

~ Minutes ~

POTTER COUNTY COMMISSIONERS MEETING

July 14, 2022

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER Commissioner Nancy Grupp called the meeting to order

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL: Comm. Heibel, Comm. Barry Hayman, Comm. Nancy Grupp, Chief Clerk Jessica Giebel all present; Recording Secretary Danielle Gietler, absent.

PUBLIC COMMENT ON AGENDA ITEMS

None

MINUTES -- Meeting Minutes – June 30, 2022, 2022 ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heibel seconded. Hayman yes; Heibel yes; Grupp yes.

NEW BUSINESS

Increase the county travel reimbursement rate from \$0.58.5 per mile to \$0.61.5 per mile and maintain the federal mileage rate going forward, effective July 1, 2022. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heibel yes.

SEDA-COG/CDBG - Subrecipient Agreement FFY 2020 between Potter County and Genesee Township Water Authority. ~ **Action** ~ Comm. Heibel moved to table. Comm. Hayman seconded. Heibel yes; Hayman yes; Grupp yes.

SEDA-COG/CDBG - Subrecipient Agreement FFY 2021 between Potter County and Genesee Township Water Authority. ~ **Action** ~ Comm. Heibel moved to table. Comm. Hayman seconded. Heibel yes; Hayman yes; Grupp yes.

CONTRACTS AND AGREEMENTS

Professional services contract with Paula Weber for Secretary/Clerk in the Sheriff's Department for four Wednesdays beginning 06/29/2022. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heibel seconded. Hayman yes; Heibel yes; Grupp yes.

PCHS CONTRACTS AND AGREEMENTS

20/21

21/22

■ **Aging (06/20/2022 – 06/30/2022)**

BAYADA Home Health Care Inc.

Personal care & home support services, i.e.

bathing, dressing & light housekeeping

New Contract

\$22.61/hour

PCHS CONTRACTS AND AGREEMENTS

21/22

22/23

■ **Drug & Alcohol (07/01/2022 – 06/30/2023)**

ADAS – Alcohol & Drug Abuse Services, Inc.

#427038 Non-hospital Inpatient

\$205./day

\$233./day

#427033 Intensive Outpatient

\$135./day

No Changes

#537034, 427033, 437024, 127037 Outpatient

\$95./hour

“

#427033 Screen & Assessment

\$80./screening

“

Case Coordination

\$20/15 mins.

“

Crossroads Counseling – Facility #597027

Outpatient Treatment Group

\$95./hour

No Changes

Group

\$66./hour

“

Intensive Outpatient

\$89./session

“

Intensive Outpatient Group

\$11./15 mins.

