Nancy Grupp, Comm. Barry Hayman, Chief Clerk Jessica Giebel, all present. Recording Secretary Danielle Gietler, absent.

PUBLIC COMMENT

MINUTES – July 15, 2021 ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heimel seconded. Comm. Hayman yes; Comm. Heimel yes; Grupp yes.

OLD BUSINESS

Review of lone bid for meal service at Potter County Jail, submitted by The Nutrition Group. ~ **Action** ~ Comm. Heimel moved to accept Warden Drake’s recommendation that the bid be rejected. Comm. Hayman seconded. Comm. Heimel yes; Comm. Hayman yes; Grupp yes.

NEW BUSINESS

CONTRACTS AND AGREEMENTS

Contract with Tamala O’Donnell for cleaning services in the Galetton District Judge Office, effective July 1, 2021 – July 1, 2022. ~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Comm. Heimel yes; Comm. Hayman yes; Grupp yes.

Agreement with Alertus Technologies Inc. for yearly maintenance and updates of the countywide panic response system at cost of \$3,625 (July 29, 2021 to July 28, 2022). ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heimel seconded. Comm. Hayman yes; Comm. Heimel yes; Grupp yes.

Agreement with KOS Inc. for maintenance services on copier in Tax Claim Office, \$.008 per black/white copy (July 27, 2021 to July 27, 2022). ~ **Action** ~ Comm. Grupp moved to approve. Comm. Hayman seconded. Comm. Grupp yes; Comm. Hayman yes; Comm. Heimel yes.

PCHS CONTRACTS AND AGREEMENTS

	<u>20/21</u>	<u>21/22</u>
■Aging (07/01/2021 – 06/30/2022)		
<u>Joseph Cama, M.D.</u> Physician Consult for P.S. cases	\$120/hr.	No Change
<u>Barbara Kiel</u> Senior Center Operator Substitute	\$12.00/hr.	No Change
<u>Dorothy E. Taylor</u> Regional Ombudsman Coordinator	\$63,320 State appr. mi. rate	No Change
■Children & Youth (07/01/2021 – 06/30/2022)		
<u>Perseus House</u> Dependent/Delinquent-Emergency Shelter, Residential Placement Program and Transitional Living Program		
Shelter Services/Males & Females	\$204.06	\$265.71
Intensive Treatment Unit Females	\$256.18	\$286.01
Pregnant or parenting clients	\$289.74	No longer listed
For babies	\$ 40.55	No longer listed

PCHS CONTRACTS AND AGREEMENTS

	<u>20/21</u>	<u>21/22</u>
Mother/baby combined	\$330.29	No longer listed
Rates approved by Medical Assistance		
Perseus House Enhanced Mate RTF	\$564.56	No Change
Perseus house Male RTF	\$237.02	No Change
(CCBH-Erie County)	\$299.92	\$315.00
Andromeda House Female RTF	\$217.70	No change
(CCBH-Erie County)	\$297.67	\$315.00
Brighter Horizons	\$327.51	No Change
(CCBH-Erie County)	N/A	\$337.99
Perseus House Enhanced Female RTF	\$543.38	No Change
(CCBH-Erie County)	N/A	\$570.70
Boys Intensive RTF	\$384.99	No Change

Beacon Light Behavioral Health System

Description	Prior Cost-Per Diem	Current Cost-Per Diem
RTF – Bradford and Ulster, Pa.	\$350.00	\$350.00 (No change)
YTC – Youngsville, Pa,	\$350.00	\$350.00 (No change)
First Street (SAY) – Bradford, Pa,	\$350.00	\$350.00 (No change)
Emergency Shelter – Bradford Pa,	\$225.63	No longer listed
Transitional Living Program	N/A	\$426.92
STAR – Bradford, Pa.	\$475.00	\$475.00 (No change)
STRIDE EAST – Ulster, Pa.	\$885.37	\$885.37 (No change)
First St. (STRIDE WEST) Bradford, Pa.	\$772.82	\$772.82 (No change)
Girls RTF – Bradford, Pa.	\$581.53	\$581.53 (No change)
YSR Unit 2 RTF – Youngsville, Pa.	\$598.19	\$598.19 (No change)
STRIDE SW RTF – Kittanning, Pa.	Not listed previously	\$885.37 (No change)
Clothing:	\$450 per child annually prorated to days in care. (No change)	
Personal Allowance:	\$195 per child annually prorated to days in care. (No change)	

KOS, Inc.

