

~ Minutes ~

POTTER COUNTY COMMISSIONERS MEETING

August 11, 2022

(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER** Commissioner Nancy Grupp called the meeting to order at 11 a.m.

**MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Comm. Nancy Grupp, Comm. Barry Hayman, Comm. Heimel, Chief Clerk Jessica Giebel all present; Recording Secretary Danielle Gietler, absent.

**PUBLIC COMMENT ON AGENDA ITEMS**

**MINUTES** -- Meeting Minutes – July 28, 2022 ~ **Action** ~ Comm. Hayman moved to approve. Comm. Heimel seconded. Hayman yes; Heimel yes; Grupp yes.

**NEW BUSINESS**

Sale of Repository Property, Parcel# 061-006-007-L21 7 Liberty Lane, Coudersport, for \$500 ~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

**CONTRACTS AND AGREEMENTS**

*Agreement* – Christopher L. Young for the lease of the District Judge building in Shinglehouse at a monthly rate of \$850.00, effective Aug. 1, 2022 to July 31, 2024. ~ **Action** ~ Comm. Grupp moved to approve. Comm. Hayman seconded. Grupp yes; Hayman yes; Heimel yes.

**PCHS CONTRACTS AND AGREEMENTS**

	<u>21/22</u>	<u>22/23</u>
<b>■ Drug &amp; Alcohol (07/01/2022 – 06/30/2023)</b>		
<i>Sojourner House, Facility #707160</i>		
Drug and Alcohol Treatment – Inpatient		
Level 3.5	New Contract	\$389.00/day
 <i>Davis Archway, Facility #107036 and #107112</i>		
Level 3.7 WM	\$350.00/day	No Change
Level 3.5	\$250.00/day	No Change
Level 3.1	\$122.00/day	No Change
 <b>■ Intellectual Disabilities (07/01/2022 – 06/30/2023)</b>		
<i>Family Links Inc.</i>		
Support Coordination for a Potter County Individual residing in out-of-town facility		
Supports Coordination	\$23.62/unit	\$25.19/unit
 <b>■ Mental Health (08/01/2022 – 06/30/2023)</b>		
<i>Center for Community Resources</i>		
Daytime Delegate Service	New Contract	\$21.45/15 min. unit
 <b>■ Children &amp; Youth (07/01/2022 – 06/30/2023)</b>		
<i>Mikele Bay, CAC of McKean County</i>		
Child Advocacy Center for forensic child abuse investigations		
Forensic Interview	\$300.00	No Change
 <i>Pathways Adolescent Center</i>		
Pathways Adol Ctr (2 facilities)	\$158.00	\$211.34
New Beginnings	\$165.00	\$236.28

<b><u>PCHS CONTRACTS AND AGREEMENTS (Cont)</u></b>	<b><u>21/22</u></b>	<b><u>22/23</u></b>
Transitional Living #2 & #3	\$155.00	\$226.23
NB Transitional Living	\$185.00	\$226.23
<i>The Academy</i>		
General Residential – Female	\$267.80	\$293.24
In Patient Drug & Alcohol – Female	\$342.99	\$353.28
Shelter Care – Female	\$337.00	\$360.59
Specialized Settings – Female	\$350.00	\$374.50
<i>Bethesda Children's Home</i>		
Walnut Corners Group Home	\$292.71	\$301.49
Unit A ISU & Claney ISU	\$306.40	\$315.59
Unit A ISU – Shelter & Claney ISU – Shelter	\$290.53	\$299.25
Shelter w/additional Diagnostic	\$45.00	No Change
Right Start Program – Baby Only	\$85.00	\$127.50
Right Start Program – Mother/Expectant Mother	\$306.40	\$337.04
Right Start Program – Mother and Baby	\$391.40	\$464.54
Right Start Program – Shelter	\$290.53	\$299.25
Transitional Living	\$165.38	\$169.75
Peterson Home	\$218.90	\$225.47
Foster Care Age 0-12 Non-Case Management over 30 miles from main campus	\$61.62	No Change
Foster Care Age 13-21 Non-Case Management over 30 miles from main campus	\$66.56	No Change
Foster Care Age 0-12 Therapeutic over 30 miles from main campus	\$77.02	No Change
Foster Care Age 13-21 Therapeutic over 30 miles from main campus	\$82.02	No Change
Foster Care Age 0-12 Case Management over 30 miles from main campus	\$122.60	No Change
Foster Care Age 13-21 Case Management over 30 miles from main campus	\$127.60	No Change
Mother/Baby over 30 miles from Bethesda main campus	\$126.28	No Change
<b>Central Counties Youth Center</b>		
<i>Secure Detention Services for Probation Youth</i>	\$300.00/diem	\$395.00/diem
<b>Cornell Abraxas Group, Inc.</b>		
Residential Placement/Treatment Programs for Male/Female - Dependent/Delinquent youth. (4) Facilities – Abraxas I – Marienville; LDP & Abraxas Youth Center - South Mountain; and Abraxas Academy – Morgantown, Pa. Abraxas I (Marienville)		
Seneca Dorm, Dakota Dorm	\$191.07	\$310.77
Intensive Open Residential Program		
Evergreen Dorm	\$322.57	\$347.84
Female D&A Treatment		
Mohican Dorm	\$232.17	\$354.88
Leadership Development Center South Mountain		
Leadership Development Program	\$192.04	No longer available
Leadership Development Program (Female Unit)	\$192.04	No longer available
Abraxas Specialized Treatment Program	\$327.28	\$356.54
Shelter	\$316.82	\$361.50
Abraxas Youth Center South Mountain		
Secure Residential Treatment	\$343.09	\$360.58