“

MAT Medical Evaluation

\$250./visit

“

Bup. Induction

\$286./visit

“

Bup. Maintenance

\$106.50/visit

“

PCHS CONTRACTS AND AGREEMENTS

	<u>21/22</u>	<u>22/23</u>
Vivitrol Induction	\$286./visit	“
Vivitrol Maintenance	\$106.50/visit	“
MAT Nurse Visit	\$50/visit	“
<i>DARS Manos House – Facility #361119 - Drug & Alcohol Treatment</i>		
Inpatient; Adolescent Male Level 3.5	\$173./day	No Change
<i>Esper Center – Facility #257058 – Drug & Alcohol Treatment</i>		
Daily dose Methadone/Counseling	\$92./week	No Change
Annual Physical	\$100./year	“
Annual Blood Work	\$50./year	“
<i>Gaudenzia Inc. – Facility #257046, 257048,257087,157039,227035 - Drug & Alcohol Treatment – Inpatient, Women w/children, Halfway House & Partial Hospitalization</i>		
#267046 Gaudenzia Community House	\$215./day	No Change
#257048 Gaudenzia Dr. Daniel Snow	\$145./day	“
#251086 Gaudenzia Erie Level 3.5	\$236./day	“
#251086 Gaudenzia Erie Level 3.7	\$319./day	“
#257087 Gaudenzia House of Healing	\$364./day	“
#157039 Gaudenzia Kindred House	\$318./day	\$345./day
#227035 Gaudenzia Erie Partial Hospitalization	New Contract	\$10.10/15 mins \$40.40/hour
<i>Harbor Counseling. – Facility #597013 – Drug & Alcohol - Intensive Outpatient</i>		
Outpatient Intervention	\$140./day	No Change
Outpatient Individual	\$100./hour	“
Outpatient Group	\$45./hour	“
Intervention	\$110./hour	“
<i>Pathway to Recovery – Facility #657038 – Drug & Alcohol Treatment - Inpatient Male Adolescent</i>		
Non-Hospital Inpatient Level 3.5	\$290./day	No Change
<i>Pyramid Health Care – Drug & Alcohol Treatment – Inpatient/Inpatient Withdrawal Management, Halfway House – Facility #077019</i>		
Level 3.7	\$276./day	\$284./day
Level 3.7 Enhanced	\$303./day	\$312./day
Level 3.7 Withdrawal Management	\$313./day	\$322./day
Level 3.5	\$250./day	\$258./day
Level 3.5 Enhanced	\$278./day	\$286./day
Facility #077014 Halfway House/Gratitude House	\$129./day	\$133./day
Facility #077018 Halfway House/Tradition House	\$118./day	\$122./day
Facility #077026 Halfway House/Pine Manor	\$121./day	\$125./day
Facility #447027 Belleville/Inpatient Male Only	\$238./day	\$240./day
Facility #457040 Hillside - Level 3.7	\$330./day	\$344./day
Level 3.7 Enhanced	\$354./day	\$374./day
Level 3.7 Withdrawal Management	\$350./day	\$391./day
Level 3.5	\$284./day	\$314./day
Level 3.5 Enhanced	\$305./day	\$328./day
Facility #097055 – Quakertown Level 3.5	\$273./day	\$300./day
Facility #097101 Langhorne Level 3.7 WD/Mang.	\$348./day	\$390./day
Level 3.5	\$330./day	No Change
Facility #707235 Ridgeview Level 3.5	\$297.43/day	\$312.30/day
<i>Alcohol & Drug Abuse Services; Inc. - Recovery Support Services</i>		
Cost Reimbursement for Drug & Alcohol Recovery Support Services	\$40,000	No Change
<i>Avenues of Recovery at Valley Forge; Facility #467152</i>		
Adult Drug & Alcohol Inpatient; Levels 3.5; 3.7; 3.7 WM; 4.0 WM & 4.0		

PCHS CONTRACTS AND AGREEMENTS

	<u>21/22</u>	<u>22/23</u>
Inpatient 3.5	\$354./day	\$389./day
Inpatient 3.7	New Addition	\$450./day
Inpatient 3.7 WD Management	\$380./day	\$418./day
Inpatient 4.0 WD Management	\$589.37/day	No Change
Inpatient 4.0	\$589.37/day	No Change

■ **Mental Health (07/01/2022 – 06/30/2023)**

AASR Facilities (Consistory)

Host Suicide Prevention Speaker in Sept. 2022	New Contract	\$725./event
---	--------------	--------------

■ **Intellectual Disabilities (07/01/2022 – 06/30/2023)**

Seneca Highland Intermediate Nine

Hearing & Vision Special Instruction	\$164.80/hour	No Change
--------------------------------------	---------------	-----------

IFSP Teaming Hearing & Vision Services

Special Instruction	\$164.80/hour	No Change
---------------------	---------------	-----------

Alliance for Nonprofit Resources Inc.

The Alliance for Nonprofit Resources provides certified investigations at the AE level

As required by ODP Certified Investigations	\$51.50/hour	\$60./hour
---	--------------	------------

■ **Aging (07/01/2022 – 06/30/2023)**

BAYADA Home Health Care, Inc.