Maintenance Agreement	\$360.00	No Change
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Merakey – Foster Care

Description	Prior Cost-Per Diem	Current Cost-Per Diem
Therapeutic Foster Care – (TFC) R&B	\$29.29	\$29.29 (No change)
Therapeutic Foster Care (R&B+Treatment)	\$165.57	\$161.15
Therapeutic Foster Care Mother with infant	\$79.64	\$79.64 (No change)
Respite Foster Care (Unit CC)	\$99.67	\$99.67 (No change)
Respite Foster Care (Unit CA)	N/A	\$99.22
Emergency Respite (Unit HH)	\$126.80	\$116.67
Emergency Respite (Unit HI)	N/A	\$120.96
Foster Care Plus (Unit BB)	\$94.75	\$94.75 (No change)
Foster Care Plus (Unit BC)	N/A	\$94.75
Foster Care Infant only	\$94.75	\$88.61
Enhanced Foster Care	\$123.80	\$123.80 (No change)
Foster Care Mother with infant (Unit TF)	\$135.80	\$135.80 (No change)
Foster Care Mother with infant (Unit TF)	N/A	\$135.80
Enhanced Kinship Approval & Support	\$100.00	No longer listed
Foster care with two infants	\$170.86	\$170.86 (No change)
CRR ITP	\$12.25	\$12.25 (No change)

Bethesda Children’s Home

Dependent/Delinquent – Emergency Shelter; group Home Placement Program, Foster care and Transitional Living Program

Description	Prior Cost Per Diem 19/20	Current Cost-Per Diem
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Walnut Corners Group Home		\$204.41	\$292.71
Unit A ISU & Claney ISU		\$227.59	\$306.40
Unit A ISU – Shelter & Claney ISU – Shelter		\$217.38	\$290.53
Shelter w/additional Diagnostic		\$45.00	No Change
Right Start Program – Baby Only NAME	NEW	\$82.28	\$85.00
Right Start Program – Mother/Expectant Mother NAME	NEW	\$297.24	\$306.40
Right Start Program – Mother and Baby NAME	NEW	\$379.52	\$391.40
Right Start Program – Shelter	NEW	N/A	\$290.53
Transitional Living		\$151.21	\$165.38
Peterson Home	NEW	N/A	\$218.90
Foster Care Age 0-12 Non-Case Management over 30 miles from main campus		\$47.87	\$61.62
Foster Care Age 13-21 Non-Case Management over 30 miles from main campus		\$57.11	\$66.56
Foster Care Age 0-12 Therapeutic over 30 miles from main campus		\$68.89	\$77.02
Foster Care Age 13-21 Therapeutic over 30 miles from main campus		\$73.89	\$82.02
Foster Care Age 0-12 Case Management over 30 miles from main campus		\$121.67	\$122.60
Foster Care Age 13-21 Case Management over 30 miles from main campus		\$126.67	\$127.60
Mother/Baby over 30 miles from Bethesda main campus		N/A	\$126.28

Diversified Treatment Alternative Centers

Residential Treatment, Specialized Foster Care, Psychiatric Evaluations

Description	Prior Cost	Current Cost
JCAHO-Residential Treatment Lewisburg Site and Danville Site	\$211.72	\$280.00 per day
Residential Treatment Coal Township	\$265.00	No Change
Foster Care	\$106.99	No Change
CRR Host Home	\$23.18	No Change
Managed Care MNC Psychiatric Care	\$295.00	No Change
Inpatient Diagnostic Evaluations	\$3,000 Invoiced at Completion of Evaluation +\$265/Day for Inpatient Services	No Change

Kathy's Transitional Independent Living Home

Description	Prior Cost	Current Cost
Transitional Living Home	New Contract	Cost Negotiable

Pathways Adolescent Center

Dependent/Delinquent – Emergency Shelter, Residential Placement Program and transitional Living Program

Description	Prior Cost	Current Cost
Pathways Adol Ctr (2 facilities)	\$158.00	No Change
New Beginnings	\$165.00	No Change
Transitional Living #2 & #3	\$155.00	No Change
NB Transitional Living	\$185.00	No Change

Pentz Run Youth Services

Delinquent/Dependent Placement Group Home; Emergency Shelter Care and Transitional Living Program

Description	Prior Cost	Current Cost
Group/Shelter	\$159.00 per diem	\$170.13 per diem
Transitional Living	\$121.86 per diem	\$130.39 per diem
Out-of-Area Transportation	\$.55 per mile	\$.55 per mile
Fee for Service – per event	\$75.43	\$85.07
After Care/Mobile Case Management Program		
At Pentz Run Youth Services	\$45.00 per hour	\$55.00 per hour
In Home	\$55.00 per hour	\$65.00 per hour

Summit School, Inc.