**PCHS CONTRACTS AND AGREEMENTS**

	<u>21/22</u>	<u>22/23</u>
Detention	\$316.82	\$365.23
Shelter	\$316.82	No longer available
Abraxas Academy Morgantown		
Secure Residential Treatment	\$348.41	\$457.05
Detention	\$357.00	\$425.61
<i>Summit School, Inc.</i>		
Dependent/Delinquent, Residential Placement; D&A; Shelter Program, Male Only Facility		
Residential Program	\$226.00	\$247.47
Inpatient Drug & Alcohol	\$318.76	\$328.33
Specialized Services	\$341.96	\$365.90
Shelter Care	\$318.96	\$340.91
Intense Specialized	\$422.00	\$750.42

*Taylor Diversion Programs, Inc.*

Independent Living Program, Shelter Program

Independent Living/Shelter	\$208.00/day	\$213.92/day
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~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

**PERSONNEL**

Sunday Gledhill, full-time case manager III with Domestic Relations, has resigned her position effective Aug. 5, 2022. ~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

Sandi Dunlavey, full-time case manager III with Domestic Relations, has resigned her position effective Aug. 5, 2022. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes.

County Treasurer’s Office announces end of temporary assignment for Tonya Andrus, effective Aug. 3, 2022, and Maddison Gietler, effective Aug. 5, 2022. ~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

Hiring of Dorothy Alackness, clerk typist II, Aging Dept., effective 8/16/22. ~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes.

**COMMISSIONERS’ REPORTS**

Commissioner Heimel recommended that Potter County become involved with “Operation Green Light,” an initiative to shine a light on the challenges of military veterans who return their home counties, and to increase awareness of benefits and services available to veterans.

**BILLS**

**Potter County Fiscal Summary –07/29/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll – Direct Deposit	5035-5064; 5065-5166			\$112,220.39
10	General Funds – Accounts Payable	139724-139808			\$109,769.01
10	General Funds – A/P Manual Checks	40-41			\$158,370.40
11	LEPC-Local Emergency Planning	2925-2927			\$3,886.10
14	Liquid Fuels	1755			\$3,993.33

15	North Fork Dam	139792			\$24.46
16	911 Fund	3382-3387			\$18,777.93
17	Saulter Preserve	139792			\$32.39
18	Automation Fund (Civil)	139776			\$2,487.49
22	Farmland Preserv. & Rollback	13977			\$1,300.00
34	V.O.J.O.	139735; 139760; 139767; 139780			\$259.71
35	Victim Services/RASA	139735; 139760; 139767; 139780; 139800			\$2,873.65

~ **Action** ~ Comm. Hayman moved to approve. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes.

**Potter County Fiscal Summary – First of the Month 08/01/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund – Accounts Payable	139809-139820			\$112,113.35
10	General Funds – A/P Manual Checks	41			\$35.00
16	911 Fund	3388-3389			\$4,421.15

~ **Action** ~ Comm. Heimel moved to approve. Comm. Hayman seconded. Heimel yes; Hayman yes; Grupp yes.

**Potter County Fiscal Summary – Special Run: 08/03/2022**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #'s</i>	<i>Voided Check Amt</i>	<i>Total</i>
62	CDBG Entitlement	139821-139824			\$16,506.54

~ **Action** ~ Comm. Heimel moved to approve. Comm. Grupp seconded. Heimel yes; Grupp yes; Hayman yes.

**PUBLIC COMMENT:**

Lee Trayer, who is affiliated with the Potter County Artisan Center, commended the commissioners for Potter County's selection for a national pilot program, "Creative Placemaking to Enhance Community and Economic Development."

**NEXT MEETING:** Thursday, August 25, 2022 @ 11 a.m.

**ADJOURNMENT** Commissioner Hayman moved to adjourn. Comm. Grupp seconded. Hayman yes; Grupp yes; Heimel yes.

  
Potter County Executive Secretary

  
Approval Date