Personal care & home support services, i.e.

bathing, dressing & light housekeeping	\$22.61/hour	\$23.06/hour
--	--------------	--------------

Florence Mainus – Addendum to FY 22-23 Contract

Senior Center Substitute – Operates the Sr. Center

In the absence of the Sr. Cntr. Manager	\$10.00	\$13.00
---	---------	---------

Community Resources for Independence, Inc.

Personal care & home support – in home

Aides to assist with bathing, dressing, etc.	\$22.23	\$23.11
--	---------	---------

■ **Children & Youth (07/01/2022 – 06/30/2023)**

Mariah Morse, Independent Living

Dependent/Delinquent - Trans. Living Program

New Contract	\$35,000/yr.
--------------	--------------

~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

TRAINING REQUESTS

Erica Hoadley & Shelby Dates with Area Agency on Aging to attend Personal Safety & De-escalation Training, Lewistown, Pa. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes.

PERSONNEL

Billie Jean Guinther, part-time Courthouse Security Guard with the Sheriff's Department has resigned her position effective June 24, 2022. ~ **Action** ~ Comm. Heimel moved to acknowledge. Comm. Grupp seconded. Heimel yes; Grupp yes; Hayman yes.

COMMISSIONERS' REPORTS

Commissioner Heimel reported that he will be one of three Potter County representatives attending a conference in Denver, Colo., focused on developing a more vibrant arts culture in communities countywide. It is based on successful models in other rural counties. Returns on investment include economic development and a reverse of two trends, population loss and a rising median age. Expenses are being paid by the conference's sponsor, Americans for the Arts.

Commissioner Grupp responded to an inquiry about equipment at the Emergency Management Agency. Among them is an American Red Cross shelter trailer capable of serving up to 50 displaced people. She also reported that the smoke detector distribution in Genesee was a success.

BILLS

Potter County Human Services Fiscal Summary (07/14/2022)

PAYROLL AUTOMATIC DEPOSITS	\$49,417.86
PAYROLL TAX TRANSFERS (EFTPS)	\$17,440.82
STATE TAX WITHHOLDINGS (ETIDES)	\$2,188.73
PAUC	\$42.85
Local W/H	\$712.92
Paytime P/R Charge	\$152.00
ACCOUNTS PAYABLE CHECKS – #73208-73299	\$122,773.94
ACCOUNTS PAYABLE CHECKS – #73206	\$232.84
ACCOUNTS PAYABLE CHECKS – #73207	\$1,269.23
Total Checks Written	\$194,231.19

~ **Action** ~ Comm. Hayman moved to table. Comm. Heimel seconded. Hayman yes; Heimel yes; Grupp yes.

Potter County Fiscal Summary –07/01/2022

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	4836-4935			\$98,768.80
10	General Funds – Accounts Payable	139548-13947			\$191,903.38
10	General Funds – A/P Manual Checks	36-37			\$202,961.00
11	LEPC-Local Emergency Planning	2917-2919			\$474.23
15	North Fork Dam	139626; 139590; 139619			\$3,047.51
16	911 Fund	3370-3375			\$7,267.99
17	Saulter Preserve	139626			\$35.09
20	Supervision Fees (County) (CO)	139638			\$614.80
28	Domestic Relations IV-D	1046			\$62,211.00
34	V.O.J.O.	139596; 139559			\$234.41
35	Victim Services/RASA	139596; 139559			\$1,466.80
38	Divorce Fund	139594			\$903.05
56	COVID-19 County Relief Grant	139550; 139552; 139602; 139604			\$107,944.08

~ **Action** ~ Comm. Heimel moved to approve. Comm. Grupp seconded. Heimel yes; Grupp yes; Hayman yes.

PUBLIC COMMENT: Chief Bryan Phelps from the Coudersport Volunteer Fire Department thanked the commissioners for their continued support of local volunteer fire departments. He also asked the board to consider approving a tax exemption for volunteer emergency responders, citing the growing challenges of recruiting and retaining volunteers.

NEXT MEETING: Thursday, July 28, 2022 @ 11 a.m.

ADJOURNMENT Commissioner Heimel moved to adjourn. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.



Potter County Executive Secretary



Approval Date