Dependent/Delinquent, Residential Placement; D&A Shelter Program, Male Only Facility

Description	Prior Cost	Current Cost
Residential Program	\$208.20	\$226.00
Inpatient Drug & Alcohol	\$309.48	\$318.76
Specialized Services	\$332.00	\$341.96
Shelter Care	N/A	\$318.96
RTF	N/A	\$422.00

Taylor Diversion Programs, Inc.

Independent Living Program, Shelter Program

Description	Prior Cost	Current Cost
Independent Living	\$208.00 per day	No Change

The Academy

Dependent/Delinquent Female Residential Placement; D&A Female; Shelter Program Female

Description	Prior Cost	Current Cost
General Residential – Female	\$260.00	\$267.80
In Patient Drug & Alcohol – Female	\$333.00	\$342.99
Shelter Care – Female	\$330.00	\$337.00
Specialized Settings – Female	N/A	\$350.00

Northern Potter Area School District

ICM Caseworker in the School

Description	Prior Cost	Current Cost
School Based Caseworker	\$6,000.00	No Change

■ Early Intervention (07/01/2021 – 06/30/2022)

CARE for Children - Addendum

Services for children not meeting their developmental milestone as required by Early Intervention.

Seneca Highland IU9

Hearing & Vision Services	\$160.00/hr.	No Change
	Mileage at IRS rate	

Seneca Highland IU9 - Addendum

Hearing & Vision Services	\$160.00/hr.	\$164.80
	Mileage at IRS rate	Mil. @ IRS rate

The Guidance Center - Addendum

Services for children that meet the requirement and are eligible for EI to help meet developmental milestones

Evaluation occupation Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Occupational Therapy	\$32.71/15 mins.	\$33.69/15 mins.
IFSP Teaming Occupational Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Evaluation Speech Pathology	\$236.80/eval.	\$243.90/eval.
Evaluation Special Instruction	\$32.71/15 mins.	\$33.69/15 mins.
Special Instruction	\$28.83/15 mins.	\$29.69/15 mins.
IFSP Teaming Special Instruction	\$28.83/15 mins.	\$29.69/15 mins.
Physical Therapy	\$32.71/15 mins.	\$33.69/15 mins.
Physical Therapy Evaluation	\$32.71/15 mins.	\$33.69/15 mins.

Mary Buzard – Addendum

Independent Evaluator for EI	\$28.83/15 mins.	\$29.69/15 mins.
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■ Intellectual Disabilities (07/01/2021 – 06/30/2022)

Alliance for Nonprofit Resources, Inc.

Certified Investigator	\$51.50/hr.	No Change
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The Arc of Crawford County

Base Services Not otherwise specified	\$40.00/unit- \$100.00/unit	No Change
Administrative Fee	\$231.21/mo.	
In-Home Community Supports W7060	\$5.74/unit	
In-Home Community Supports W7060U4	\$5.11/unit	
Companion Services W1726	\$4.54/unit	
Companion Services W1726U4	\$3.92/unit	

Susquehanna Software, Inc.

Software for billing supports coordination	\$700.00 qtly.	\$750.00 qtly.
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■ **Mental Health (07/01/2021 – 06/30/2022)**

Dickinson Center, Inc.

School Based Specialists	max.	\$74,036
Crisis	\$13,464	\$11,462
Drop In Center	\$66,720	No Change
Family Based	\$10,500	\$7,500
IOP	\$6,000	\$5,000
OP	\$28,000	\$28,000
PEER Support	\$10,500	\$7,500
Psych Rehab	\$33,000	\$33,000

Concern

Family Based Mental Health Services	\$26.93/15 min. unit up to \$20,000.00	
21/22 rate:	\$29.00/15 min. up to \$20,000.00	

■ **Drug & Alcohol (07/01/2021 – 06/30/2022)**

Armstrong County Memorial Hospital

Facility #461031 4 WM Intensive Adult	New Contract/\$766.11/day	
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Crossroads Counseling, Inc.

Outpatient Treatment Group/Medication Assisted Treatment (MAT)		
Outpatient Treatment	\$ 95.00/hr.	No Changes
Group	\$ 66.00/hr.	
Intensive OP	\$ 89.00/session	
Intensive OP Group	\$ 11.00/15 mins.	
MAT Medical Eval.	\$250.00/visit	
Bup. Induction	\$286.00/visit	
Bup. Maintenance	\$106.50/visit	
Vivitrol Induction	\$286.00/visit	
Vivitrol Maintenance	\$106.50/visit	
MAT Nurse Visit	\$ 50.00/visit	

Cove Forge

077009 3.5 Co-occurring	\$304.00/day	\$313.00/day
077009 3.7 WM	\$295.00/day	\$304.00/day
0770993.5	\$255.00/day	\$263.00/day
077099 2.5	New Service	\$114.00/day

DARS Manos House

Facility 361119 3.5 adolescent male	New Contract	\$173.00/day
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Gaudenzia Harrisburg

Long Term Women with Children	\$253.00/day	\$318.00/day
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Harbor Counseling

Outpatient Treatment 1 – Individual	\$100.00/hr.	No Changes
Outpatient Treatment 1 – Group	\$ 45.00/hr.	
Intensive Outpatient 2.1 Adult/Adolescent	\$140.00/day	
Intervention .5	\$110.00/hr.	

Pathway to Recovery

Facility #657038 3.5 Adolescent \$290.00/day No Change

White Deer Run

Treatment Facility #601031

3.5 (co-occurring adult) \$267.00/day \$288.00/day
3.7 WM (adult) \$280.00/day \$310.00/day
3.5. (adult) \$233.00/day \$262.00/day
2.5 New Service \$117.00/day

Treatment Facility #387017

3.5 (co-occurring) New Service \$230.00/day
3.7 WM (adult) " \$249.00/day
3.5 (adults) " \$210.00/day

Treatment Facility #357058

3.5 (co-occurring) New Service \$298.00/day
3.7 WM (adult) " \$293.00/day
3.5 (adults) " \$249.00/day

Treatment Facility #397060

3.5 (co-occurring) New Service \$266.00/day
3.7 WM (adult) " \$298.00/day
3.5 (adults) " \$238.00/day

Treatment Facility #677069

3.5 (co-occurring) New Service \$343.00/day
3.7 WM (adult) " \$319.00/day
3.5 (adults) " \$298.00/day

Treatment Facility #677086

3.5 (co-occurring) New Service \$268.00/day
3.7 WM (adult) " \$292.00/day
3.5 (adults) " \$218.00/day

■ **PCHS (07/01/2021 – 06/30/2022)**

Karpinski's Office Systems

Maintenance Agreement for copiers C&Y and Aging West

\$.07 - .011 B&W No Changes
\$.07 - .065 color copies

Karpinski's Office Systems

Maintenance Agreement for labor only
on fax machines, printers & typewriters

\$57.00/mach. \$62.00/mach.
+parts & supp. +parts & supp.

Potter County Education Council

Career Vocational Mentor Aide Program

\$54,000.00 No Change
(8 pmts. \$6,750/mo)

■ **Coordinated Services (07/01/2021 – 06/30/2022)**

Sweden Valley Cabins

New Contract \$80.00/night

~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Comm. Heimel yes;
Comm. Hayman yes; Grupp yes.

TRAINING REQUESTS

--Ellen Russell, Community Development Director, fall conference of the Pa. Economic
Development Assn. Fall Conference, King of Prussia, Pa.

--Julie Logue (911 Program) and Will Hunt (GIS/Planning Director) NENA Conference,
State College, Pa.

--Colleen Wilber; PCHS Drug & Alcohol Services, AOPC Treatment Court Coordinator Symposium, State College, Pa.

~ **Action** ~ Comm. Heimel moved to approve the above trainings; Comm. Hayman seconded. Comm. Heimel yes; Comm. Hayman yes; Grupp yes.

PERSONNEL

Resignation of Brenda Baker, Sheriff's Office secretary/clerk, effective July 12, 2021. ~ **Action** ~ Comm. Hayman moved to acknowledge. Comm. Grupp seconded. Comm. Hayman yes; Grupp yes; Comm. Heimel yes.

Resignation of Brenda Baker, courthouse security guard, effective July 12, 2021. ~ **Action** ~ Comm. Heimel moved to acknowledge. Comm. Grupp seconded. Comm. Heimel yes; Grupp yes; Comm. Hayman yes.

Warden Glenn Drake II has moved Eric Barnhart from part-time to full-time corrections officer effective July 26, 2021. ~ **Action** ~ Comm. Heimel moved to acknowledge. Comm. Grupp seconded. Comm. Heimel yes; Grupp yes; Comm. Hayman yes.

Resignation of Debra Ostrom, Planning/GIS secretary/MSAG clerk, effective Aug. 9, 2021. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heimel seconded. Comm. Hayman yes; Comm. Heimel yes; Grupp yes.

Salary increase for PCHS Drug & Alcohol Administrator Colleen Wilber due to additional responsibilities and services. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Comm. Hayman yes; Grupp yes; Comm. Heimel yes.

Resignation of PCHS Caseworker II/Galeton ICM Tiffany Wedmeier effective Aug. 20, 2021. ~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Comm. Heimel yes; Comm. Hayman yes; Grupp yes.

Resignation of PCHS Caseworker II Monica Williams effective Aug/ 16, 2021. ~ **Action** ~ Comm. Grupp moved to approve. Comm. Heimel seconded. Comm. Grupp; Comm. Heimel yes; Comm. Hayman yes.

COMMISSIONERS' REPORTS

Commissioner Heimel reported that there are promising signs that funding will be available and partnerships developed by the county to support the extension of high-speed internet service to areas that are unserved or underserved.

Commissioner Hayman alerted the public to an open house at the Pa. CareerLink center in Coudersport on Aug. 12.

Commissioner Grupp noted that volunteers are needed at the Potter County Fair; Coudersport Senior Center will host a drive-in COVID-19 vaccination clinic from 9 am to 2 pm on Aug. 29, with Heather Morey at Potter County Human Services (PCHS) as the point of contact; the commissioners' meeting scheduled for 11 am on Aug. 26 has been moved to 6 pm on Aug. 25; and renters who have been affected by the pandemic may be able to qualify for financial assistance to pay for rent or utilities through a federal grant, with Jim Kockler at PCHS as point of contact;

BILLS

Potter County Human Services Fiscal Summary (07/29/2021)

PAYROLL AUTOMATIC DEPOSITS	\$45,784.20
PAYROLL TAX TRANSFERS (EFTPS)	\$15,705.28
STATE TAX WITHHOLDINGS (ETIDES)	\$2,074.12
ACCOUNTS PAYABLE CHECKS – Check #70500 (7/16)	\$53,196.38
ACCOUNTS PAYABLE CHECKS – Check #70501-75611 (7/29)	\$147,570.75
Total Checks Written	\$264,330.73

~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Comm. Hayman yes; Grupp yes; Comm. Heimel yes.

Potter County Fiscal Summary – 07/16/2021 (Updated)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034134-9034231			\$92,124.33
10	General Fund – Accounts Payable	136572-136672	133087; 136278	\$1,648.00	\$115,052.21
10	General Funds – A/P Manual Checks	907162182-907162188			\$139,965.92
11	LEPC – Local Emergency Planning	2832-2836			\$1,649.38
15	North Fork Dam	136673-136676			\$2,072.12
16	911 Fund	3222-3227			\$3,625.87
18	Automation Fund (Civil)	136677			\$1,104.34
21	Juvenile Restitution	136678-136680			\$347.52
34	V.O.J.O.	136681-136682; 136687			\$241.27
35	Victim Services/RASA	136683-136684; 136688			\$1,449.32
37	Triple Divide	136685			\$160.87
56	Covid Local Fiscal Rec	136686			\$17,518.25

~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Comm. Heimel yes; Comm. Hayman yes; Grupp yes.

Potter County Fiscal Summary – Special Run - 07/16/2021

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	136690			\$724.68

~ **Action** ~ Comm. Grupp moved to approve. Comm. Hayman seconded. Comm. Heimel; Comm. Grupp yes; Hayman yes; Comm. Heimel yes.

Potter County Fiscal Summary – 07/30/2021

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll-Direct Deposit	9034232-9034362			\$110,172.46
10	General Fund – Accounts Payable	136691-136776; 136790-136792	135471; 136660	-\$119.99	\$73,780.36
10	General Funds – A/P Manual Checks	907302189-907302193			\$155,602.74

11	LEPC – Local Emergency Planning	2837-2838			\$77.70
14	Liquid Fuels	1586			\$845.51
15	North Fork Dam	136777-136779			\$194.56
16	911 Fund	3228-3232			\$6,683.89
17	Saulter Preserve	136780-136781			\$58.55
22	Farmland Preserv. & Rollback	136782			\$20.89
28	Domestic Relations IV-D	1035			\$29,009.00
32	Specialty Courts	136783			\$1,776.00
34	V.O.J.O.	136784			\$180.00
35	Victim Services/RASA	136785			\$1,102.00
38	Divorce Fund	136786			\$503.50
56	Covid Local Fiscal Rec	136787			\$7,016.59
62	CDBG Entitlement	136788-136789			\$9,009.89

~ **Action** ~ Comm. Heibel moved to approve the above trainings; Comm. Hayman seconded.
Comm. Heibel yes; Comm. Hayman yes; Grupp yes.

NEXT MEETING: August 12, 2021

ADJOURNMENT Commissioner Heibel moved to adjourn. Grupp seconded. Heibel yes;
Grupp yes; Hayman yes.


Potter County Executive Secretary


Approval Date